



Austere Systems Private Limited





(ASPL)



IndusInd Bank Limited





Austere Systems Private Limited

User Manual

For

State Finance Commission (SFC) Payment Module

Document Version 1.0





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1. Login Screen:

• Select Master Role and Role from dropdown. Enter Email/Mobile number and password for that particular selected role, Also input Captcha for login.

Login Port Government of Har STATE FINANCE COM	al ryana MISSION	
Select Master Role	~	
 Select Role	~	
Enter Email/Mobile Password	œ	-
8 ₀ 2 ₀ 9 Ø Input Capte	ha	
Forgot password?		0-

• Also, you can reset your password by clicking on Forgot password?

Login Portal		
Government of Harya Government of Harya STATE FINANCE COMMIS	INA SSION	
Select Master Role	~	
Select Role		
Enter Email/Mobile		-
Password	•	and a
S Input Captcha		
Forgot password?		0-





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• Enter register Phone Number, click on send OTP

	Login Portal	
	Government of Haryana	
2:1	Set FORGOT PASSWORD X 1234567890 Son TP	
	Bo2o9 Input Captoha	
	Forgot password?	

2. Admin-Maker

2.1. Admin Maker Login:

This workflow starts with admin maker section login by enter the admin details.

Login Porta	al
Government of Hary	yana MISSION
Headquarter	· ·
Admin-Maker	
Maker Admin	
admin@gmail.com	1001
·	•
514og Ø Input Captoha Login	18
Forgot password?	





2.2. Dashboard View:

Admin Maker Dashboard will open, you can check the status of work by selecting District, Block and Gram Panchayat from dropdown. Also check the 5 Best and least Performing Districts in the dashboard.







2.3. Create User:

- The Admin Maker can Create new users by filling the form like Basic information of user, Address Details and then map the user data with Current district, Block and Gram Panchayat.
- Click on Save button to save the new user details.

Admin Maker		Basic Information	
Aumin Maker	First Name	Last Name	
Dashboard	Email	Designation	Salact Designation
Create User	emai	Designation	Select Designation
Define Mak Checker	AadharNumber	Pan Number	
init Management	Personal Mobile Number	Emergency Mobile Number	
imit Management	Employee Type	Employee Categories	Select Categories
Manage Bank >			
MIS Limit Reports		Address Details	
MIS Payment Reports >			
Other MIS Reports	Office Address Line-1	Home Address Line-1	
	Office Address Line-2	Home Address Line-2	
	Office Pincode	Home Pincode	
	Office Tehsil	Home Tehsil	
		TOTIC FORM	
	Office District	Home District	
		Home State	
	Office State		
	Offico State	Map Master Data	
	Office State	Map Master Data	





2.4. Define Maker/Checker:

- Admin Maker can assign any role by selecting the District, Block, GP's and select the Designation from the dropdown.
- Now define the maker/checker role by selecting the grant from the dropdown. Maker/checker information automatically reflect, according to selected Grant.
- Now tick mark designation (Gram Sachiv and Sarpanch) which admin wants to create then click on save button.

Dept. Of Haryana	≡ "State Finance	Commission"			_	•
٢			Assign Roles			
Admin Maker	District :	ROHTAK	 Block: 		MAHAM	~
Dashboard Create User	Gram Panchayat	Ajaib(108)	✓ Designo	ition	Gram Sachiv	~
Define Maker/Checker			Assign Maker/Checke	r,		
> Limit Management >	Select Grant	Gram Panchayat	~			
 Manage Bank MIS Limit Reports 	Maker	Gram Sachiv	Checke	r	Sarpanch	
> MIS Payment Reports >	Name:		Name:			
> Other MIS Reports >	Email:		Email:			
	Mobile Number:		Mobile	Number:		
	C. Ourse Samble	C Ormanak				
	Gram Sachiv	Sarpanen				
					Submit	Cancel
					1	

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2.5. Limit Management:

Admin Maker also manage the limits of different levels by click on Limit Management on the left side nav bar.

- i. GP Level (Manage): Admin Maker-→Limit Management-→GP Level (Manage)
 - In GP level limit can be managed.
 - Select District Block from the dropdown and enter the limit components i.e.
 SCSP, Normal, RID, and committed liability for the particular Gram
 Panchayat under selected District and Block, then click on Save button.

Distric	t	ROHTAK	~ Block	,	MAHAN
Maker S.No	. Gram Panchayat	SCSP	Normal	RID	Committed Liabilit
d 1	Bahlba(103)				
2	Bedwa(114)				
Checker 3	Bhaini				
ment ~	Bhaini				
) 5	Bhaini				
only) 6	Bhaini				
7	Bharan(106)				
8	Farmana				
enorte > g	Farmana				
10	Gorawar(97)				
'n	Kharkbra(104)				
12	Kheri				
12	Mareline				
14	Madina				
14	Maaina				
IP	Maham				
16	Mokhra				
17	Mokhra				
18	Mokhra				
19	Muradpur				
20	Nidana(98)				
21	Nindana(107)				
22	Seman(115)				
23	Shekhupur				
24	Sisar				





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- Block Level (View Only): Admin Maker-→Limit Management-→Block Level (View Only)
 - In Block level limit only can view authority.
 - Select District, Block from the dropdown and List will open with district Block wise with SCSP limit, Normal Limit, RID, Committed liability, Total Limit, and Used limit for that Gram panchayat.
 - User can also copy the sheet, download the sheet in CSV, Excel and PDF. Also take printout of the sheet.
 - User can also search for particular Gram panchayat data by click on search button.

Dept. Of Haryana	≡ "Sta	ite Finai	nce Co	ommissior	າ"				•
	District	ROHTAK		- Block	MAHAM		~		
Admin Maker	Show 5 🗸	 entries 	Co	opy CSV Excel	PDF Print		Search	:	
0	S.No.	District	Block	SCSP Limit	Normal Limit	RID	Committed Liability	Total 🕴	Used
() Dashboard	1	ROHTAK	MAHAM	500000	500000	0	0	1000000	NaN
Create User	2	ROHTAK	MAHAM	239802	949436	0	0	1189238	1349424
Define Maker/Checker	3	ROHTAK	MAHAM	948226	468561	0	0	1416787	868549
> Limit Management 🗸	4	ROHTAK	MAHAM	040689	984645	0	0	1025334	1384633
GP Level (Manage)	5	ROHTAK	MAHAM	217178	205947	0	0	423125	605935
Block Level (View only) District Level (view only)	Showing 1 to	5 of 50 entries					Previous 1 2	3 4	5 Next
Bulk Upload Limit									
> Manage Bank >									
> MIS Limit Reports >									
A MIC Deverse and Deverse A									





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iii. District Level (View Only): Admin Maker-→Limit Management-→District Level (View Only)

- In District level limit user can check limit district wise and only have view authority.
- Select District, List will open of particular district with SCSP limit, Normal Limit, RID and Committed Liability.
- User can also copy the sheet, download the sheet in CSV, Excel and PDF. Also take printout of the sheet.
- User can also search for particular District data by click on search button.

Dept. Of Haryana	≡ "State Fi	nance C	ommissio	n"			• •
Admin Maker	District Show 10 v entries		ROHTAK Copy CSV Exce	I PDF Pri	nt	Search:	
	District 🔺	SCSP	Normal	RID	Committed Liability	Total 🕴	Used
Dashboard	ROHTAK	500000	500000	70000	60000	1130000	1000
Create User	ROHTAK	500000	500000	0	0	1000000	2000
Define Maker/Checker	ROHTAK	0	0	0	0	0	399988
> Limit Management 🗸	ROHTAK	239802	949436	0	0	1189238	1349424
GP Level (Manaae)	ROHTAK	0	0	0	0	0	399988
Disek level (Meurachu)	ROHTAK	948226	468561	0	0	1416787	868549
BIOCK LEVER (VIEW ONLY)	ROHTAK	0	0	0	0	0	399988
District Level (View only)	ROHTAK	040689	984645	0	0	1025334	1384633
Bulk Upload Limit	ROHTAK	0	0	0	0	0	399988
> Manage Bank >	ROHTAK	217178	205947	0	0	423125	605935
MIS Limit Reports MIS Provent Paparts	Showing 1 to 10 of 50 e	entries			Previous	1 2 3	4 5 Next





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- iv. Bulk Upload Limit: Admin Maker-→Limit Management-→Bulk Upload Limit.
 - Click on download button and download the format of excel file.
 - Open the excel file and update SCSP, Normal, RID, Committed Liability columns with value of limits.
 - After excel is filled then click on the upload button, browse the excel from local machine and upload the excel.
 - After file is uploaded then click on submit button to upload the data in application.

Dept. Of Haryana	= "State Finance Commission"	• 6
Admin Maker	NOTE* Download Excel Upload Excel Upload Excel Submit Excel NOTE* Click on download button and download the excel file Opon the oxcel file and update SCSPNormalRID.Committed Uability colours with value of limits After excel is filed then click on the uplead button, browse the excel from local machine and upload the excel After file is uploaded then click on submit button to uplead the data in application	
Define Maker/Checker		
> Limit Management 🗸		
GP Level (Manage)		
Block Level (View only)		
District Level (View only)		
Bulk Upload Limit		
> Manage Bank >		
> MIS Limit Reports >		
MIS Dowmant Danorte 3		

2.6. Manage Bank:

To manage the bank account details.

- i. Parent Account Details: Admin Maker \rightarrow Manage Bank \rightarrow Parent Account Details.
 - Admin Maker can check bank details of Parent Account with status and Letter of Approval.
 - Admin can also Deactivate the current parent account detail and add new account details with Letter of Approval.





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Admin Maker Ishboord oote User fine Maker/Checker	S.No. Account T I Parent	ype Bank Name		Parent Account Details				
Admin Maker	S.No. Account T I Parent	ype Bank Name						
este User	I Parent		Account Branch	Name of Account	IFSC Code	Account No.	Status	Letter of approval
ote User		INDUSIND BANK	SCO 27,Sector-27C Chandigarh	Director Development & Panchayot Department Haryana	IND80000596	10020490853	Dooctivo	Show
e Makor/Checker								
Management >								
lage Bank 🗸								
t Account Details								
i Annu Detoilte								
iction Acc. Details								
mit Reports >								
ayment Reports >								
MIS Roports >								

- ii. Child Account Details: Parent Account Details: Admin Maker→ Manage Bank→ Child Account Details.
 - Admin Maker can check bank details of Child Account of particular District or Block by selecting District, Block, and PRI type from the dropdown.

Dept. Of Haryana	≡ "State F	inance Comm	ission"		• •
			CHILD ACCOUNT DETAILS		
Admin Maker	District BHIV	VANI Y Block	BAWANI KHERA Y PRI Type	Zila Parishad	×
Dashboard	District	Block	PRI	Account Details	IFSC Code
Create User	BHIWANI	BAWANI KHERA	Zila Parishad AMBALA	46750001000	PUNB0467500
Limit Management	BHIWANI	BEHAL	Zila Parishad AMBALA	46750001000	PUNB0467500
> Manage Bank ~	BHIWANI	BHIWANI	Zila Parishad AMBALA	46750001000	PUNB0467500
n Parent Account Details	BHIWANI	KAIRU	Zila Parishad AMBALA	46750001000	PUNB0467500
1 Child Account Details	BHIWANI	LOHARU	Zila Parishad AMBALA	46750001000	PUNB0467500
n Deduction Act Details	BHIWANI	SIWANI	Zila Parishad AMBALA	46750001000	PUNB0467500
> MIS Limit Reports >	BHIWANI	TOSHAM	Zila Parishad AMBALA	46750001000	PUNB0467500
MIS Payment Reports Other MIS Paparts					





- iii. Deduction Account Details: Parent Account Details: Admin Maker→ Manage Bank→ Deduction Account Details.
 - Admin Maker can check bank details of Deduction Account with account status.
 - User can also add Deduction Account details by clicking on Add row button.

Dept. Of Haryana	≡ "S	tate Fina	nce Com	mission"	_	_	_	e
٢				DEDUCTION ACCOUNT DETAIL	5			
Admin Maker	S.No.	Account Type	Bank Name	Account Branch	Name of Account	IFSC Code	Account No.	Status
🛞 Dashboard	1	Dept	INDUSIND BANK	Ground & First, 34-35, Nicholson Road	XEN Ambala	INDB0000596	10020491843	Deactive
Create User Define Maker/Checker	2	Dept	INDUSIND BANK	Green Square Market Near Telephone Exchange	XEN Hisar	INDB0000596	10020490009	Deactive
> Limit Management >								
> Manage Bank ~								
n Parent Account Details								
f Child Account Details								
Deduction Acc. Details								
> MIS Lime Reports >	4							
> MIS Payment Reports >		_						
> Other MIS Reports >	+Add nev	v						

- **2.7. MIS Limit Reports:** Select the MIS Limit Reports from the left side nav bar, TO check the Limit reports District wise, Block wise, GP wise and Limit Status.
 - i. District wise limit: Admin Maker→ MIS Limit Reports→ District Wise Limit
 - In District Wise limit user can check limit district wise with SCSP, Normal, RID, Committed liabilities component with Total and used Limit.
 - Select District from the dropdown.
 - User can also copy the sheet, download the sheet in CSV, Excel and PDF. Also take printout of the sheet.
 - User can also search for particular District wise data by click on search button.





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Dept. Of Haryana	≡ "St	ate Fir	nance	Commission"	_		_	_		•
	District			AMBALA	Ă					
Admin Maker	Show 10	~ entries		Copy CSV Excel PDF	Print			Search:		
	S.No. 🗍	District	Block	Gram Panchayat	SCSP Limit	Normal Limit	RID Limit	Committed Liability	Total 🕴	Used
Dashboard	1	AMBALA	AMBALA-I	Ahema (175)	0	0	0	0	0	50000
Create User	2	AMBALA	AMBALA-I	Alauddin Majra (301)	0	0	0	0	0	0
Define Maker/Checker	3	AMBALA	AMBALA-I	Amipur (258)	0	0	0	0	0	0
Limit Management	4	AMBALA	AMBALA-I	Anandpur Jalbera (121)	0	0	0	0	0	0
Manaae Bank >	5	AMBALA	AMBALA-I	Babaheri (165)	0	0	0	0	0	0
	6	AMBALA	AMBALA-I	Baknaur (282)	0	0	0	0	0	0
MIS Limit Reports V	7	AMBALA	AMBALA-I	Balana (173)	0	0	0	0	0	0
District Wise Limit	8	AMBALA	AMBALA-I	Bamba (302)	0	0	0	0	0	0
Block Wise Limit	9	AMBALA	AMBALA-I	Banhpur (288)	0	0	0	0	0	0
GP Wise Limit	10	AMBALA	AMBALA-I	Bara (123)	0	0	0	0	0	0
Limit Status	Showing 1	to 10 of 110 en	tries				Previous	1 2 3 4	5 11	Next
MIS Payment Reports >										
> Other MIS Reports >										

- ii. Block wise limit: Admin Maker→ MIS Limit Reports→ Block Wise Limit
 - In Block Wise limit user can check limit Block wise with SCSP, Normal, RID, committed liability component with Total and used Limit.
 - Select District and Block from the dropdown.
 - User can also copy the sheet, download the sheet in CSV, Excel and PDF. Also take printout of the sheet.
 - User can also search for particular Block wise data by click on search button.

