



Payment Module for State Finance Commission

-Development & Panchayats Department



Austere System Private Limited

(ASPL)

IndusInd Bank

IndusInd Bank Limited

User Manual
For
State Finance Commission
(SFC)
Payment Module

Document Version 1.0

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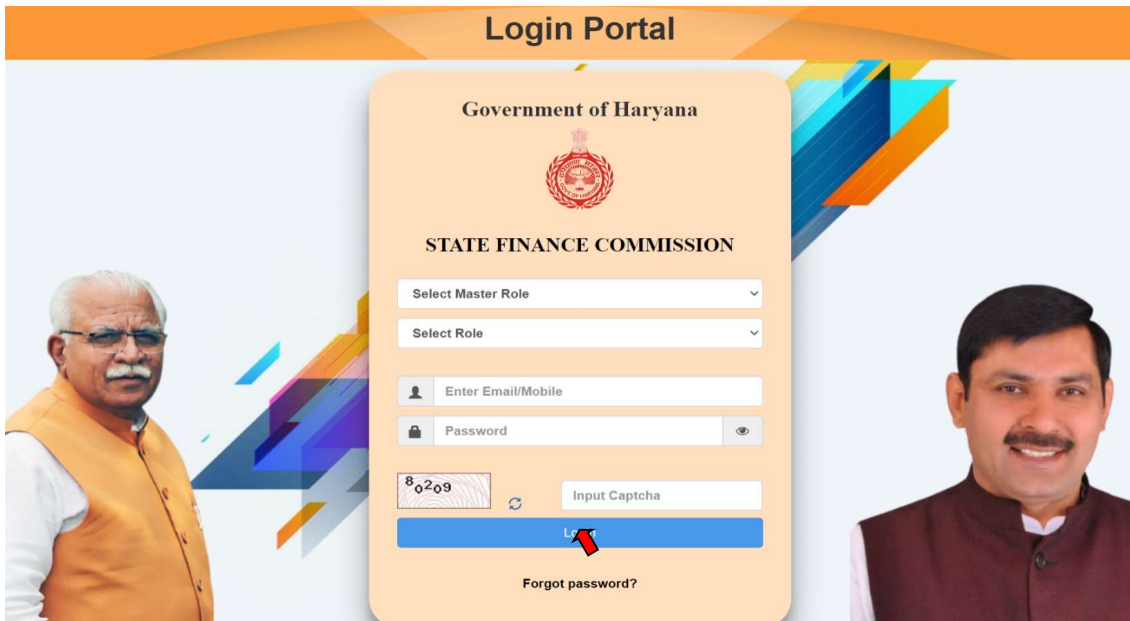
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User Manual for State Finance Commission

1. Login Screen:

- Select Master Role and Role from dropdown. Enter Email/Mobile number and password for that particular selected role, Also input Captcha for login.



Login Portal

Government of Haryana

STATE FINANCE COMMISSION

Select Master Role

Select Role

Enter Email/Mobile

Password

8_0209 Input Captcha

Login

Forgot password?

- Also, you can reset your password by clicking on Forgot password?