Dept. Of Haryana	≡ "Ste	ate Fin	ance	Commission	"			_		•
۲	District	ROHTAK		~ Block	МАНАМ		~			
Admin Maker	Show 10	✓ entries		Copy CSV Excel	PDF Print			Search:		
	S.No. 🗍	District	Block	Gram Panchayat	SCSP Limit	Normal Limit	RID Limit	Committed Liability	Total 🕴	Used 🔶
Dashboard	1	ROHTAK	MAHAM	Ajaib(108)	500000	500000	70000	60000	1130000	NaN
Create User	2	ROHTAK	MAHAM	Ajaib(108)	500000	500000	0	0	1000000	NaN
Define Maker/Checker	3	ROHTAK	MAHAM	Bahlba(103)	0	0	0	0	0	399988
> Limit Management >	4	ROHTAK	MAHAM	Bahlba(103)	239802	949436	0	0	1189238	1349424
Manage Bank	5	ROHTAK	MAHAM	Bedwa(114)	0	0	0	0	0	399988
P Manago bank	6	ROHTAK	MAHAM	Bedwa(114)	948226	468561	0	0	1416787	868549
> MIS Limit Reports ~	7	ROHTAK	MAHAM	Bhaini Bharon(122)	0	0	0	0	0	399988
District Wise Limit	8	ROHTAK	MAHAM	Bhaini Bharon(122)	040689	984645	0	0	1025334	1384633
Block Wise Limit	9	ROHTAK	MAHAM	Bhaini Chanderpal(117)	0	0	0	0	0	399988
GP Wise Limit	10	ROHTAK	MAHAM	Bhaini Chanderpal(117)	217178	205947	0	0	423125	605935





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- iii. GP Wise Limit: Admin Maker→ MIS Limit Reports→ GP Wise Limit
 - In GP Wise limit user can check limit GP wise with SCSP, Normal, RID, committed liability component with Total and used Limit.
 - Select District, Block and GP from the dropdown.
 - User can also copy the sheet, download the sheet in CSV, Excel and PDF. Also take printout of the sheet.
 - User can also search for particular GP wise data by click on search button.

Dept. Of Haryana	≡ "Sto	ate Fine	ance (Commission	"		-	-	_	-	•
	District	ROHTAK		✓ Block	MAHAM		~	Gram Panchayat	Ajaib(108)		~
Admin Maker	Show 10	✓ entries		Copy CSV Excel	PDF Print				Search:		
Dashboard	S.No. 🗍	District	Block	Gram Panchayat	SCSP Limit	Normal Limit	RID Limit	Committe	d Liability	Total	Used
Create User	1	ROHTAK	MAHAM	Ajaib(108)	500000	500000	0	0		1000000	20000
Define Maker/Checker	Showing 1 t	to 2 of 2 entries	3						F	Previous	1 Next
> Limit Management >											
> Manage Bank >											
> MIS Limit Reports ~											
District Wise Limit											
Block Wise Limit											
GP Wiso											
Limit Status											
> MIS Payment Reports >											
> Other MIS Reports >											

- iv. Limit Status: Admin Maker→ MIS Limit Reports→ Limit Status
 - In limit Status user can check limit with SCSP limit, Used SCSP limit, Normal limit, Used normal limit, RID limit, Used RID limit, committed liability limit, Used committed liability with Balance Limits Available in both components.
 - Select District, Block and GP from the dropdown.





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Dept. Of Haryana	≡ "Sf	tate Fin	ance	Com	missi	on"	-	-	-	-	-	_		•
Admin Maker		District ROHTAK			~	Block	И			Grai	m Panchaya aib(108)	t	Ă	
@ Dashboard							Lin	nit Status						
Create User	S.No.	Gram Panchayat	SCCP Limit	Used SCCP	Balance SCCP	Normal Limit	Used Normal	Balance Normal	Rid Limit	Used Rid	Balance Rid	Committed Liability	Used Committed	Balanc
Define Maker/Checker		Name												
> Limit Management >	1	Ajaib(108)	500000	100012	399988	500000	300000	200000	70000	70000	null	60000	0	60000
> Manage Bank >	4													×.
> MIS Limit Reports ~														
District Wise Limit														
Block Wise Limit														
GP Wise Limit														
Limit Status														
> MIS Payment Reports >														
> Other MIS Reports >														

- **2.8. MIS Payment Reports:** Select the MIS Payment Reports from the left side nav bar, To check the payment reports by Payment Status, PRI Wise Exp., Assembly Wise Exp., Vendor Wise Exp., and PRI Payment Voucher.
 - i. Payment Status: Admin Maker→MIS Payment Reports→Payment Status
 - In Payment Status user can check the payment details with vendor name, work id, Vendor/date, Maker/date, status, reference id, payment date and payment amount by Select District, Block and GP from the dropdown.

Dept. Of Haryana	≡ "Sf	tate Fir	nance	Commissi	on"		_		•
Admin Makar		Dist	rict RSA	~	Block	Gram P ~ Abholi	anchayat i(138)	~	
Dashboard					Payment Status				
Create User	S.No.	Vendor Name	Work Id	Vendor/Date	Maker/Date	Status	Reference Id	Payment Date	Payment Amount
Limit Management >	1	mehul	108569	mehul/2023-07-25 07:55:11	Rahul Gajanan/2023- 07-25 07:55:11	File Submitted To Bank			12
 Manage Bank MIS Limit Reports 	٩			I		1			Þ
MIS Payment Reports									
Payment Status									
Assembly wise Exp.									
Vendor wise Exp.									





- ii. PRI Wise Exp. : Admin Maker \rightarrow MIS Payment Reports \rightarrow PRI Wise Exp.
 - In PRI Wise Exp. user can check the PRI details with PRI name, PRI type, Total Exp limit, Total Balance, Total Payment and Balance Limit by Select District, Block, GP and PRI type from the dropdown.

Dept. Of Haryana	≡ "Sta	te Finance	Commis	sion"	_	_	• •
Admin Maker	District	ROHTAK	~ Block	манам	Gram AJAIB Panchayat	∽ РRI Туре	Zila Parishad
Dashboard	S.No.	PRI Name	PRI Type	Total Exp Limit	Total Booked	Total Payment	Balance Limit
Create User	1	PANCHKULA	ZP	600000	80000	5 <mark>00</mark> 00	520000
 Limit Management > 	2	AMBALA	ZP	500000	300000	20000	4700000
> Manage Bank >	4	1					Þ
> MIS Limit Reports >							
> MIS Payment Reports~							
Payment Status							
PRI Wise Exp.							
Assembly wise Exp.							
Vendor wise Exp.							

- iii. Assembly Wise Exp. : Admin Maker→MIS Payment Reports→Assembly Wise Exp.
 - In Assembly Wise Exp. user can check the Parliament constituency, Assembly Name, Total Exp Limit, Total Booked, Total Payment and Balance limit by Select District, Block, GP and PRI type from the dropdown.

Dept. Of Haryana	≡ "Ste	ate Finance Com	mission"	_		_	• 🖨
Admin Maker	District	ROHTAK Y Block	k MAHAM	∽ Gram Panchayat	AJAIB	✓ PRI Type	Zila Parishad 🗸 🗸
Dashboard	S.No.	Parliament Constituency	Assembly Name	Total Exp Limit	Total Booked	Total Payment	Balance Limit
Create User	1	Bhiwani-Mahendragarh	Ateli	300000	200000	100000	100000
 Limit Management 	2	Bhiwani-Mahendragarh	Badhra	460000	30000	30000	430000
> Manage Bank >	3	Bhiwani-Mahendragarh	Bhiwani	1700000	0	0	1700000
> MIS Limit Reports >	4	Bhiwani-Mahendragarh	Dadri	600000	80000	50000	520000
> MIS Payment Reports~	5	Bhiwani-Mahendragarh	Loharu	5000000	300000	20000	4700000
Payment Status	4						Þ
Assembly wise Exp. Vendor wise Exp.							





- iv. Vendor Wise Exp. : Admin Maker \rightarrow MIS Payment Reports \rightarrow Vendor Wise Exp.
 - In Vendor Wise Exp. user can check Vendor wise details with Vendor Name, PRI Name, Invoice no., Invoice Date, Resolution No., Resolution date, Payment date, Payment amount, Payment description and Payment Status by Select District, Block, GP and PRI type from the dropdown.

Dept. Of Haryana	≡ "Sf	tate Fin	ance C	Commi	ssion"	-	-	_	-	_	•
Admin Maker	District	ROHTAK		~ Block	MAHAN	1 ~	Gram Panchayat	BIALA	~	PRI Type Panchay	yat Samiti 🗸 🗸
Dashboard Create User	S.No.	Vendor Name	PRI Name	Invoice Number	Invoice Date	Resolution Number	Resolution Date	Payment Date	Payment Amount	Payment Description	Payment Status
Define Maker/Checker	1	HORIZON LTD	TRILOKPUR	123	10-Feb	1	12-Feb	01-Mar	300000	Payment of Bricks	Successful
Manage Bank	2	ABC LMT	BARNA	2324	09-Feb	2	11-Feb	28-Feb	233323	Payment for purchase of Cement	Failed
 MIS Limit Reports MIS Payment Reports 	4				0						Þ
Payment Status PRI Wise Exp.											
Assembly wise Exp.											
PRI Payment Voucher											

- v. PRI Payment Voucher: Admin Maker \rightarrow MIS Payment Reports \rightarrow PRI payment voucher.
 - In PRI Payment Voucher user can check PRI payment voucher details with Vendor Name, PRI Name, Invoice no., Invoice Date, Resolution No., Resolution date, Payment date, Payment amount, Payment description and Payment Status by Select District, Block, GP and PRI type from the dropdown.





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Dept. Of Haryana	≡ "St	tate Finar	nce Cor	nmissio	on"					_	۵
Admin Maker	District	ROHTAK		✓ Block	MAHAM	×	Gram Panchayat	AJAIB KHAS	✓ P	RI Type Gram Panah	nayat 💉
Dashboard Create User	S.No.	Vendor Name	PRI Name	Invoice Number	Invoice Date	Resolution Number	Resolution Date	Payment Date	Payment Amount	Payment Description	Payment Status
Define Maker/Checker	1	HORIZON LTD	TRILOKPUR	123	0000-00-00 00:00:00	1	0000-00-00 00:00:00	0000-00-00 00:00:00	300000	Payment of Bricks	Successful
Manage Bank	2	ABC LTD	TRILOKPUR	2324	0000-00-00 00:00:00	2	0000-00-00 00:00:00	0000-00-00 00:00:00	233323	Payment for purchase of Cement	Failed
MIS Limit Reports MIS Payment Reports-	3	XYZ BHATTA COMPANY	TRILOKPUR	3232	0000-00-00 00:00:00	3	0000-00-00 00:00:00	0000-00-00 00:00:00	900000	Payment of Bricks	Successful
Payment Status	4	OXY LTD	TRILOKPUR	2113	0000-00-00 00:00:00	2	0000-00-00 00:00:00	0000-00-00 00:00:00	67788	Payment of Sand	Successful
Assembly wise Exp.	5	RAJESH KUMAR	TRILOKPUR	1	0000-00-00 00:00:00	1	000-00-00 00:00:00	0000-00-00 00:00:00	800	Labour Payment	Successful
Vendor wise Exp. PRI Payment Voucher	4		1	I.	1						Þ
> Other MIS Reports >											

- **2.9. Other MIS Reports:** Select the Other MIS Reports from the left side nav bar, To check the reports by login reports, resolution wise and Child account details.
 - i. Login Reports: Admin Maker→Other MIS Reports→ Other Login Report
 - In Login Report user can check the last login with date & time, Name and designation by Select District, Block and GP from the dropdown.

Dept. Of Haryana	≡ "State Fin	ance Commissi	ion"	• •
	District ROHTAK	~	Block MAHAM	Gram Ajaib(108) -
			Login Details	
Create User	S.No.	Name	Designation	Last Login Date/Time
Define Maker/Checker	1	Shikhir	Checker	2023-07-26 13:10:47
> Limit Management >	2	Admin	Maker	2023-07-26 13:24:40
> Manage Bank >	3	Director	Checker	2023-07-14 10:35:37
MIS Limit Reports >	4	Admin	Checker	2023-07-26 11:18:43
Other MIS Reports	5	Bank	Bank	2023-07-26 07:42:54
Login Report	6	BDPO	Maker	2023-07-26 07:46:04
Resolutio	7	CEO-ZP	Maker	2023-07-26 07:51:04
Work Status	8	JE	Maker	2023-07-26 07:56:20
Restaural Control of C	9	XEN	Checker	2023-07-26 07:53:38
	10	SDO	Maker	2023-07-26 07:54:55
	4	1	h.	•

ii. Resolution: Admin Maker \rightarrow Other MIS Reports \rightarrow Resolution





IndusInd Bank Limited User Manual for State Finance Commission

• In Resolution Detail user can check/show the copy resolution with updated by, upload on and purpose by Select District, Block and GP from the dropdown.

Dept. Of Haryana	= "State	= "State Finance Commission"									
Admin Maker	Distr	ict HTAK	Block	м	Gram Panchay	rat 🗸					
Dashboard				Resolution Detail							
Create User	S.No.	Upload By	4	Upload On	Purpose	Show resolution					
Define Maker/Checker	1	mehul	2023	-07-25 08:02:46	null	зном					
> Limit Management >	2	null	2023	3-07-26 11:40:54	null	SHOW					
Manage Bank	2	pull	2023	2-07-28 11-40-54	cull.						
 MIS Payment Reports 	3	nuir	2023	5-07-26 11.40.64	ricii	SHOW					
> Other MIS Reports ~	4					Þ					
Login Report											
Resolution											
Work Status											

Admin Maker Logout.





IndusInd Bank Limited User Manual for State Finance Commission

3. Admin-Checker

3.1. Admin Checker Login:

This workflow of admin checker section login by enter the admin details.

Login Portal
Government of Haryana
Headquarter ~
Admin-Checker
1 adminc@gmail.com
· · · · ·
Forgot password?





3.2. Dashboard View:

Admin Checker Dashboard will open, you can check the status of work by selecting District, Block and Gram Panchayat from dropdown. Also check the 5 Best and least Performing Districts in the dashboard.

Dept. Of Haryana	= "State Finance	ce Commissi	ion"		_	• •
٢	Scheme SFC Dist	trict AMBALA	~ Block	AMBALA-I 🗸	Gram Panchayat	ADHO MAJRA
Admin Checker	Financial Status Fund Sanctioned : 0 Fund Released : 0	G	Nature Of Work Quotation : Tender :	Ē	DelayS (More Than 3 Months Funds Not Utilised : Work Not Started :) <u>~</u>
Define Maker/Checker ↓ Limit Management → ↓ Manage Bank →	Sanction vs Started Sanctioned Works : 112 Started Works : 55	\simeq	Progress vs Complete In Progress Works : 30 Completed works : 37	d <u>~</u>	Bank Status Parent Account Status: A Child Account SNA: Not	ctive <u> </u>
MIS Limit Reports MIS Provment Reports	5 B	est Performing Districts			5 Least Performing District	S
Other MIS Reports	Sr.No	Dist	ricts	Sr.No	D	istricts
	1	KAR	NAL	1		NUH
	2	GURU	GRAM	2	J	hajjar
	3	AME	BALA	3	F	Palwal
	4	PANC	HKULA	4	R	Rohtak
	5	HIS	SAR	5	Fat	ehabad





3.3. Create User:

- The Admin Maker can Create new users by filling the form like Basic information of user, Address Details and then map the user data with Current district, Block and Gram Panchayat.
- Click on Save button to save the new user details.

				_
Adapter Charles		Basic Information		
Ааты Спескег				
ashboard First Name		Last Name		
Email Create User		Designation	Select Designation	
Aadhar Nu	mber	Pan Number		
enne Maker/Checker Personal M	obile Number	Emergency Mobile Number		
mit Management Employee 1	Гуре	Employee Categories	Select Categories	
IS Limit Reports				
IIS Limit Reports >		Address Details		
IIS Payment Reports >				
ther MIS Reports	dress Line-1	Home Address Line-1		
Office Add	dress Line-2	Home Address Line-2		
Office Pin	code	Home Pincode		
0//	ısil	Home Tehsil		
Office Ten		Home District		
Office Is	trict			
Office Dis	te	Home State		
Office Dis Office Sta	trict	Home State		
Office Dis	triot	Homo State Map Master Data		





3.4. Define Maker/Checker:

- Admin Checker can assign any role by selecting the District, Block, GP's and select the Designation from the dropdown.
- Now define the maker/checker role by selecting the grant from the dropdown. Maker/checker information automatically reflect, according to selected Grant.
- Now tick mark designation (Gram Sachiv and Sarpanch) which admin wants to create then click on save button.

Dept. Of Haryana	= "State Finance Co	mmission"				۵
			Assig	n Roles		
Admin Checker	District :	ROHTAK	~	Block:	MAHAM	~
Dashboard Create User	Gram Panchayat	Ajaib(108)	~	Designation	BDPO	~
Define Maker/Checker			Assign Mai	ker/Checker		
> Limit Management >	Select Grant	Zila Parishad	~			
 Manage Bank MIS Limit Reports 	Maker	AO		Checker	CEO-ZP	
> MIS Payment Reports >	Name:			Name:		
> Other MIS Reports >	Email:			Email:		
	Mobile Number:			Mobile Number:		
	🖓 Gram Sachiv	Sarpanch				
	-					
					Submit Cance	

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3.5. Limit Management:

Admin Checker also manage the limits of different levels by click on Limit Management on the left side nav bar.

- i. Limit Approval: Admin Checker→Limit Management→Limit Approval
 - In Limit Approval user can approve the limit.
 - Select District, Block from the dropdown and limit components i.e. SCSP, Normal, RID, and committed liability will be appear for the particular Gram Panchayat under selected District and Block, then click on approve button.

Dept. Of Haryana	= "	State Financ	e Commission	"		_	۲
	Distri	ct	ROHTAK	✓ Block		МАНАМ	Ý
t devie Charles	S.No.	Gram Panchayat	SC/CP	Normal	RID	Committeed Liabili	ity
Admin Checker	1	Bedwa(114)	948226	468561	0	0	
Dashboard	2	Bhaini	040689	984645	0	0	
Co Dustibuliu	3	Bhaini	217178	205947	0	0	
Create User	4	Bhaini	492367	034568	0	0	
Define Maker/Checker	5	Bhaini	795648	635469	0	0	
Denne Maker/Checker	6	Bharan(106)	095073	959318	0	0	
> Limit Management ~	7	Farmana	985848	001747	0	0	
Limit Approval	8	Farmana	910209	796462	0	0	
	9	Gorawar(97)	082423	746220	0	0	
GP Level (Morage)	10	Kharkhra(104)	194448	431347	0	0	
Dis 1.1 1 (171.)	Π	Kheri	294943	001547	0	0	
BIOCK LEVEL (VIEW ONLY)	12	Madina	290057	171773	0	0	
District Level (View only)	13	Madina	079989	510385	0	0	
D. H. Halana di Lash	14	Maham	020692	044329	0	0	
Buik Upioda Limit	15	Mokhra	550715	128545	0	0	
> Manage Bank	16	Mokhra	937211	447892	0	0	
	17	Mokhra	431911	285215	0	0	
MIS Limit Reports	18	Muradpur	103272	686522	0	0	
MIS Promont Donorte >	19	Nidana(98)	835084	060904	0	0	
	20	Nindana(107)	944188	644770	0	0	
	21	Seman(115)	155192	564943	0	0	
	22	Shekhupur	682170	351513	0	0	
	23	Sisar	522885	299701	0	0	





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- ii. GP Level (Manage): Admin Checker-→Limit Management-→GP Level (Manage)
 - In GP level limit can be managed.
 - Select District Block from the dropdown and enter the limit components i.e. SCSP, Normal, RID, and committed liability for the particular Gram Panchayat under selected District and Block, then click on Submit button.

	District		ROHTAK	~ Bloc	:k		MAHAM		
dmin Checker	S.No.	Gram Panchayat	SCSP	Normal		RID		Committed Liabi	lity
shboard	1	Bahlba(103)							
oato User	2	Bedwa(114)							
fine Maker/Checker	з	Bhaini							
Approval	4	Bhaini							
vel (Manage)	5	Bhaini							
Love View only)	6	Bhaini						[
et Level (View only)	7	Bharan(106)							
Ipload Limit	8	Farmana		 1				ſ	
S Limit Reports	9	Farmana		 					
S Downoot Donorte 3	10	Cormum(07)		 				· · · · · · · · · · · · · · · · · · ·	
		(Gordwar(er)		 				[
	10	Kharkhra(104)						[
	12	Kheri						1	
	13	Madina							
	14	Madina							
	15	Maham							
	16	Mokhra							
	17	Mokhra							
	18	Mokhra							
	19	Muradpur						[
	20	Nidana(98)							
	21	Nindana(107)							
	22	Seman(115)							
	23	Shekhupur							
	24	Sisar		 -					

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iii. Block Level (View Only): Admin Checker-→Limit Management-→Block Level (View

Only)

In Block level limit only can view authority.

- Select District, Block from the dropdown and List will open with district Block wise with SCSP limit, Normal Limit, RID, committed liability, Total Limit, and Used limit for that Gram panchayat.
- User can also copy the sheet, download the sheet in CSV, Excel and PDF. Also take printout of the sheet.
- User can also search for particular Gram panchayat data by click on search button.

C	District	ROHTAK		- Block	МАНАМ		~		
er S	Show 5 v er	ntries	Сору	CSV Excel PDF	Print			Search:	
	S.No.	District	Block	scspinit	Normal Limit	RID	Committed Liability	Total	Used
1		ROHTAK	MAHAM	500000	500000	0	0	1000000	247669
	2	ROHTAK	MAHAM	239802	949436	0	0	1189238	1037105
	3	ROHTAK	MAHAM	948226	468561	0	0	1416787	556230
	4	ROHTAK	MAHAM	040689	984645	0	0	1025334	1072314
	5	ROHTAK	MAHAM	217178	205947	0	0	423125	293616
a)	Showing 1 to 10 c	of 50 entries					Previous	1 2 3	4 5 No
y) niy)	Showing 1 to 10 c	of 50 entries					Provious	1 2 3	4 5 N
>	Showing I to 10 o	of 50 entries					Provious	1 2 3	4 5 N
)	howing 1 to 10 c	of 50 entries					Provious	1 2 3	4 5 M
x) nly) > > orts >	howing 1 to 10 c	of 50 entries					Provious	1 2 3	4 5 1

- **iv. District Level (View Only):** Admin Checker-→Limit Management-→District Level (View Only)
 - In District level limit user can check limit district wise and only have view authority.
 - Select District, List will open of particular district with SCSP limit, Normal Limit, RID and Committed Liability.
 - User can also copy the sheet, download the sheet in CSV, Excel and PDF. Also take printout of the sheet.

			-		-		
Dept. Of Haryana	≡ "State Fina	ince Comn	nission"				۵
	District		ROHTAK		~		
Admin Checker	Show 10 v entries	Сору	CSV Excel PDF	Print		Search:	
	District +	SCSP 0	Normal	RID	Committed Liability	Total	Used
(iii) Dashboard	ROHTAK	500000	500000	70000	60000	1130000	247669
Create User	ROHTAK	500000	500000	0	0	1000000	247669
Define Maker/Checker	ROHTAK	0	0	0	0	0	87669
> Limit Management ~	ROHTAK	239802	949436	0	0	1189238	1037105
Limit Approval	ROHTAK	0	0	0	0	0	87669
CD Louge (Managage)	ROHTAK	948226	468561	0	0	1416787	556230
GF Level (Manage)	ROHTAK	0	0	0	0	0	87669
Block Level (View only)	ROHTAK	040689	984645	0	0	1025334	1072314
District Level (View only)	ROHTAK	0	0	0	0	0	87669
Bulk Upload Lin	ROHTAK	217178	205947	0	0	423125	293616
> Manage Bank >	Showing 1 to 10 of 50 entrie	S			P	revious 1 2 3	4 5 Next
> MIS Limit Reports >							
> MIS Payment Reports >							
> Other MIS Reports >							

• User can also search for particular District data by click on search button.

v. Bulk Upload Limit: Admin Checker-→Limit Management-→Bulk Upload Limit.

- Click on download button and download the format of excel file.
- Open the excel file and update SCSP, Normal, RID, Committed Liability columns with value of limits.
- After excel is filled then click on the upload button, browse the excel from local machine and upload the excel.
- After file is uploaded then click on submit button to upload the data in application.

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Dept. Of Haryana	= "State Finance Commission"
Admin Checker	Download Excel Upload Excel Submit Excel NOTE* 1 Click on download button and download the excel file
Dashboard	2. Open the accord the and update ScSPNArmal880Committed Labelity colouries with value of limits 3. Mater and is filled then elicit on the update based inform (scar matchine and upload the accold 4. After file is uploaded then click on submit button to upload the data in application.
Dofino Maker/Checker	
Limit Management Limit Approval	
GP Level (Manage)	
Block Level (View only) District Level (View only)	
Bulk Upload Limit	
> MIS Limit Reports >	
MIS Provident Panarte >	

3.6. Manage Bank:

To manage the bank account details.

- i. **Parent Account Details:** Admin Checker→ Manage Bank→ Parent Account Details.
 - Admin Checker can check bank details of Parent Account with status and Letter of Approval.
 - Admin can also Deactivate the current parent account detail and add new account details with Letter of Approval.

Dept. Of Haryana	≡ "St	ate Financ	e Commiss	ion"					۵
					Parent Account Details				
Admin Checker	S.No.	Account Type	Bank Name	Account Branch	Name of Account	IFSC Code	Account No.	Status	Letter of approval
🛞 Dashboard	3	Porent	INDUSIND BANK	SCO 27,Sector-27C Chandigarh	Director Development & Panchayat Department Haryona	INDB0000596	10020490853	Doactivo	Show
Create User								- 🏊	▲
Define Maker/Checker									
Limit Management									
🕨 Manage Bank 🗸 🗸									
The Parent Account Details									
1 Child Autom Details									
Deduction Acc. Detoils									
> MIS Limit Reports >									
> MIS Payment Reports >									
> Other MIS Reports >									

ii. Child Account Details:

- Parent Account Details: Admin Checker → Manage Bank → Child Account Details.
- Admin Checker can check bank details of Child Account of particular District or Block by selecting District, Block, and PRI type from the dropdown.

Dept. Of Haryana	≡ "State	Finance Comn	nission"	_	• •
			CHILD ACCOUNT DETAILS		
Admin Checker	District A	MBALA ~ Block	AMBALA-II ~ PRI Type	Zila Parishad	~
Dashboard	District	Block	PRI	Account Details	IFSC Code
Create User	AMBALA	AMBALA-I	Zila Parishad AMBALA	46750001000	PUNB0467500
Limit Management >	AMBALA	AMBALA-II	Zila Parishad AMBALA	46750001000	PUNB0467500
→ Manage Bank v	AMBALA	BARARA	Zila Parishad AMBALA	46750001000	PUNB0467500
n Parent Account Details	AMBALA	NARAINGARH	Zila Parishad AMBALA	46750001000	PUNB0467500
1 Child Account Details	AMBALA	SAHA	Zila Parishad AMBALA	48750001000	PUNB0467500
n Deduction A Details	AMBALA	SHAHZADPUR	Zila Parishad AMBALA	46750001000	PUNB0467500
> MIS Limit Reports >					
 MIS Payment Reports > Other MIS Reports > 					

iii. Deduction Account Details:

- Parent Account Details: Admin Checker→ Manage Bank→ Deduction Account Details.
- Admin Checker can check bank details of Deduction Account with account status.
- User can also add Deduction Account details by clicking on Add row button.