Login Portal

Government of Haryana

STATE FINANCE COMMISSION

Select Master Role

Select Role

Enter Email/Mobile

Password

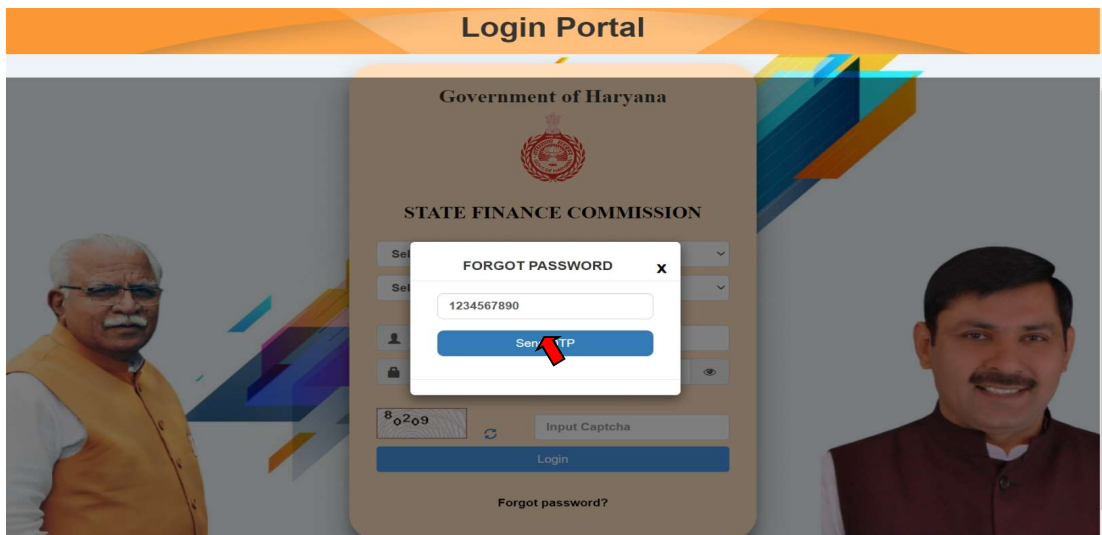
8_0209 Input Captcha

Login

Forgot password?

User Manual for State Finance Commission

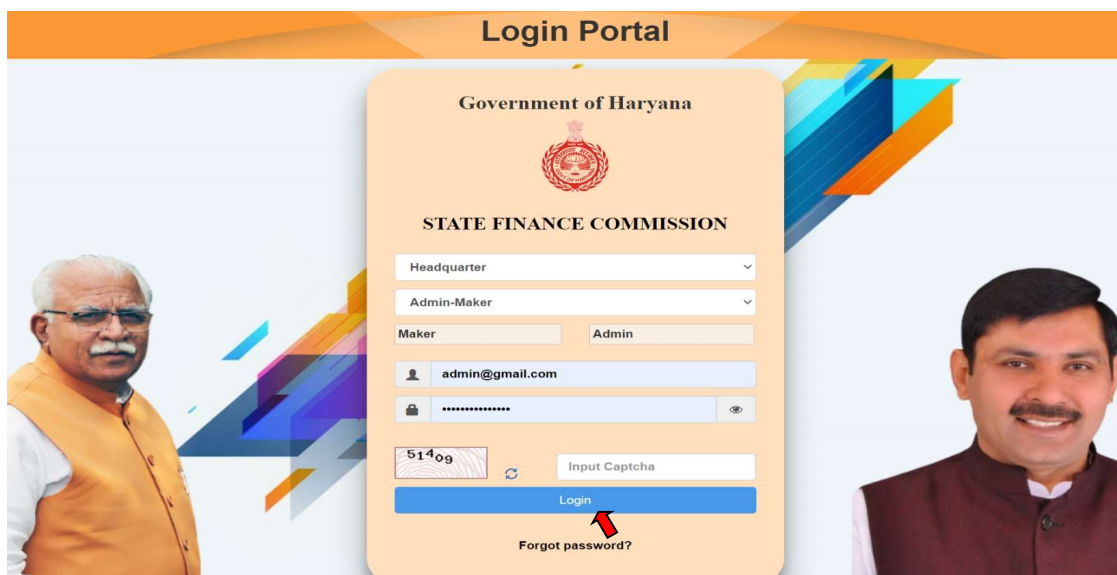
- Enter register Phone Number, click on send OTP