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Dept. Of Haryana	≡ "st	tate Fina	nce Com	mission"	_	_	_	•
				DEDUCTION ACCOUNT DETAILS				
Admin Checker	S.No.	Account Type	Bank Name	Account Branch	Name of Account	IFSC Code	Account No.	Status
Dashboard	1	Dept	INDUSIND BANK	Ground & First, 34-35, Nicholson Road	XEN Ambala	INDB0000596	10020491843	Deactive
Create User Define Maker/Checker	2	Dept	INDUSIND BANK	Green Square Market Near Telephone Exchange	XEN Hisar	INDB0000596	10020490009	Deactive
> Limit Management >								•
> Manage Bank ~								
n Parent Account Details								
Deduction Acc. Details								
> MIS Lime Reports >	4							Þ
> MIS Payment Reports >		_						
> Other MIS Reports >	+Add new							

3.7. MIS Limit Reports:

Select the MIS Limit Reports from the left side nav bar, To check the Limit reports District wise, Block wise, GP wise and Limit Status.

- i. District wise limit: Admin Checker→ MIS Limit Reports→ District Wise Limit
 - In District Wise limit user can check limit district wise with SCSP, Normal, RID, committed liabilities component with Total and used Limit.
 - Select District from the dropdown.
 - User can also copy the sheet, download the sheet in CSV, Excel and PDF. Also take printout of the sheet.
 - User can also search for particular District wise data by click on search button.

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Dept. Of Haryana	≡ "St	"State Finance Commission"											
Admin Checker	District Show 10	~ entries		AMBALA Copy CSV Excel PDF	Print			Search:					
	S.No. +	District	Block	Gram Panchayat	SCSP Limit	Normal Limit	RID Limit	Committed Liability	Total	Used			
() Dashboard	1	AMBALA	AMBALA-I	Ahema (175)	0	0	0	0	0	50000			
Create User	2	AMBALA	AMBALA-I	Alauddin Majra (301)	0	0	0	0	0	0			
Define Maker/Checker	3	AMBALA	AMBALA-I	Amipur (258)	0	0	0	0	0	0			
> Limit Management >	4	AMBALA	AMBALA-I	Anandpur Jalbera (121)	0	0	0	0	0	0			
> Manage Bank >	5	AMBALA	AMBALA-I	Babaheri (165)	0	0	0	0	0	0			
	6	AMBALA	AMBALA-I	Baknaur (282)	0	0	0	0	0	0			
> MIS LIMIT Reports >	7	AMBALA	AMBALA-I	Balana (173)	0	0	0	0	0	0			
District Wise Limit	8	AMBALA	AMBALA-I	Bamba (302)	0	0	0	0	0	0			
Block Wise Mnit	9	AMBALA	AMBALA-I	Banhpur (288)	0	0	0	0	0	0			
GP Wise Limit	10	AMBALA	AMBALA-I	Bara (123)	0	0	0	0	0	0			
Limit Status	Showing 1	to 10 of 110 er	ntries				Previous	1 2 3 4 5		1 Next			
 > MIS Payment Reports > Other MIS Reports > > 													

ii. Block wise limit: Admin Checker→ MIS Limit Reports→ Block Wise Limit

- In Block Wise limit user can check limit Block wise with SCSP, Normal, RID, committed liability component with Total and used Limit.
- Select District and Block from the dropdown.
- User can also copy the sheet, download the sheet in CSV, Excel and PDF. Also take printout of the sheet.
- User can also search for particular Block wise data by click on search button.

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		ROHTAK		✓ Block	MAHAM		~			
Checker	Show 5	✓ entries		Copy CSV Excol PDF	Print			Search:		
	S.No. 🕴	District	Block	Gram Panchayat	SCSP Limit	Normal Limit	RID Limit	Committed Liability	Total	Used
	1	ROHTAK	MAHAM	Ajaib(108)	500000	500000	0	0	1000000	247669
	2	ROHTAK	МАНАМ	Bahlba(103)	239802	949436	0	0	1189238	1037105
cker	3	ROHTAK	MAHAM	Bedwa(114)	948226	468561	0	0	1416787	556230
>	4	ROHTAK	MAHAM	Bhaini Bharon(122)	040689	984645	0	0	1025334	1072314
5	5	ROHTAK	MAHAM	Bhaini Chanderpal(117)	217178	205947	0	0	423125	293616
mit										
rts >										

iii. GP Wise Limit: Admin Checker→ MIS Limit Reports→ GP Wise Limit

- In GP Wise limit user can check limit GP wise with SCSP, Normal, RID, committed liability component with Total and used Limit.
- Select District, Block and GP from the dropdown.
- User can also copy the sheet, download the sheet in CSV, Excel and PDF. Also take printout of the sheet.
- User can also search for particular GP wise data by click on search button.

Dept. Of Haryana	≡ "Sta	te Finan	ce Coi	mmission"		-				۵
٢	District	ROHTAK		~ E	Block MAHAM		✓ Gri Pa	am Ajaib(108)		~
Admin Checker	Show 10 ~	entries		Copy CSV Excel	PDF Print			Search		
Dashboard	S.No.	District	Block	Gram Panchayat	SCSP Limit	Normal Limit	RID Limit	Committed Liability	Total	Used
Create User	1	ROHTAK	MAHAM	Ajaib(108)	500000	500000	0	0	1000000	247669
Define Maker/Checker	Showing 1 to	2 of 2 entries							Previous	1 Next
> Limit Management >										
> Manage Bank >										
> MIS Limit Reports ~										
District Wise Limit										
Block Wise Limit										
GP Wise Limit										
Limit Status										
> MIS Payment Reports >										
> Other MIS Reports >										
> Other MIS Reports >										

- **iv.** Limit Status: Admin Checker → MIS Limit Reports → Limit Status
 - In limit Status user can check limit with SCSP limit, Used SCSP limit, Normal limit, used normal limit, RID limit, Used RID limit, committed liability limit, Used committed liability with Balance Limits Available in both components.
 - Select District, Block and GP from the dropdown.

Dept. Of Haryana	≡ "St	State Finance Commission"											۵	
Admin Checker			District ROHTAK			Bloc V M	sk Aham			Grar Ajc	m Panchayat nib(108)		-	
Dashboard								Limit Status		_				
Create User	S.No.	Gram Panchayat	SCCP Limit	Used SCCP	Balance SCCP	Normal Limit	Used Normal	Balance Normal	Rid Limit	Used Rid	Balance Rid	Committed Liability	Used Committed	Balance Committed
Define Maker/Checker		Numb												
> Limit Management >	1	Ajaib(108)	500000	100012	399988	500000	300000	200000	70000	0	70000	60000	0	60000
> Manage Bank >	4													Þ
> MIS Limit Reports 🗸														
District Wise Limit														
Block Wise Limit														
GP Wise Limit														
Limit Status														
> MIS Payment Reports >														
> Other MIS Reports >														

3.8. MIS Payment Reports:

Select the MIS Payment Reports from the left side nav bar, To check the payment reports by Payment Status, PRI Wise Exp., Assembly Wise Exp., Vendor Wise Exp., and PRI Payment Voucher.

- i. Payment Status: Admin Checker→MIS Payment Reports→Payment Status
 - In Payment Status user can check the payment details with vendor name, work id, Vendor/date, Maker/date, status, reference id, payment date and payment amount by Select District, Block and GP from the dropdown.

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Payment Amount
12
•

- **ii. PRI Wise Exp.** : Admin Checker \rightarrow MIS Payment Reports \rightarrow PRI Wise Exp.
 - In PRI Wise Exp. user can check the PRI details with PRI name, PRI type, Total Exp limit, Total Balance, Total Payment and Balance Limit by Select District, Block, GP and PRI type from the dropdown.

Dept. Of Haryana	≡ "State	e Finance Coi	mmission"				•
Admin Checker	District	ROHTAK	✓ Block	манам	Gram AJAIB Panchayat	 ✓ PRI Type 	Gram Panchayat
Dashboard	S.No.	PRI Name	PRI Type	Total Exp Limit	Total Booked	Total Payment	Balance Limit
Create User	1	TRILOKPUR	GP	300000	200000	100000	100000
Limit Management >	2	SULTANPUR	GP	460000	30000	30000	430000
> Manage Bank >	4						Þ
> MIS Limit Reports >							
MIS Payment Reports							
PRI Wise Exp.							
Assembly www Exp.							
Vendor wise Exp.							
Other MIS Reports							
Cuter Mis Reports							

iii. Assembly Wise Exp. : Admin Checker→MIS Payment Reports→Assembly Wise Exp.

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• In Assembly Wise Exp. user can check the Parliament constituency, Assembly Name, Total Exp Limit, Total Booked, Total Payment and Balance limit by Select District, Block, GP and PRI type from the dropdown.

Dept. Of Haryana	≡ "Stat	te Finance Commissi	on"				•
Admin Checker	District	ROHTAK Y Block	Манам	✓ Gram Panchayat	BIALA	✓ PRI Type X	en 🗸
Dashboard	S.No.	Parliament Constituency	Assembly Name	Total Exp Limit	Total Booked	Total Payment	Balance Limit
Create User	1	Bhiwani-Mahendragarh	Ateli	300000	200000	100000	100000
Limit Management	2	Bhiwani-Mahendragarh	Badhra	460000	30000	30000	430000
> Manage Bank >	3	Bhiwani-Mahendragarh	Bhiwani	1700000	0	0	1700000
> MIS Limit Reports >	4	Bhiwani-Mahendragarh	Dadri	600000	80000	50000	520000
> MIS Payment Reports-	5	Bhiwani-Mahendragarh	Loharu	500000	300000	20000	4700000
Payment Status PRI Wise Exp.	4					• •	>
Assembly wise Exp.							
Vendor wisk Exp. PRI Payment Voucher							

iv. Vendor Wise Exp. : Admin Checker→MIS Payment Reports→Vendor Wise Exp.

 In Vendor Wise Exp. user can check Vendor wise details with Vendor Name, PRI Name, Invoice no., Invoice Date, Resolution No., Resolution date, Payment date, Payment amount, Payment description and Payment Status by Select District, Block, GP and PRI type from the dropdown.

Dept. Of Haryana	≡ "S	tate Fin	ance C	ommissi	ion"						•
Admin Checker	District	ROHTA	к	✓ Block	MAH	IAM	← Gram Panchaya	AJAIB	~	PRI Type Zila Parisho	d ~
Dashboard Create User	S.No.	Vendor Name	PRI Name	Invoice Number	Invoice Date	Resolution Number	Resolution Date	Payment Date	Payment Amount	Payment Description	Payment Status
Define Maker/Checker	1	HORIZON LTD	TRILOKPUR	123	10-Feb	1	12-Feb	01-Mar	300000	Payment of Bricks	Successful
> Manage Bank >	2	ABC LMT	BARNA	2324	09-Feb	2	11-Feb	28-Feb	233323	Payment for purchase of Cement	Failed
MIS Limit Reports MIS Payment Reports	4										÷
Payment Status PRI Wise Exp.											
Assembly wise Exp. Vendor wise Exp.											
PRI Payment Vanher											
> Other MIS Reports >											

- v. **PRI Payment Voucher**: Admin Checker→MIS Payment Reports→PRI payment voucher.
 - In PRI Payment Voucher user can check PRI payment voucher details with Vendor Name, PRI Name, Invoice no., Invoice Date, Resolution No., Resolution date, Payment date, Payment amount, Payment description and Payment Status by Select District, Block, GP and PRI type from the dropdown.

Dept. Of Haryana	≡ "Sf	tate Finar	nce Cor	nmissio	on"	_	_	_			۵
Admin Checker	District	ROHTAK		✓ Block	MAHAM	~	Gram Panchayat	AJAIB	~ P	RI Type Gram Panch	nayat 🗸
Dashboard Create User	S.No.	Vendor Name	PRI Name	Invoice Number	Invoice Date	Resolution Number	Resolution Date	Payment Date	Payment Amount	Payment Description	Payment Status
Define Maker/Checker	1	HORIZON LTD	TRILOKPUR	123	0000-00-00 00:00:00	1	0000-00-00 00:00:00	0000-00-00 00:00:00	300000	Payment of Bricks	Successful
Manage Bank	2	ABC LTD	TRILOKPUR	2324	0000-00-00 00:00:00	2	000-00-00 00:00:00	0000-00-00 00:00:00	233323	Payment for purchase of Cement	Failed
MIS Limit Reports MIS Payment Reports-	3	XYZ BHATTA COMPANY	TRILOKPUR	3232	0000-00-00 00:00:00	3	0000-00-00 00:00:00	0000-00-00 00:00:00	900000	Payment of Bricks	Successful
Payment Status	4	OXY LTD	TRILOKPUR	2113	0000-00-00 00:00:00	2	000-00-00 00:00:00	0000-00-00 00:00:00	67788	Payment of Sand	Successful
Assembly wise Exp.	5	RAJESH KUMAR	TRILOKPUR	1	0000-00-00 00:00:00	1	000-00-00 00:00:00	0000-00-00 00:00:00	800	Labour Payment	Successful
Vendor wise Exp. PRI Payment Voucher	4	1								1	Þ
> Other MIS Reports >											

3.9. Other MIS Reports:

Select the Other MIS Reports from the left side nav bar, To check the reports by login reports, resolution wise details.

- i. Login Reports: Admin Checker→Other MIS Reports→ Other Login Report
 - In Login Report user can check the last login with date & time, Name and designation by Select District, Block and GP from the dropdown.

IndusInd Bank Limited User Manual for State Finance Commission

Dept. Of Haryana	≡ "State Fina	nce Commission"	_		• 🖨
Admin Checker	District ROHTAK	*	Block MAHAM	Gram Ajoib(108) Panchayat	×
Dashboard			Login Details		
Create User	S.No.	Name	Designation	Last Login Date/Time	
Define Maker/Checker	1	Shikhir	Checker	2023-07-26 13:10:47	
> Limit Management >	2	Admin	Maker	2023-07-26 13:24:40	
> Manage Bank >	3	Director	Checker	2023-07-14 10:35:37	
> MIS Limit Reports >	4	Admin	Checker	2023-07-26 18:20:45	
Other MIS Reports	5	Bank	Bank	2023-07-26 07:42:54	
Login Report	6	BDPO	Maker	2023-07-26 07:46:04	
Resolution	7	CEO-ZP	Maker	2023-07-26 07:51:04	
Work Status	8	JE	Maker	2023-07-26 07:56:20	
	9	XEN	Checker	2023-07-26 07:53:38	
	10	SDO	Maker	2023-07-26 07:54:55	
	4				

- ii. **Resolution:** Admin Checker→Other MIS Reports→ Resolution
 - In Resolution Detail user can check/show the copy resolution with updated by, upload on and purpose by Select District, Block and GP from the dropdown.

Dept. Of Haryana	= "State Fin	nance Commissi	ion"				
		District		Block		Gram Panchayat	
Admin Checker		ROHTAK	Ŷ	МАНАМ	~	Ajaib(108)	v
Dashboard				Resolution Detail			
Create User	S.No.	Upload By		Upload On		Purpose	Show resolution
Define Maker/Checker	1	mehul		2023-07-25 08:02:46		null	SHOW
Limit Management Manage Bank	4						ŀ
> MIS Limit Reports >							
> MIS Payment Reports >							
> Other MIS Reports ~							
Login Report							
Work Stat							
Under Construction							

Admin Checker Logout.

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4. Maker Login:

• Vendor/Labour creation starts with maker Login.

Login Portal	
Government of Haryana	
Field Officer V	
Gram Sachiv Y	
Maker Gram Panchayat	6 5
maker@gmail.com	6.
	A COMPANY
82 ⁶ 3 ⁸ Logh Forgot po word?	

4.1. Dashboard View:

Maker Dashboard will open, you can check the status of work by selecting District, Block and Gram Panchayat from dropdown. Also check the 5 Best and least Performing Districts in the dashboard.

Dept. Of Haryana	≡ "State	Finan	ce Comr	nission"						• 6
٢	Scheme	SFC	District	ROHTAK	✓ Block	манам	Gra	n Panchayat	AJAIB	4
Rahul Gajanan Teni Dashboard Work Estimation	Financial St Fund Sanction Fund Released	tatus ed: 0 l: 0		ß	Nature Of Work Quotation : Tender :	Ê	D Fu W	elays (More Than 3 Months) nds Not Utilised : vrk Not Started :		<u>ک</u>
 Master Operations Committed Liabilities 	Sanction vs Sanctioned Wo Started Works	Started orks : 112 : 55		<u>~</u>	Progress vs Completed In Progress Works : 30 Completed works : 37	<u>~</u>	Ba Pa Ch	unk Status rent Account Status: Active ild Account SNA: Not Oper	1	<u>ک</u> ا
MIS Limit Reports MIS Payment Reports			5 Best Perform	ning Districts			5 L	east Performing Districts		
Other MIS Reports	SI	r.No		Dist	ricts	Sr.No		Dis	tricts	
		1		KAI	RNAL	1		N	ин	
		2		GURL	IGRAM	2		Jh	ajjar	
		3		AM	BALA	3		Ρα	lwal	
		4		PANC	HKULA	4		Ro	htak	
		5		HI	SAR	5		Fate	habad	

4.2. Master:

To create the vendor/labour user have to click on Master from left side nav bar in maker's login.

- i. Vendor/Labour Creation : Maker login→Master→ Vendor/Labour Creation.
 - **Vendor Registration as an Individual:** Select particular District, Block, & GP from the dropdown for vendor/labour registration. For Vendor registration maker has to fill the vendor registration form by selecting the vendor category, Mobile no., Vendor/Labour name, vendor code, GST registration

from the dropdown either register or unregister, Address and Country, state, city automatically fetch from entered pin code.

- Enter IFSC code Bank name and Branch name auto fetch through IFSC code then enter Bank A/c no. of the vendor.
- Click on Submit button, then vendor creation moves to checker login for vendor approval. Star sign mentions fields are mandatory without these fields form will not submit.

Dept. Of Haryana	≡ "State Finaı	nce Comm	ission"						
	District	ROHTAK	¥	Block	манам	¥	Gram Panchayat	Ajaib(108)	~
Dashboard				Ve	endor Registration				
Work Estimation >	Ven	dor/Client Details*		Ve	ndor/Client Details*		Registered	Office and GST Details*	
Master ~	Vendor Category*	FINDIVIDUAL	Ť	Email Id	abc123@gmail.com	GST R	legistration*	UNREGISTERED	
endor/Labour Creation	TAN		•	MSME Registered	Soloct MSME	GST N Regd	. Address*	Panchkula	
Management	Mobile No*	3568005421		PFMS Id		Pin C	ode*	134114	
Operations >	Vendor/Labour Name*	Ram		Vendor Code*	12	Coun	itry*	India	
Committed Liabilities >						State	•	Haryana	
MIS Limit Reports						City*		Panchkula	
MIS Payment Reports >									
Other MIS Reports				S	ales Office Details*				
	IFSC	Code		Bank Name	Branc	ch Name		Bank A/C No	
	PUNB0467500		Punjab Natior	nal Bank	D N POST GRADUATE CO	DLLEGE HISA	12345689	005	

- Vendor Registration as a Company: Select particular District, Block, & GP from the dropdown for vendor/labour registration. For Vendor registration maker has to fill the vendor registration form by selecting the vendor category, PAN, MSME register if yes then enter MSME no., Mobile no., Vendor/Labour name, vendor code, GST registration from the dropdown either register or unregister, Address and Country, state, city automatically fetch from entered pin code.
- Enter IFSC code Bank name and Branch name auto fetch through IFSC code then enter Bank A/c no. of the vendor.

IndusInd Bank Limited User Manual for State Finance Commission

• Click on Submit button, then vendor creation moves to checker login for vendor approval. Star sign mentions fields are mandatory without these fields form will not submit.

٢	District	ROHTAK	~ Block	MAHAM	✓ Gram Panche	Ajaib(108)
Dashboard	Vendor	Client Details*		Vendor Registration Vendor/Client Details*		Registered Office and GST Details*
Mastor v andor/Labour Creation Vendor/Labour Areation Anangement > Operations > Committed Liabilities > MIS Limit Reports >	Vendor Category* PAN* TAN Mobile No* Vendor/Labour Name*	C-COMPANY VCIPP79468 3568005421 Rom	Email Id MSME Registered* MSME No* PFMS Id Vendor Code*	abst23@gmail.com NO 	GST Registri GST No.* Pin Code Country* State* City*	ation* REGISTERD 2900G001346928 Panchtula 13414 India Haryana Panchtula
IIS Payment Reports >	IFSC Coo PUNB0487500	ic Punji	Bank Name ab National Bank	Salos Office Dotails* Branc D N POST GRADUATE CO	h Name LLEGE HISA	Bank A/C No 12345089005

- **ii. Vendor/Labour Management:** Select Vendor/Labour Management from the left side nav bar, To manage the details of the vendor/labour.
 - Vendor/Labour Management: Maker login→Master→ Vendor/Labour Management.
 - After checker approved the vendor. Select the vendor from the dropdown.
 - User can manage the vendor details with vendor name, bank name, IFSC code, branch name, A/C no., GST no, edit bank details, status and deactivate the vendor.
 - User can edit the bank details and also deactivate the vendor details.

IndusInd Bank Limited User Manual for State Finance Commission

Dept. Of Haryana	≡ "Sta	te I	Finance	Commis	sion"						
Bahul Gajanan Tenj	Manage:-			Vendors Select Manage Vendors Labour	Ă	Vendor	rs				
Dashboard	Checkboxes	S.No.	Vendor Name	Bank Name	IFSC Code	Branch Name	Bank Account Number	GST Number	Edit Bank Details	Status	Deactivate
		1	Vasu saini	PNB	PUNB0467500	Gurgaon	46750001000	1234567890	Edit	Active	De-activate
Work Estimation >		2	Austere Systems	PNB	PUNB0467500	Indusind	1234567890	n	Edit	Pending with Checker	NA
Master v	0	3	Manoj	Indusind	PUNB0467500	Gurgaon	1234567890	212	Edit	Pending with Checker	NA
Vendor/Labour		4	Naveen	Indusind	PUNB0467500	Gurgaon	1234567890	23	Edit	Pending with Checker	NA
Management		5	Akshat TF	Indusind	PUNB0467500	Gurgaon	1234567890	123	Edit	Active	De-activate
•	0	6	Rahul	Indusind	PUNB0467500	Gurgaon	1234567890	123	Edit	Active	De-activate
	0	7	lokesh	Punjab National Bank	PUNB0467500	D N POST GRADUATE COLLEGE HISA	4555555556		Edit	Active	De-activate
MIS Limit Reports		8	mannu	Punjab National Bank	PUNB0467500	D N POST GRADUATE COLLEGE HISA	343434343434		Edit	Pending with Checker	NA
MIS Payment Reports >	0	9	monoj	Punjab National Bank	PUNB0467500	D N POST GRADUATE COLLEGE HISA	12870008765432		Edit	Pending with Checker	NA
Other MIS Reports	0	10	lavish	Punjab National Bank	PUNB0467500	D N POST GRADUATE COLLEGE HISA	988888888888		Edit	Active	De-activate
		n	mehul	Punjab National Bank	PUNB0467500	D N POST GRADUATE COLLEGE HISA	678954327890		Edit	Active	De-activate

4.3. Operations:

For payment creation user have to click on Operations from left side nav bar in maker's login.

- **i.** Vendor Payment Creation: Maker login → Operations → Vendor Payment Creation.
 - Select GP from the dropdown for particular District, and Block.
 - Now user can check the type wise limit status in the table by different headers Type, Limit Allocated, Available limit and Used limit for the particular type i.e. SCSP, Normal, RID, Committed Liability and Total.
 - **Vendor/Beneficiary Payment:** Processing date auto fetch, select scheme from the dropdown, Select deduction applied from the dropdown if yes then deduction account auto fetch for the particular GP.

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Dept. Of Haryana	≡ "State	Finance Comm	nission"	_	_	_		۵
Rahul Gajanan Teni	District			Block		Gram Panchay	yat	
Dashboard	ROHTAK		~	MAHAM	it Status	Ajaib(108)		
> Work Estimation >	S.No.	Туре		Limit Alloca	ited	Available		Used
A Manhar	1	SCSP		500000		299988		200012
> Master /	3	RID		70000		0		70000
> Operations ~	4	Committed Liability		60000		60000		0
		Total		1130000		459988		670012
Vendor Payment Creation								
Muster Payment Creation				Vendor/Ben	eficiary Payment			
> Committed Liabilities >				•				
> MIS Limit Reports >	Processing Date		Scheme		Deduction Applied		Deduction Account	
> MIS Payment Reports >	2023-07-27		Gram Panchay	at 🔨	Yos	~	AJAIB KHAS	

- **Debit Details:** Enter debit details by selecting Revenue Capital civil work or either non civil work, Use of limit (SCSP, Normal, RID, Committed liabilities), Type of work (type1 or type2) from the dropdown.
- Enter payment amount, Narration and Remaining balance auto fetched.
- User can also add multiple debit details by click on add row button.
- **Credit Details:** Select vendor from the dropdown, Payment amount, Narration, Type of work, and work id auto fetch from detail details which entered by the user.
- Enter File no., Approval date auto fetch, enter invoice no., date and also upload the copy of resolution without resolution copy payment form will not submit and Click on submit button to move further.

Dehit Detaile							
Depit Details							ADD ROW
Revenue/Capital	Use of Limit	Type of Worl	k.	Payment Amount	Narration	Remaining Bal.	Action
Civil Work Y	Normal	Туре 1	~	2000	abce	97800	
Non Civil Work 🗸 🗸	SCSP ~	Type 2	~	100	raw	299888	Delete
Credit Details							
Vendor	Payment Amount		Narration		Type of Work	Work ID	
Rahul	2000		abce		Туре 1	133581	
mehul	100		raw		Туре 2	186403	
File No	Approval Date		Invoic	e No*	Invoice Date*	Upload Resolution*	
n	2023-07-27		234		07/27/2023 🗐	Choose File No file cho	sen
				Submit Cancel		•	
	Debit Details Revenue/Capital Civil Work Non Civil Work Crodit Details Vendor Rohul Mohul File No It	Vender Payment Amount Civil Work SCSP Oricit Details Vender Payment Amount Rohul 2000 mehul 100	Vendor Payment Amount SCP01 Vise of Limit Normal Type of Ward Chill Work SCSP Type 1 Non Chill Work SCSP Type 2	Marcal Debit Details Use of Limit Type of Wark Civil Work Normal Type 1 Civil Work SCSP Type 2 Mon Civil Work SCSP Type 2 Crodit Details Vendor Payment Amount Norration Rohul 2000 abco mehul 100 row	Vertext Payment Amount Civil Work Normal Civil Work SCSP Type 1 2000 Non Civil Work SCSP Type 2 100 Crodit Details Vendor Payment Amount Non Civil Work 2000 Crodit Details Vendor Payment Amount Non Civil Work 2000 Crodit Details Vendor Payment Amount Non Civil Work 2000 Crodit Details Vendor Payment Amount Non Civil Details Non Civil Work File No It 2020-07-27 Vendor Cancel	Vertext Payment Amount Norration Civil Work Normal Type of Work Payment Amount Norration Civil Work SCSP Type 1 2000 abco Non Civil Work SCSP Type 2 100 row Crodit Details Vendor Payment Amount Narration Type of Work Rehul 2000 abco Type 1 Imetual 100 row Type 2 File No Approval Dato Invoice Not* [07/27/2023 @] File No Approval Dato Invoice Not* [07/27/2023 @]	Vehic batalis Revenue/Capital Use of Limit Type of Work Payment Amount Narration Remaining Bal. Chill Work V Normal Ypp 1 2000 abce 97800 Non Chill Work SCSP Type 2 100 row 299888 Credit Details Vendor Payment Amount Narration Yppe of Work Work ID Rehul 2000 doce Type 1 133581 133581 mehul 100 row Type 2 186403 100 1

- **ii. Muster Payment Creation:** Maker login → Operations → Muster Payment Creation.
 - Select GP from the dropdown for particular District, and Block.
 - Now user can check the type wise limit status in the table by different headers Type, Limit Allocated, Available limit and Used limit for the particular type i.e. SCSP, Normal, RID, Committed Liability and Total.
 - Labour/Individual Payment: Processing date auto fetch, select scheme from the dropdown, select deduction applied from the dropdown if yes then deduction account auto fetch for the particular GP.