2. Admin-Maker

2.1. Admin Maker Login:

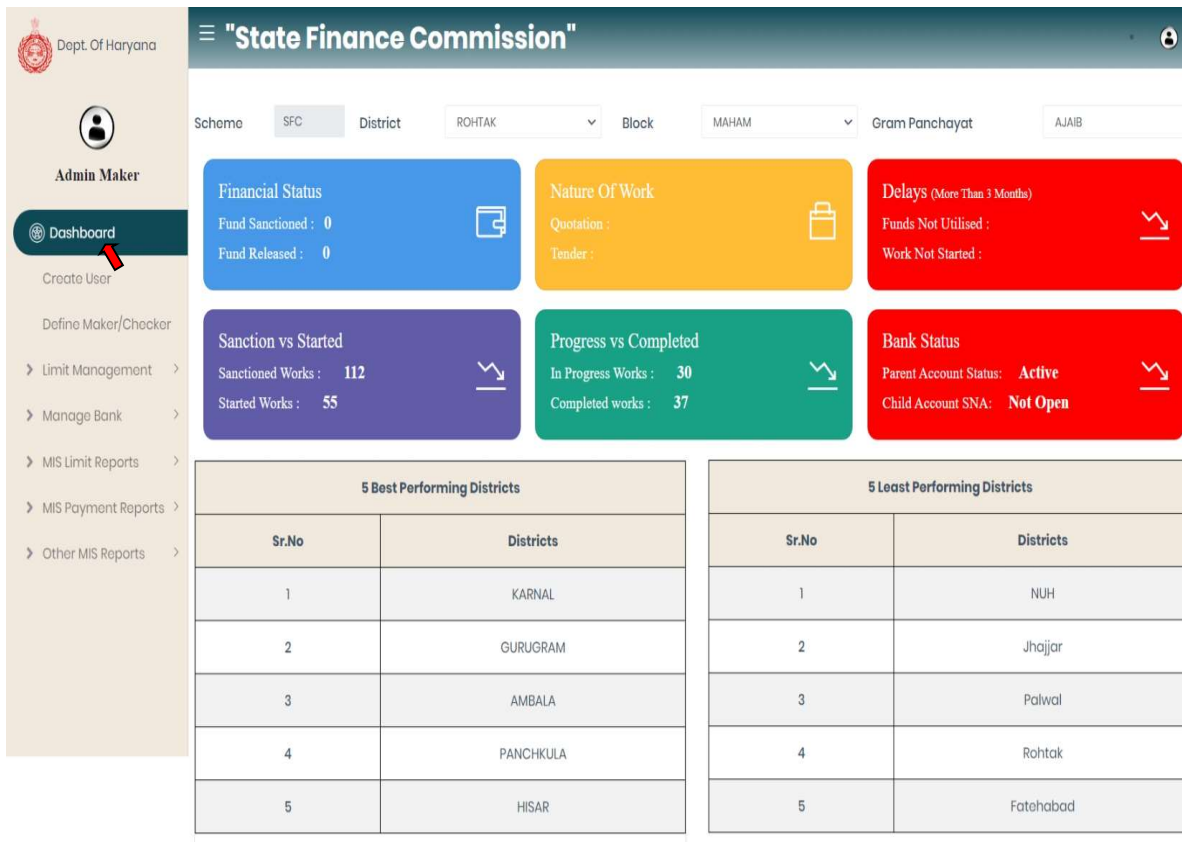
This workflow starts with admin maker section login by enter the admin details.



User Manual for State Finance Commission

2.2. Dashboard View:

Admin Maker Dashboard will open, you can check the status of work by selecting District, Block and Gram Panchayat from dropdown. Also check the 5 Best and least Performing Districts in the dashboard.



The dashboard displays the following information:

- Financial Status:** Fund Sanctioned : 0, Fund Released : 0
- Nature Of Work:** Quotation : , Tender :
- Delays (More Than 3 Months):** Funds Not Utilised : , Work Not Started :
- Sanction vs Started:** Sanctioned Works : 112, Started Works : 55
- Progress vs Completed:** In Progress Works : 30, Completed works : 37
- Bank Status:** Parent Account Status: Active, Child Account SNA: Not Open

5 Best Performing Districts

Sr.No	Districts
1	KARNAL
2	GURUGRAM
3	AMBALA
4	PANCHKULA
5	HISAR

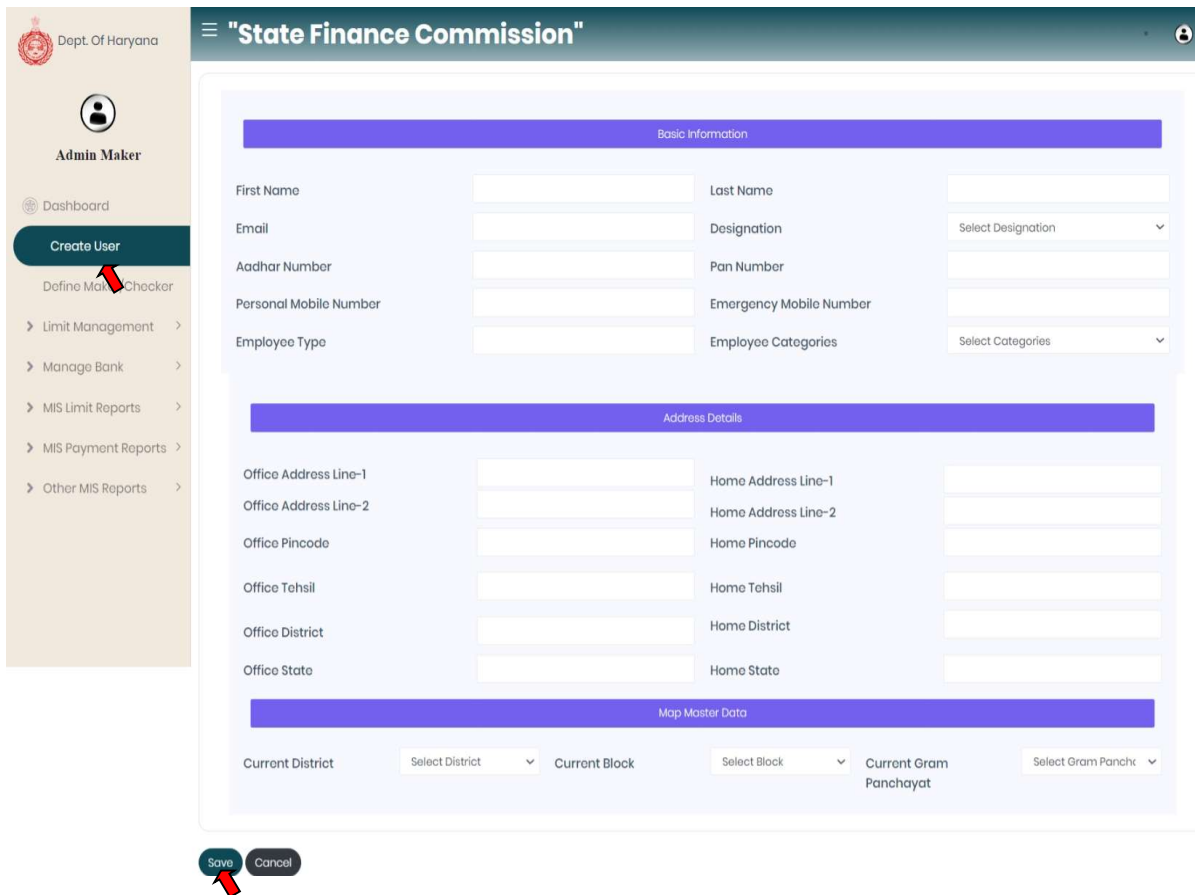
5 Least Performing Districts

Sr.No	Districts
1	NUH
2	Jhajjar
3	Palwal
4	Rohtak
5	Fatehabad

User Manual for State Finance Commission

2.3. Create User:

- The Admin Maker can Create new users by filling the form like Basic information of user, Address Details and then map the user data with Current district, Block and Gram Panchayat.
- Click on Save button to save the new user details.



Dept. Of Haryana

Admin Maker

Dashboard

Create User

Define Master Checker

Limit Management

Manage Bank

MIS Limit Reports

MIS Payment Reports

Other MIS Reports

"State Finance Commission"

Basic Information

First Name	<input type="text"/>	Last Name	<input type="text"/>
Email	<input type="text"/>	Designation	Select Designation
Aadhar Number	<input type="text"/>	Pan Number	<input type="text"/>
Personal Mobile Number	<input type="text"/>	Emergency Mobile Number	<input type="text"/>
Employee Type	<input type="text"/>	Employee Categories	Select Categories

Address Details

Office Address Line-1	<input type="text"/>	Home Address Line-1	<input type="text"/>
Office Address Line-2	<input type="text"/>	Home Address Line-2	<input type="text"/>
Office Pincode	<input type="text"/>	Home Pincode	<input type="text"/>
Office Tehsil	<input type="text"/>	Home Tehsil	<input type="text"/>
Office District	<input type="text"/>	Home District	<input type="text"/>
Office State	<input type="text"/>	Home State	<input type="text"/>