Dept. Of Haryana	≡ "State	Finance Comr	nission"								۲
٢											
Rahul Gajanan Teni	District		~	Block			Gra	im Panchayat			_
Dashboard					Limits	Status				,	1
> Work Estimation >	S.No.	Туре			Limit Allocate	d		Available		Used	
	1	SCSP			500000			299988		200012	
> Master >	2	Normal			500000			100000		400000	_
> Operations ~	3	Committed Liability			60000			60000		0	
		Total			1130000			459988		670012	
Vendor Payment Creation											
Muster Payment Creation											
· · · · · · · · · · · · · · · · · · ·					Labour/Individ	dual Payment					
Committed Liabilities >											
> MIS Limit Reports >	Processing Date		Scheme			Deduction Applied		De	eduction Account		
	2023-07-27		Gram Panchay	at	~	No		~			
> MIS Payment Reports >											

- **Debit Details:** Enter debit details by selecting Revenue Capital civil work or either non civil work, Use of limit (SCSP, Normal, RID, Committed liabilities), Type of work (type1 or type2) from the dropdown.
- Enter payment amount, Narration and Remaining balance auto fetched.
- User can also add multiple debit details by click on add row button.
- **Credit Details:** Select Labour detail from the dropdown, Payment amount, Narration, Type of work, and work id auto fetch from detail details which entered by the user.
- Enter File no., Approval date auto fetch, enter invoice no., date and also upload the copy of resolution without resolution copy payment form will not submit
- Click on submit button to move further.

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> Operations ~										
Vendor Payment Creation	Debit Details									ADD ROW
Muster Payment Creation	Revenue/Capital	Use of Lir	nit	Type of W	ork	Payment Amount	No	arration	Remaining Bal.	Action
-	Non Civil Work	✓ Normal		V Type 1	~	34567	0	abc	65433	
Committee dabilities >		- 1				1				
> MIS Limit Reports >	Credit Details									
	Labour	Paymer	nt Amount		Narration		Type of W	Vork	Work ID	
Mis ruyment Reports /	Select Labour	34567			abc		Type 1		184844	
> Other MIS Reports >		~							·	
	File No		Approval Date		Invoice	No*	Inve	roice Date*	Upload Resolution*	
	34		2023-07-27		456		07/	/27/2023 🗊	Choose File No file choser	n
						Submit Cancel				
						Subilit Curker				

- The Maker can Submit the Muster payment by click on Submit button.
- The Maker has to enter Digital Signature pin to submit the File and also tick mark the term then click on submit button to proceed further.

Dept. Of Haryana	= "State Fina	nce C	ommission"									8
~	2 Normal											
	3 RID									0		
(👗)	4 Committe	d Liability			60000			60000		0		
Rahul Gajanan Teni	Total				1130000			890000		240000		
Dashboard					Labour/Individual Paymer	nt						
> Work Estimation >	Processing Date					plied	d	Dec	luction Account			
> Master >	2023-07-31		Payment Creation					✓ AJ	AIB KHAS			
> Operations			Digital Signatu	re Pin	Enter Digital Signautre Pin							
Vendor Payment Creation	Debit Details		GLIGram Sachiv of	f Ajaib	had reviewed & signed the						ADD ROW	
Muster Payment Creation	Revenue/Capital	Use of Li	mit ayment file to l	be app	roved by sarpanch for bank		Narration		Remaining Bal.		Action	
> Committed Liabilities >	Civil Work	Norma			Submit		ABC					
> MIS Limit Reports >	Credit Details											
A LUC Devenue out Departs	Labour	Payme	nt Amount	Narra		Туре	e of Work		Work ID			
MIS Payment Reports	Select Labour	✓ 12		ABC		Тур	001		167206			
> Other MIS Reports >		_										
	File No		Approval Date		Invoico No*		Invoice Date*		Upload Reso	lution*		
	n		2023-07-31		123		07/31/2023		Choose F	ile 240723521	igned.pdf	
					Submit Cancel							

4.4. MIS Limit Reports:

Select the MIS Limit Reports from the left side nav bar, To check the Limit reports District wise, Block wise, GP wise and Limit Status.

- i. District wise limit: Maker→ MIS Limit Reports→ District Wise Limit
 - In District Wise limit user can check limit district wise with SCSP, Normal, RID, committed liabilities component with Total and used Limit.
 - Select District from the dropdown.

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User can also copy the sheet, download the sheet in CSV, Excel and PDF. Also take printout of the sheet.

• User can also search for particular District wise data by click on search button.

ajanan Teni Sh arard 1 timation >	now 10 v entries 5.No. • Distric	Block	Copy CSV Excel PDF	Print	>		Search:		
ard 1	S.No. + Distric	t Block	Gram Panchavat						
timation	ROHTA			SCSP Limit	Normal Limit	RID Limit	Committed Liability	Total	Used
nation >		K MAHAM	Ajaib(108)	500000	500000	70000	60000	1130000	4599
2	2 ROHTA	с манам	Ajaib(108)	500000	500000	0	0	1000000	4599
> 3	8 ROHTA	C MAHAM	Bahlba(103)	0	0	0	0	0	3999
> 4	4 ROHTA	с манам	Bahlba(103)	239802	949436	0	0	1189238	1349
ities > 5	5 ROHTA	с манам	Bedwa(114)	0	0	0	0	0	399
6	B ROHTA	K MAHAM	Bedwa(114)	948226	468561	0	0	1416787	868
7	7 ROHTA	с манам	Bhaini Bharon(122)	0	0	0	0	0	399
8	B ROHTA	K MAHAM	Bhaini Bharon(122)	040689	984645	0	0	1025334	1384
9	ROHTA	с манам	Bhaini Chanderpal(117)	0	0	0	0	0	399
10	0 ROHTA	K MAHAM	Bhaini Chanderpal(117)	217178	205947	0	0	423125	605
Sh	nowing 1 to 10 of 50	entries					Previous 1 2	3 4	5

- ii. Block wise limit: Maker→ MIS Limit Reports→ Block Wise Limit
 - In Block Wise limit user can check limit Block wise with SCSP, Normal, RID, committed liability component with Total and used Limit.
 - Select District and Block from the dropdown.
 - User can also copy the sheet, download the sheet in CSV, Excel and PDF. Also take printout of the sheet.
 - User can also search for particular Block wise data by click on search button.

IndusInd Bank Limited User Manual for State Finance Commission

	ROHTAK		✓ Block	MAHAM		~			
Teni	5 v entries		Copy CSV Excol PDF	Print			Search:		
S.No	. + District	Block	Gram Panchayat	SCSP Limit	Normal Limit	RID Limit	Committed Liability	Total	Used
1	ROHTAK	MAHAM	Ajaib(108)	500000	500000	0	0	1000000	45998
2	ROHTAK	MAHAM	Bahlba(103)	239802	949436	0	0	1189238	134942
3	ROHTAK	MAHAM	Bedwa(114)	948226	468561	0	0	1416787	868549
4	ROHTAK	MAHAM	Bhaini Bharon(122)	040689	984645	0	0	1025334	1384633
Б	ROHTAK	MAHAM	Bhaini Chanderpal(117)	217178	205947	0	0	423125	605935
mit									

iii. GP Wise Limit: Maker→ MIS Limit Reports→ GP Wise Limit

- In GP Wise limit user can check limit GP wise with SCSP, Normal, RID, committed liability component with Total and used Limit.
- Select District, Block and GP from the dropdown.
- User can also copy the sheet, download the sheet in CSV, Excel and PDF. Also take printout of the sheet.
- User can also search for particular GP wise data by click on search button.

Dept. Of Haryana	≡ "Sto	ate Finar	nce Co	mmission"		_								6
	District	ROHTAK		~	Block	MAHAM		~	Gran	m chayat	Ajaib(108)			1
ul Gajanan Teni	Show 10	✓ entries		Copy CSV Excel	PDF Prin						Searc	n:		
shboard	S.No.	District	Block	Gram Panchayat	SCSP L	mit	Normal Limit	RID Limit	÷.	Committed I	lability	Total	Use	d
rk Estimation	1	ROHTAK	MAHAM	Ajaib(108)	500000		500000	0		0		1000000	4599	988
laster > uperations > uperations > Ummitted Liabilities > MIS Limit Reports > District Wise Limit Block Wise Limit														
vise Limit it Status 'ayment Reports > ir MIS Reports >														

IndusInd Bank Limited User Manual for State Finance Commission

iv. Limit Status: Maker→ MIS Limit Reports→ Limit Status

- In limit Status user can check limit with SCSP limit, Used SCSP limit, Normal limit, used normal limit, RID limit, Used RID limit, committed liability limit, Used committed liability with Balance Limits Available in both components.
- Select District, Block and GP from the dropdown.

Dept. Of Haryana	≡ "St	tate Fina	nce Co	ommi	ssion"									• •	
		District					Block			Gran	n Panchayat				
Rahul Gajanan Teni			ROHTAK			~	MAHAM			Aja	ib(108)		- 🔨		
Dashboard								Limit Status							
> Work Estimation >	S.No.	Gram Panchayat Name	SCCP Limit	Used SCCP	Balance SCCP	Norm	al Used t Normal	Balance Normal	Rid Limit	Used Rid	Balance Rid	Committed Liability	Used Committed	Balance Committed	
Master Operations	1	Ajaib(108)	500000	200012	299988	50000	400000	100000	70000	70000	0	60000	0	60000	
> Committed Liabilities >	4													Þ	
> MIS Limit Reports 🛛 🗸															
District Wise Limit															
Block Wise Limit															
GP Wise Limit															
Limit Status															
> MIS Payment Reports >															
> Other MIS Reports >															

4.5. MIS Payment Reports:

Select the MIS Payment Reports from the left side nav bar, To check the payment reports by Payment Status, PRI Wise Exp., Assembly Wise Exp., Vendor Wise Exp., and PRI Payment Voucher.

- i. Payment Status: Maker→MIS Payment Reports→Payment Status
 - In Payment Status user can check the payment details with vendor name, work id, Vendor/date, Maker/date, status, reference id, payment date and payment amount by Select District, Block and GP from the dropdown.

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Dept. Of Haryana	≡ "Sf	tate Fina	nce C	ommission"							۵
۲			District			Block		Gram Panch	ayat		
Rahul Gajanan Teni			ROHTAK		•	MATIAN		 Ajol0(106) 			
Dashboard						Payment Status					
> Work Estimation >	S.NO.	Vendor Name	Work Id	Vendor/Date		Maker/Date		Status	Reference Id	Payment Date	Payment Amount
> Master >	1	mehul	109769	mehul/2023-07-25 07:55:11	Ra	hul Gajanan/2023-07-25 07:55:11	File Sul	bmitted To Bank			12331
> Operations >	•										Þ
Committed Liabilities >											
> MIS Limit Reports >											
Provment Sk dis											
> PRI Wise Exp.											
Assembly wise Exp.											
> Vendor wise Exp.											
> PRI Payment Voucher											
> Other MIS Reports >											

- **ii. PRI Wise Exp.** : Maker→MIS Payment Reports→PRI Wise Exp.
 - In PRI Wise Exp. user can check the PRI details with PRI name, PRI type, Total Exp limit, Total Balance, Total Payment and Balance Limit by Select District, Block, GP and PRI type from the dropdown.

Dept. Of Haryana	≡ "State	e Finance Con	nmission"				٥
Rahul Gajanan Teni	District	ROHTAK	- Block	манам 🗸	Gram AJAIB Panchayat	V PRI Type	Zila Parishod
Dashboard	S.No.	PRI Name	PRI Type	Total Exp Limit	Total Booked	Total Payment	Balance Limit
> Work Estimation >	1	PANCHKULA	ZP	600000	80000	50000	520000
> Operations >	2	AMBALA	ZP	500000	300000	20000	4700000
> Committed Liabilities >	4						Þ
> MIS Limit Reports >							
> MIS Payment Reports~							
Payment Status							
Assembly wise Exp.							
> Vendor wise Exp.							
> PRI Payment Voucher							
> Other MIS Reports >							

- **iii.** Assembly Wise Exp. : Maker→MIS Payment Reports→Assembly Wise Exp.
 - In Assembly Wise Exp. user can check the Parliament constituency, Assembly Name, Total Exp Limit, Total Booked, Total Payment and Balance limit by Select District, Block, GP and PRI type from the dropdown.

Dept. Of Haryana	≡ "Sta	te Finance Commissi	ion"				• •
Rahul Gajanan Teni	District	ROHTAK Y Block	МАНАМ	✓ Gram Panchayat	BIALA	✓ PRI Type	Zila Parishad 🗸 🗸
Dashboard	S.No.	Parliament Constituency	Assembly Name	Total Exp Limit	Total Booked	Total Payment	Balance Limit
> Work Estimation >	1	Bhiwani-Mahendragarh	Ateli	300000	200000	100000	100000
Operations	2	Bhiwani-Mahendragarh	Badhra	460000	30000	30000	430000
> Committed Liabilities >	3	Bhiwani-Mahendragarh	Bhiwani	1700000	0	0	1700000
> MIS Limit Reports >	4	Bhiwani-Mahendragarh	Dadri	600000	80000	50000	520000
> MIS Payment Reports~	5	Bhiwani-Mahendragarh	Loharu	500000	300000	20000	4700000
Payment Status PRI Wise Exp. Assembly wise Exp. Vendor wise Exp. PRI Payment Voucher Other MIS Reports	4						4

- iv. Vendor Wise Exp. : Maker \rightarrow MIS Payment Reports \rightarrow Vendor Wise Exp.
 - In Vendor Wise Exp. user can check Vendor wise details with Vendor Name, PRI Name, Invoice no., Invoice Date, Resolution No., Resolution date, Payment date, Payment amount, Payment description and Payment Status by Select District, Block, GP and PRI type from the dropdown.

IndusInd Bank Limited User Manual for State Finance Commission

Dept. Of Haryana	≡ "St	tate Fine	ance Co	ommissi	on"		_			_	۵
Rahul Gajanan Teni	District	ROHTA	¢	✓ Block	MAH	IAM	Ƴ Gram Panchaya	AJAIB	Ŷ	PRI Type Panchayat	Samiti 🗸
 Dashboard Work Estimation 	S.No.	Vendor Name	PRI Name	Invoice Number	invoice Date	Resolution Number	Resolution Date	Payment Date	Payment Amount	Payment Description	Payment Status
> Master >	1	HORIZON LTD	TRILOKPUR	123	10-Feb	1	12-Feb	01-Mar	300000	Payment of Bricks	Successful
 Operations Committed Liabilities 	2	ABC LMT	BARNA	2324	09-Feb	2	11-Feb	28-Feb	233323	Payment for purchase of Cement	Failed
MIS Limit Reports MIS Payment Reports-	4							^			Þ
Payment Status PRI Wise Exp.											
> Assembly wise Exp.											
 Vendor wise Exp. > PRI Payme Voucher 											
> Other MIS Reports >											

v. **PRI Payment Voucher:** Maker→MIS Payment Reports→PRI payment voucher.