Map Master Data

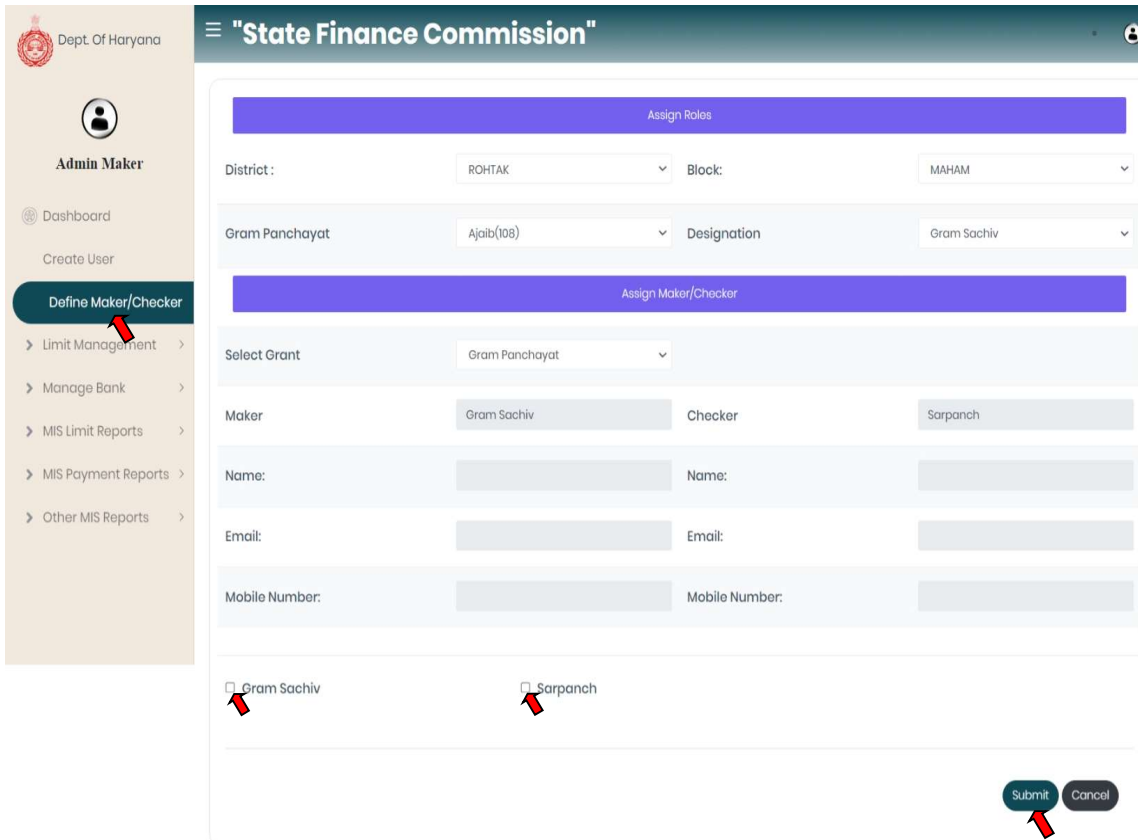
Current District	Select District	Current Block	Select Block	Current Gram Panchayat	Select Gram Panchayat
------------------	-----------------	---------------	--------------	------------------------	-----------------------

Save Cancel

User Manual for State Finance Commission

2.4. Define Maker/Checker:

- Admin Maker can assign any role by selecting the District, Block, GP's and select the Designation from the dropdown.
- Now define the maker/checker role by selecting the grant from the dropdown. Maker/checker information automatically reflect, according to selected Grant.
- Now tick mark designation (Gram Sachiv and Sarpanch) which admin wants to create then click on save button.



The screenshot shows the "State Finance Commission" web application interface. On the left is a navigation sidebar for the "Dept. Of Haryana" with options: Admin Maker, Dashboard, Create User, Define Maker/Checker (highlighted with a red arrow), Limit Management, Manage Bank, MIS Limit Reports, MIS Payment Reports, and Other MIS Reports. The main content area is titled "State Finance Commission" and contains two sections:

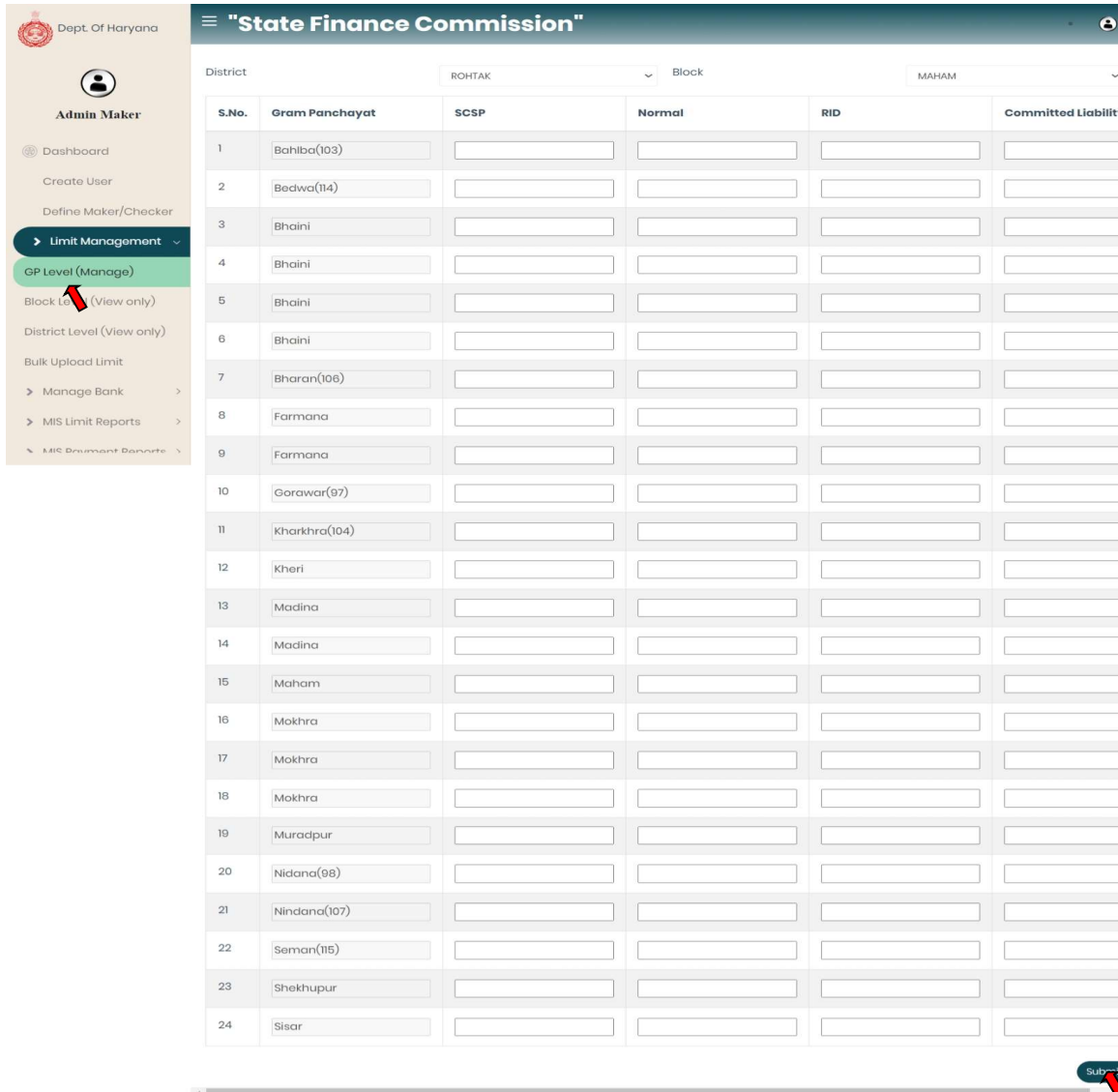
- Assign Roles:** A section with dropdown menus for District (ROHTAK), Block (MAHAM), Gram Panchayat (Ajaib(108)), and Designation (Gram Sachiv).
- Assign Maker/Checker:** A section with a "Select Grant" dropdown (Gram Panchayat) and a table for defining roles. The table has columns for Maker, Checker, and Sarpanch. Below the table are input fields for Name, Email, and Mobile Number for each role. At the bottom, there are checkboxes for "Gram Sachiv" (checked with a red arrow) and "Sarpanch" (unchecked with a red arrow). A "Submit" button (checked with a red arrow) and a "Cancel" button are located at the bottom right.

User Manual for State Finance Commission

2.5. Limit Management:

Admin Maker also manage the limits of different levels by click on Limit Management on the left side nav bar.

- i. GP Level (Manage): Admin Maker→Limit Management→GP Level (Manage)
 - In GP level limit can be managed.
 - Select District Block from the dropdown and enter the limit components i.e. SCSP, Normal, RID, and committed liability for the particular Gram Panchayat under selected District and Block, then click on Save button.