 In PRI Payment Voucher user can check PRI payment voucher details with Vendor Name, PRI Name, Invoice no., Invoice Date, Resolution No., Resolution date, Payment date, Payment amount, Payment description and Payment Status by Select District, Block, GP and PRI type from the dropdown.

Dept. Of Haryana	≡ "St	tate Finar	nce Cor	nmissio	on"		_			_	۵
Rahul Gajanan Teni	District	ROHTAK		✓ Block	манам	~	Gram Panchayat	AJAIB	∽ Pi	RI Type XEN	~
DashboardWork Estimation >	S.No.	Vendor Name	PRI Name	Invoice Number	Invoice Date	Resolution Number	Resolution Date	Payment Date	Payment Amount	Payment Description	Payment Status
> Master >	1	HORIZON LTD	TRILOKPUR	123	0000-00-00 00:00:00	1	0000-00-00 00:00:00	0000-00-00 00:00:00	300000	Payment of Bricks	Successful
 Committed Liabilities > 	2	ABC LTD	TRILOKPUR	2324	0000-00-00 00:00:00	2	0000-00-00 00:00:00	0000-00-00 00:00:00	233323	Payment for purchase of Cement	Failed
 MIS Limit Reports MIS Payment Reports 	3	XYZ BHATTA COMPANY	TRILOKPUR	3232	0000-00-00 00:00:00	3	0000-00-00 00:00:00	0000-00-00 00:00:00	900000	Payment of Bricks	Successful
Payment Status	4	OXY LTD	TRILOKPUR	2113	0000-00-00 00:00:00	2	000-00-00 00:00:00	0000-00-00 00:00:00	67788	Payment of Sand	Successful
 > PRI Wise Exp. > Assembly wise Exp. 	Б	RAJESH KUMAR	TRILOKPUR	1	0000-00-00 00:00:00	1	000-00-00 00:00:00	0000-00-00 00:00:00	800	Labour Payment	Successful
> Vendor wise Exp.> PRI Payment Voucher	4										Þ
> Other MIS Repo											

4.6. Other MIS Reports:

Select the Other MIS Reports from the left side nav bar, To check the reports by login reports, resolution wise details.

- i. Login Reports: Maker→Other MIS Reports→ Other Login Report
 - In Login Report user can check the last login with date & time, Name and designation by Select District, Block and GP from the dropdown.

Dept. Of Haryana	≡ "State F	"State Finance Commission"											
Rahul Gajanan Teni	District ROHTAK ~		Block MAHAM	✓ Gram Ajoib(108) Panchayat	~								
Dashboard			Login Details										
> Work Estimation >	S.No.	Name	Designation	Last Login Date/Time									
> Master >	1	Shikhir	Checker	2023-07-30 04:08:39									
> Operations	2	Admin	Maker	2023-07-29 20:46:23									
> Committed Liabilities >	3	Director	Checker	2023-07-14 10:35:37									
MIS Limit Reports	4	Admin	Checker	2023-07-31 09:36:00									
Other MIS Reports	5	Bank	Bank	2023-07-26 07:42:54									
Login Report	6	BDPO	Maker	2023-07-28 16:16:30									
Resolution	7	CEO-ZP	Maker	2023-07-26 07:51:04									
Work Status	8	JE	Maker	2023-07-26 07:56:20									
	9	XEN	Checker	2023-07-26 07:53:38									
	10	SDO	Maker	2023-07-26 07:54:55									
	4				Þ								

ii. **Resolution:** Maker→Other MIS Reports→ Resolution

• In Resolution Detail user can check/show the copy resolution with updated by, upload on and purpose by Select District, Block and GP from the dropdown.

IndusInd Bank Limited User Manual for State Finance Commission

Dept. Of Haryana	≡ "State Fi	nance Commiss	ion"				۵
٢		District	~	Block	Gram Panchayat	~	
Rahul Gajanan Teni				Resolution Detail			
Dashboard							
> Work Estimation >	S.No.	Upload By		Upload On	Purpose	Show resolution	
> Master >	1	mehul		2023-07-30 02:22:30	null	SHOW	
> Operations >	4					1	Þ
Committed Liabilities >							
> MIS Limit Reports >							
> MIS Payment Reports >							
> Other MIS Reports ~							
Login Report							
Resolution							
Work Status							
Under Construction							

Admin Checker Logout.

5. Checker Login:

• Vendor/Labour creation starts with Checker Login.

Login Portal
Covernment of Haryana Covernment of Haryana

5.1. Dashboard View:

Checker Dashboard will open, you can check the status of work by selecting District, Block and Gram Panchayat from dropdown. Also check the 5 Best and least Performing Districts in the dashboard.

Dept. Of Haryana	= "State Finance	Commission"		_	• •
٢	Scheme SFC Dist	rict FATEHABAD	~ Block	RATIA 🗸	ram Panchayat AHERWAN
Shikhir Gupta Bashboard Work Estimation	Financial Status Fund Sanctioned : 0 Fund Released : 0	G	Nature Of Work Quotation : Tender :	A	Deläys (Moor Than 3 Montha) Fundas Not Utilised : Work Not Started :
 Check Resolution Authorization Payment Process 	Sanction vs Started Sanctioned Works : 112 Started Works : 55	<u>~</u>	Progress vs Completed In Progress Works : 30 Completed works : 37	<u>~</u>	Bank Status Parent Account Status: Active <u></u> Child Account SNA: Not Open
 Committed Liabilities MIS Limit Reports 	5	Best Performing Districts			5 Least Performing Districts
MIS Payment Reports >	Sr.No	District	s	Sr.No	Districts
> Other MIS Reports >	'n	KARNAL	LI	1	NUH
	2	GURUGRA	AM	2	Jhajjar
	3	AMBALA	4	3	Palwal
	4	PANCHKU	JLA	4	Rohtak
	5	HISAR		5	Fatehabad

5.2. Authorization:

To approve the vendor/labour user have to click on Master from left side nav bar in maker's login.

i. Vendor/Labour: Checker login→Master→ Vendor/Labour.

Vendor/Labour Authorization:

- Vendor/Labour table shown with all information filled by maker i.e. PAN No., Supplier Name, Vendor Type, Company Type, Maker Name, and Station Name.
- The checker can approve the vendor/labour with the approval button.
- The Checker can also check the details of vendor/labour by click on Detail button and also Delete the entry of the vendor/labour.

IndusInd Bank Limited User Manual for State Finance Commission

				Vendor/	abour Authorization			
hikhir Gupta	S.No.	PAN	Supplier Name	Vendor Type	Company Type	Maker Name	Station Name	Appre
	1	BPLPV8422G	Vasu saini	Labour		Rahul Gajanan		Appr
hboard	2	BPLPV8422G	Austere Systems	company		Rahul Gajanan		Appr
k Estimation >	3	BPLPV8422G	Manoj	Huf		Rahul Gajanan		Appr
ak Receivier	4	BPLPV8422G	Naveen	Huf		Rahul Gajanan		Appr
CK Resolution	5	ASDFF1234K	lokesh	company		Rahul Gajanan		Appr
thorization ~	6		mannu	INDIVIDUAL		Rahul Gajanan		Appr
ndor/Labour	7	IUYTR6587Y	monoj	Labour		Rahul Gajanan		Appr
nmitted Liabilities > Limit Reports > Payment Reports >				Detail	Cancel Deleto			
r MIS Reports >								

5.3. Payment Process:

To release the vendor payment Checker→Payment Process

i. Vendor Payment Release: Checker→Payment Process→Vendor Payment Release.

IndusInd Bank Limited User Manual for State Finance Commission

- The Checker can approve the Vendor payment by click on approve file button.
- The checker has to enter Digital Signature pin to approve the File and also tick mark the term then click on submit button to proceed further.

Dept. Of Haryana	≡ "s	tate Finan	ce Commis	sion"			
Shikhir Gupta	_			Release To Bank			
	S.no						
> Work Estimation >	1	12331	2023-07-30 02:22:30	Rahul Gajanan	Approve File	Submit File	View File
> Check Resolution			F	Payment Creation			
> Authorization >				Digital Signature	Pin Enter Diaital	Signautre Pin	
> Payment Process ~				I Gram Sachiv of	had reviewed & s	igned the payment	
Vendor Payment release				file to be approve	d by sarpanch for	bank processing.	
Muster Payment Release						Submit	
Committed Liabilities >							
MIS Limit Reports							
MIS Payment Reports							
Other Mis Reports							

• The Checker has to click on submit file button to send the payment release file to the bank.

Dept. Of Haryana	≡ "S	tate Finan	ce Commis	sion"	_	_	
٢				Release To Bank			
Shikhir Gupta	S.no	Payment Amount	File Created At	File Created By	Approve	Sendf File To Bank	View File
 Dashboard Work Estimation 	1	12331	2023-07-30 02:22:30	Rahul Gajanan	Approve File	Submit File	Viow Filo
> Check Resolution						-	
> Authorization >							
> Payment Process ~							
Vendor Payment release							
Muster Payment Release							
Committed Liabilities >							
> MIS Limit Reports >							
MIS Payment Reports							
Other MIS Reports							

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• The checker can also view the payment file which was send to bank for payment release with both digital signature i.e. maker and checker.

Parent A/C No.	SNA A/C No.	Maker Name	Vendor/Dept	Vendor/Dept A/C Name	Work ID	Bank Name	Bank A/C No.	IFSC Code	Payment Amt
2147483647	2147483647	Rahul Gajanan	vendor	Vasu saini	184100	Indusind Bank	46750001000	PUNB0467500	121212
2147483647	2147483647	Rahul Gajanan	vendor	Akshat TF	0	Indusind Bank	1234567890	PUNB0467500	1321
2147483647	2147483647	Rahul Gajanan	vendor	Rahul	0	Indusind Bank	1234567890	PUNB0467500	1212

- Muster Payment Release: Checker→Payment Process→Vendor Payment Release.
 - The Checker can approve the Muster payment by click on approve file button.

Dept. Of Haryana	≡ "S	tate Find	ance Comm	ission"			• •
Shikhir Gunta				Release To Ban	k		
Dashboard	S.no	Payment Amount	File Created At	File Created By	Approve	Sendf File To Bank	View File
 > Work Estimation > Check Resolution 	1	12331	2023-07-30 02:22:30	Rahul Gajanan	Approve File	Submit File	View File
> Authorization >							
Payment Process V Muster Payment Release							
> Committed Liabilities >							

•

The checker has to enter Digital Signature pin to approve the File and also tick mark the term then click on submit button to proceed further.

Dept. Of Haryana	≡ "Ste	ate Financ	ce (commission"	_			• 0
					Release To Bank			
Shikhir Gupta	S.no	Payment Amou	nt	File Created At	File Created By	Approvo	Sondf Filo To Bank	View File
Doshboard	1	1512	1512			Approve File	Submit File	View File
> Work Estimation >			Fay	ment Creation				,
> Check Resolution				Digital Signature Pin 12345	678			
> Authorization >			∎ i e fi	Gram Sachiv of had review le to be approved by sarpar	ed & signed the payment ich for bank processing .			
> Payment Process ~					Submit			
EVendor Payment release						·		
Muster Payment Release								
> Committed Liabilities >								
> MIS Limit Reports >								
> MIS Payment Reports >								

• The checker can also view the payment file which was send to bank for payment release with both digital signature i.e. maker and checker.

Parent A/C No.	SNA A/C No.	Maker Name	Vendor/Dept	Vendor/Dept A/C Name	Work ID	Bank Name	Bank A/C No.	IFSC Code	Payment Amt
2147483647	2147483647	Rahul Gajanan	vendor	Vasu saini	184100	Indusind Bank	46750001000	PUNB0467500	121212
2147483647	2147483647	Rahul Gajanan	vendor	Akshat TF	0	Indusind Bank	1234567890	PUNB0467500	1321
2147483647	2147483647	Rahul Gajanan	vendor	Rahul	0	Indusind Bank	1234567890	PUNB0467500	1212

IndusInd Bank

5.4. MIS Limit Reports:

Select the MIS Limit Reports from the left side nav bar, To check the Limit reports District wise, Block wise, GP wise and Limit Status.

- i. District wise limit: Checker→ MIS Limit Reports→ District Wise Limit
 - In District Wise limit user can check limit district wise with SCSP, Normal, RID, committed liabilities component with Total and used Limit.
 - Select District from the dropdown.
 - User can also copy the sheet, download the sheet in CSV, Excel and PDF. Also take printout of the sheet.
 - User can also search for particular District wise data by click on search button.

٢	District			ROHTAK						
r Gupta	Show 10	 entries 		Copy CSV Excel PDF	Print			Search:		
	S.No. 🕴	District	Block	Gram Panchayat	SCSP Limit	Normal Limit	RID Limit	Committed Liability	Total	Used
	1	ROHTAK	MAHAM	Ajaib(108)	500000	500000	70000	60000	1130000	247669
n >	2	ROHTAK	MAHAM	Ajaib(108)	500000	500000	0	0	1000000	247669
	3	ROHTAK	MAHAM	Bahlba(103)	0	0	0	0	0	87669
>	4	ROHTAK	MAHAM	Bahlba(103)	239802	949436	0	0	1189238	1037105
	5	ROHTAK	MAHAM	Bedwa(114)	0	0	0	0	0	87669
	6	ROHTAK	MAHAM	Bedwa(114)	948226	468561	0	0	1416787	556230
les 2	7	ROHTAK	MAHAM	Bhaini Bharon(122)	0	0	0	0	0	87669
s ~	8	ROHTAK	MAHAM	Bhaini Bharon(122)	040689	984645	0	0	1025334	1072314
nit	9	ROHTAK	MAHAM	Bhaini Chanderpal(117)	0	0	0	0	0	87669
	10	ROHTAK	MAHAM	Bhaini Chanderpal(117)	217178	205947	0	0	423125	293616
le la	Showing 1 to	o 10 of 50 entries						Previous 1 2	3 4	5 1

- ii. Block wise limit: Checker→ MIS Limit Reports→ Block Wise Limit
 - In Block Wise limit user can check limit Block wise with SCSP, Normal, RID, committed liability component with Total and used Limit.
 - Select District and Block from the dropdown.
 - User can also copy the sheet, download the sheet in CSV, Excel and PDF. Also take printout of the sheet.
 - User can also search for particular Block wise data by click on search button.

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District	ROHTAK		✓ Block	MAHAM		~			
Show 5	✓ entries		Copy CSV Excel PDF	Print			Search:		
S.No.	District	Block	Gram Panchayat	SCSP Limit	Normal Limit	RID Limit	Committed Liability	Total	Used
1	ROHTAK	MAHAM	Ajaib(108)	500000	500000	0	0	1000000	247669
2	ROHTAK	манам	Bahlba(103)	239802	949436	0	0	1189238	1037105
3	ROHTAK	MAHAM	Bedwa(114)	948226	468561	0	0	1416787	556230
4	ROHTAK	MAHAM	Bhaini Bharon(122)	040689	984645	0	0	1025334	107231
> 5 Showing 1	ROHTAK	MAHAM	Bhaini Chanderpal(117)	217178	205947	0	0 Previous 1 2	423125 3 4	293616 5 N
5 Showing 1	ROHTAK	MAHAM	Bhaini Chanderpal(117)	217178	205947	0	0 Previous 1 2	423125 3 4	293616 5 N
5 Showing 1	ROHTAK	MAHAM	Bhaini Chanderpal(117)	217178	205947	0	0 Previous 1 2	423125 3 4	293610 5 N
5 Showing 1	ROHTAK	MAHAM	Bhaini Chanderpai(117)	217178	205947	0	0 Previous 1 2	423125	29361 5 N

iii. GP Wise Limit: Checker→ MIS Limit Reports→ GP Wise Limit

- In GP Wise limit user can check limit GP wise with SCSP, Normal, RID, committed liability component with Total and used Limit.
- Select District, Block and GP from the dropdown.
- User can also copy the sheet, download the sheet in CSV, Excel and PDF. Also take printout of the sheet.
- User can also search for particular GP wise data by click on search button.

Dept. Of Haryana	≡ "State Finance Commission"	۵
٢	District ROHTAK Block MAHAM Gram Ajaib(198) Panchayat	~
Shikhir Gupta	Show 10 v entries Copy CSV Excel PDF Print Search:	
Dashboard	S.No. 🕴 District 🔰 Block Gram Panchayat 🔨 SCSP Limit Normal Limit RID Limit Committed Liability Total	+ Used +
> Work Estimation >	1 ROHTAK MAHAM Ajaib(108) 500000 0 0 0 100000	247669
> Check Resolution	Showing 1 to 2 of 2 entries Previo	us 1 Next
> Authorization >		
> Payment Process >		
> Committed Liabilities >		
> MIS Limit Reports ~		
District Wise Limit		
Block Wise Limit		
GP Wise Limit		
Limit Stat		
> MIS Payment Reports >		
> Other MIS Reports >		

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iv. Limit Status: Checker→ MIS Limit Reports→ Limit Status

- In limit Status user can check limit with SCSP limit, Used SCSP limit, Normal limit, used normal limit, RID limit, Used RID limit, committed liability limit, Used committed liability with Balance Limits Available in both components.
- Select District, Block and GP from the dropdown.

Dept. Of Haryana	≡ "St	tate Fina	nce Co	ommi	ssion"			_			-	_	_	۵
			District				Block			Gran	n Panchayat			
Shikhir Gupta			ROHTAK			~	MAHAM			✓ Ajo	ib(108)		- Ň	
Dashboard								Limit Status						
> Work Estimation >	S.No.	Gram Panchayat Name	SCCP Limit	Used SCCP	Balance SCCP	Normo	l Used Normal	Balance Normal	Rid Limit	Used Rid	Balance Rid	Committed Liability	Used Committed	Balance Committed
Check Resolution Authorization	1	Ajaib(108)	500000	412331	87669	50000	400000	100000	70000	70000	o	60000	0	80000
> Payment Process >	4													•
> Committed Liabilities >														
> MIS Limit Reports ~														
District Wise Limit														
Block Wise Limit														
GP Wise Limit														
Limit Status														
> MIS Payment Reports >														
> Other MIS Reports >														

5.5. MIS Payment Reports:

Select the MIS Payment Reports from the left side nav bar, To check the payment reports by Payment Status, PRI Wise Exp., Assembly Wise Exp., Vendor Wise Exp., and PRI Payment Voucher.

- i. Payment Status: Checker→MIS Payment Reports→Payment Status
 - In Payment Status user can check the payment details with vendor name, work id, Vendor/date, Maker/date, status, reference id, payment date and payment amount by Select District, Block and GP from the dropdown.

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Dept. Of Haryana	≡ "S	tate Fina	nce Co	ommission"					۵
Shikhir Gunta			District AMBALA		Block BARARA	Gram Panch	nayat (247)	÷	
Dashboard					Payment Status				
> Work Estimation >	S.No.	Vendor Name	Work Id	Vendor/Date	Maker/Date	Status	Reference Id	Payment Date	Payment Amount
> Check Resolution	1	mehul	109769	mehul/2023-07-25 07:55:11	Rahul Gajanan/2023-07-25 07:55:1	File Submitted To Bank			12331
> Authorization >	4				1				Þ
> Payment Process >									
Committed Liabilities >									
MIS Limit Reports									
Payment Steers									
PRI Wise Exp.									
Assembly wise Exp.									
Vendor wise Exp.									
PRI Payment Voucher									
> Other MIS Reports >									

- ii. **PRI Wise Exp.**: Checker \rightarrow MIS Payment Reports \rightarrow PRI Wise Exp.
 - In PRI Wise Exp. user can check the PRI details with PRI name, PRI type, Total Exp limit, Total Balance, Total Payment and Balance Limit by Select District, Block, GP and PRI type from the dropdown.

Dept. Of Haryana	≡ "State	e Finance Co	mmission'		_		۵
Shikhir Gupta	District	ROHTAK	✓ Block	манам 🗸	Gram AJAIB Panchayat	✓ PRI Type	Panchayat Samiti
Dashboard	S.No.	PRI Name	PRI Type	Total Exp Limit	Total Booked	Total Payment	Balance Limit
> Work Estimation >	1	BARWALA	PS	1700000	0	0	1700000
> Authorization >	4	,					Þ
> Payment Process >							
> Committed Liabilities >							
MIS Limit Reports							
Payment Status							
PRI Wise F							
Assembly wise Exp.							
Vendor wise Exp.							
PRI Payment Voucher							
Other MIS Reports							

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iii. Assembly Wise Exp.: Checker→MIS Payment Reports→Assembly Wise Exp.

 In Assembly Wise Exp. user can check the Parliament constituency, Assembly Name, Total Exp Limit, Total Booked, Total Payment and Balance limit by Select District, Block, GP and PRI type from the dropdown.

Dept. Of Haryana	≡ "Stat	te Finance Commissi	on"				۵
Shikhir Gupta	District	ROHTAK Y Block	MAHAM	 ✓ Gram Panchayat 	AJAIB	✓ PRI Type x	en 🗸
Dashboard	S,No.	Parliament Constituency	Assembly Name	Total Exp Limit	Total Booked	Total Payment	Balance Limit
> Work Estimation >	1	Bhiwani-Mahendragarh	Ateli	300000	200000	100000	100000
> Check Resolution	2	Bhiwani-Mahendragarh	Badhra	460000	30000	30000	430000
> Payment Process >	3	Bhiwani-Mahendragarh	Bhiwani	1700000	0	0	1700000
> Committed Liabilities >	4	Bhiwani-Mahendragarh	Dadri	600000	80000	50000	520000
> MIS Limit Reports >	5	Bhiwani-Mahendragarh	Loharu	500000	300000	20000	4700000
MIS Payment Reporter Payment Status PRI Wise Exp. Assembly wise Exp. Vendor wise xxp. PRI Payment Voucher	4						4

- **iv.** Vendor Wise Exp. : Checker→MIS Payment Reports→Vendor Wise Exp.
 - In Vendor Wise Exp. user can check Vendor wise details with Vendor Name, PRI Name, Invoice no., Invoice Date, Resolution No., Resolution date, Payment date, Payment amount, Payment description and Payment Status by Select District, Block, GP and PRI type from the dropdown.

IndusInd Bank Limited User Manual for State Finance Commission

Dept. Of Haryana	≡ "Sf	tate Fino	ance Co	ommissi	ion"	_					۵
Shikhir Gupta	District	ROHTA		✓ Block	MAI	IAM	✓ Gram Panchaya	AJAIB KHAS	Ŷ	PRI Type Gram Pane	:hayat 🗸
DashboardWork Estimation	S.No.	Vendor Name	PRIName	Invoice Number	Invoice Date	Resolution Number	Resolution Date	Payment Date	Payment Amount	Payment Description	Payment Status
Check Resolution	1	HORIZON LTD	TRILOKPUR	123	10-Feb	1	12-Feb	01-Mar	300000	Payment of Bricks	Successful
Authorization Payment Process	2	ABC LMT	BARNA	2324	09-Feb	2	11-Feb	28-Feb	233323	Payment for purchase of Cement	Failed
> Committed Liabilities >	4										Þ
MIS Limit Reports MIS Payment Reports											
Payment Status PRI Wise Exp.											
Assembly wise Exp.											
Vendor wise Exp.											
PRI Payment Voucher Other MIS Reports											

- v. **PRI Payment Voucher:** Checker→MIS Payment Reports→PRI payment voucher.
 - In PRI Payment Voucher user can check PRI payment voucher details with Vendor Name, PRI Name, Invoice no., Invoice Date, Resolution No., Resolution date, Payment date, Payment amount, Payment description and Payment Status by Select District, Block, GP and PRI type from the dropdown.

Dept. Of Haryana	= "State Finance Commission" 0											
Shikhir Gupta	District	ROHTAK		✓ Block	MAHAM	Ŷ	Gram Panchayat	AJAIB	✓ PI	2ila Parishaa	· ~	
 Dashboard Work Estimation 	S.No.	Vendor Name	PRI Name	Invoice Number	Invoice Date	Resolution Number	Resolution Date	Payment Date	Payment Amount	Payment Description	Payment Status	
Check Resolution	1	HORIZON LTD	TRILOKPUR	123	0000-00-00 00:00:00	1	0000-00-00 00:00:00	0000-00-00 00:00:00	300000	Payment of Bricks	Successful	
Payment Process	2	ABC LTD	TRILOKPUR	2324	0000-00-00 00:00:00	2	0000-00-00 00:00:00	0000-00-00 00:00:00	233323	Payment for purchase of Cement	Failed	
 Committed Liabilities > MIS Limit Reports > 	3	XYZ BHATTA COMPANY	TRILOKPUR	3232	0000-00-00 00:00:00	3	0000-00-00 00:00:00	0000-00-00 00:00:00	900000	Payment of Bricks	Successful	
> MIS Payment Reports-	4	OXY LTD	TRILOKPUR	2113	0000-00-00 00:00:00	2	000-00-00 00:00:00	0000-00-00 00:00:00	67788	Payment of Sand	Successful	
PRI Wise Exp.	5	RAJESH KUMAR	TRILOKPUR	1	0000-00-00 00:00:00	1	000-00-00 00:00:00	0000-00-00 00:00:00	800	Labour Payment	Successful	
Assembly wise Exp.	4				1						Þ	
Vendor wise Exp.												
Other MIS Reports												

5.6. Other MIS Reports:

Select the Other MIS Reports from the left side nav bar, To check the reports by login reports, resolution wise details.

- i. Login Reports: Checker→Other MIS Reports→ Other Login Report
 - In Login Report user can check the last login with date & time, Name and designation by Select District, Block and GP from the dropdown.

Dept. Of Haryana	≡ "State	= "State Finance Commission" &									
Shikhir Gupta	District ROHTAK ~		Block	MAHAM	✓ Gram Ajaib(108) Panchayat			~			
Dashboard					Login Details						
> Work Estimation >	S.No.		Name		Designation	Last Login Date/Time					
> Check Resolution	1		Shikhir		Checker	2023-07-3112:39:06					
> Authorization >	2		Admin		Maker 2023-07-29		23-07-29 20:46:23				
> Payment Process >	3		Director	Checker		2023-07-14 10:35:37					
> Committed Liabilities >	4		Admin		Checker	2023-07-31 09:36:0		2023-07-31 09:36:00			
 MIS Limit Reports MIS Payment Reports 	5		Bank		Bank		2	023-07-26 07:42:54			
> Other MIS Reports ~	6		BDPO		Maker	2023-0		2023-07-28 16:16:30			
Login Report	7		CEO-ZP		Maker		2	2023-07-26 07:51:04			
Resolution	8		JE		Maker		2	023-07-26 07:56:20			
Work Status	9		XEN	Checker		2023-07-26 07:53:38					
	10		SDO		Maker		2	023-07-26 07:54:55			
	4					5.			Þ		

- ii. **Resolution:** Checker→Other MIS Reports→ Resolution
 - In Resolution Detail user can check/show the copy resolution with updated by, upload on and purpose by Select District, Block and GP from the dropdown.

Dept. Of Haryana "State Finance Commission" ۲ District Block Gram Panchayat ٢ ROHTAK ~ MAHAM Ajaib(108) ~ Shikhir Gupta **Resolution Detail** Dashboard > Work Estimation > Check Resolution 2023-07-30 02:22:30 mehul null SHOW > Authorization 4 > Payment Process > Committed Liabiliti > MIS Limit Reports Other MIS Rep St**S**is

Checker Logout.

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6. Helpline Numbers:

6.1. IT Support Team:

<u>S.No</u>	Name	Support Type	Email ID	Phone	Support Timing	Days
1	Mehak	Support Executive	Mehak.garg@austere.co.in	0172-5069480	9 AM to 5 PM	Mon to Fri
2	Amit	Support Executive	Amit.soni@austere.co.in	0172-5069481	9 AM to 5 PM	Mon to Fri
3	Tamanna	Support Executive	Tamanna.koundal@austere.co.in	0172-5069482	9 AM to 5 PM	Mon to Fri
4	Manju	Support Executive	Manju.sharma@austere.co.in	0172-5069483	9 AM to 5 PM	Mon to Fri
5	Pooja	Support Executive	Pooja.devi@austere.co.in	0172-5069484	9 AM to 5 PM	Mon to Fri

6.2. Bank Representatives:

<u>S.No</u>	Name	Support Type	Email ID	Phone	Support Timing	Days
					9 AM to 11	
	Shilpa	Banking			AM & 2 P M	
1	Sharma	Representative	Shilpa.csharma@indusind.com	8728051888	to 4 PM	Mon to Fri
					9 AM to 11	
	Gauri	Banking			AM & 2 P M	
2	Duggal	Representative	Gauri.duggal@indusind.com	7837668139	to 4 PM	Mon to Fri

Austere Systems Private Limited

THANKS FOR GIVING OPPORTUNITY

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New Zealand: 136 Major DriveKelsonLower Hutt 5010NZEmail :

sales@austere.co.in / rahul.teni@austere.co.in

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