Dept. Of Haryana

Admin Maker

- Dashboard
- Create User
- Define Maker/Checker
- Limit Management
 - GP Level (Manage)
 - Block Level (View only)
 - District Level (View only)
 - Bulk Upload Limit
 - Manage Bank
 - MIS Limit Reports
 - MIS Document Reports

"State Finance Commission"

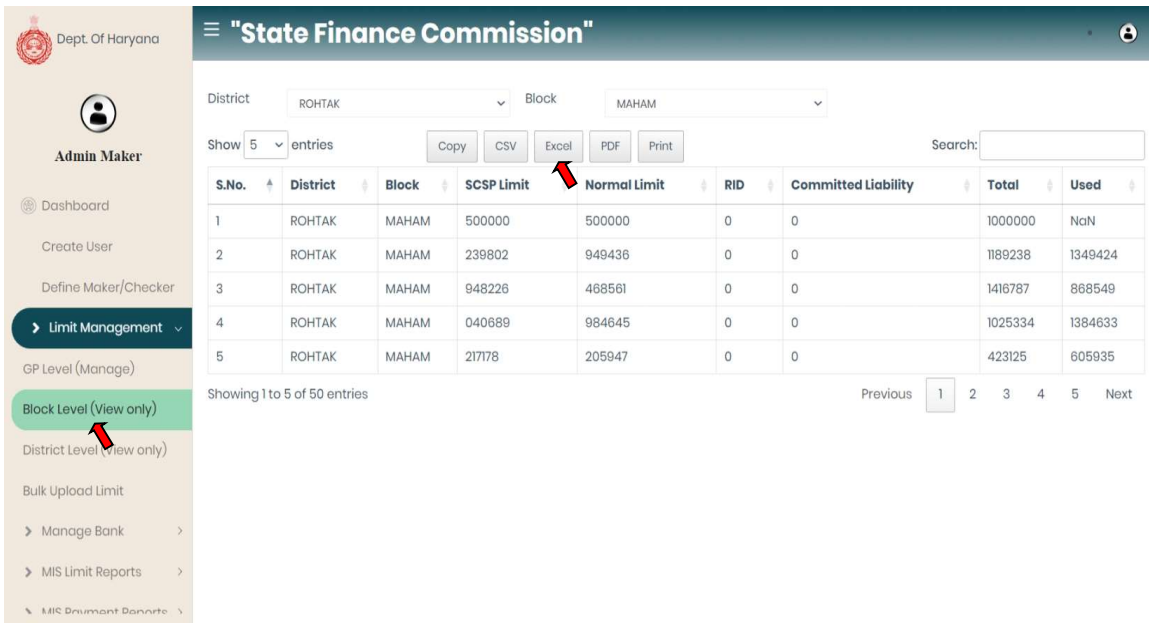
District: ROHTAK Block: MAHAM

S.No.	Gram Panchayat	SCSP	Normal	RID	Committed Liability
1	Bahlba(103)				
2	Bedwa(114)				
3	Bhaini				
4	Bhaini				
5	Bhaini				
6	Bhaini				
7	Bharan(106)				
8	Farmana				
9	Farmana				
10	Gorawar(97)				
11	Kharkhra(104)				
12	Kheri				
13	Madina				
14	Madina				
15	Maham				
16	Mokhra				
17	Mokhra				
18	Mokhra				
19	Muradpur				
20	Nidana(98)				
21	Nindana(107)				
22	Seman(115)				
23	Shekhupur				
24	Sisar				

Submit

User Manual for State Finance Commission

- ii. Block Level (View Only): Admin Maker → Limit Management → Block Level (View Only)
- In Block level limit only can view authority.
 - Select District, Block from the dropdown and List will open with district Block wise with SCSP limit, Normal Limit, RID, Committed liability, Total Limit, and Used limit for that Gram panchayat.
 - User can also copy the sheet, download the sheet in CSV, Excel and PDF. Also take printout of the sheet.
 - User can also search for particular Gram panchayat data by click on search button.



Dept. Of Haryana

Admin Maker

Dashboard

Create User

Define Maker/Checker

Limit Management

GP Level (Manage)

Block Level (View only)

District Level (View only)

Bulk Upload Limit

Manage Bank

MIS Limit Reports

MIS Document Reports

"State Finance Commission"

District: ROHTAK Block: MAHAM

Show 5 entries

Copy CSV Excel PDF Print

Search:

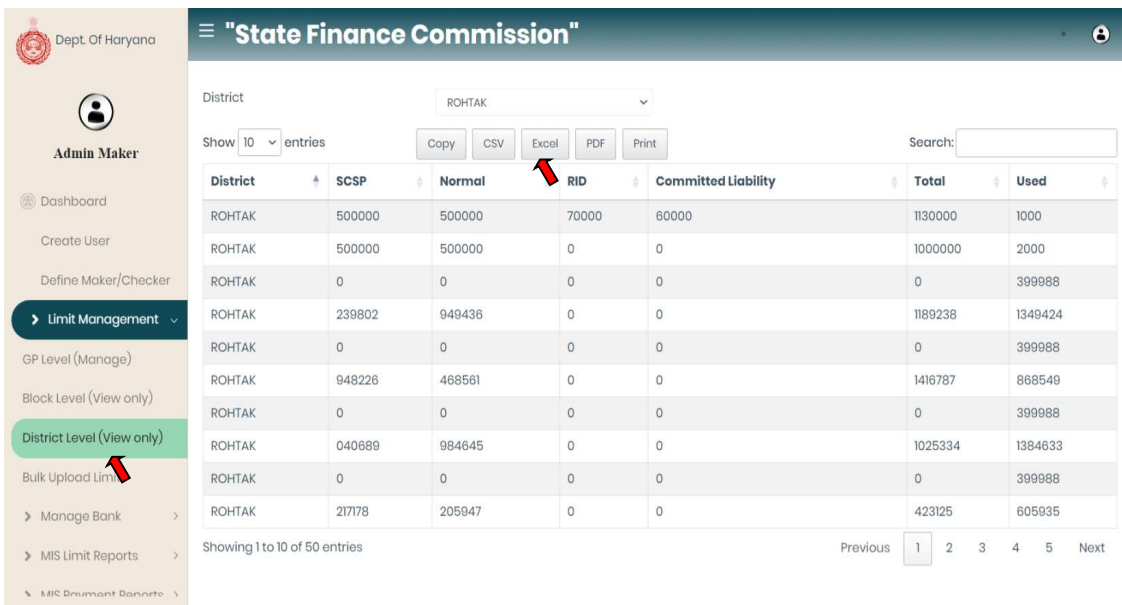
S.No.	District	Block	SCSP Limit	Normal Limit	RID	Committed Liability	Total	Used
1	ROHTAK	MAHAM	500000	500000	0	0	1000000	NaN
2	ROHTAK	MAHAM	239802	949436	0	0	1189238	1349424
3	ROHTAK	MAHAM	948226	468561	0	0	1416787	868549
4	ROHTAK	MAHAM	040689	984645	0	0	1025334	1384633
5	ROHTAK	MAHAM	217178	205947	0	0	423125	605935

Showing 1 to 5 of 50 entries

Previous 1 2 3 4 5 Next

User Manual for State Finance Commission

- iii. District Level (View Only): Admin Maker→Limit Management→District Level (View Only)
- In District level limit user can check limit district wise and only have view authority.
 - Select District, List will open of particular district with SCSP limit, Normal Limit, RID and Committed Liability.
 - User can also copy the sheet, download the sheet in CSV, Excel and PDF. Also take printout of the sheet.
 - User can also search for particular District data by click on search button.



Dept. Of Haryana

Admin Maker

Dashboard

Create User

Define Maker/Checker

Limit Management

GP Level (Manage)

Block Level (View only)

District Level (View only)

Bulk Upload Limit

Manage Bank

MIS Limit Reports

MIS Document Reports

"State Finance Commission"

District: ROHTAK

Show 10 entries

Copy CSV Excel PDF Print

Search:

District	SCSP	Normal	RID	Committed Liability	Total	Used
ROHTAK	500000	500000	70000	60000	1130000	1000
ROHTAK	500000	500000	0	0	1000000	2000
ROHTAK	0	0	0	0	0	399988
ROHTAK	239802	949436	0	0	1189238	1349424
ROHTAK	0	0	0	0	0	399988
ROHTAK	948226	468561	0	0	1416787	868549
ROHTAK	0	0	0	0	0	399988
ROHTAK	040689	984645	0	0	1025334	1384633
ROHTAK	0	0	0	0	0	399988
ROHTAK	217178	205947	0	0	423125	605935

Showing 1 to 10 of 50 entries

Previous 1 2 3 4 5 Next

User Manual for State Finance Commission

- iv. Bulk Upload Limit: Admin Maker→Limit Management→Bulk Upload Limit.
- Click on download button and download the format of excel file.
 - Open the excel file and update SCSP, Normal, RID, Committed Liability columns with value of limits.
 - After excel is filled then click on the upload button, browse the excel from local machine and upload the excel.
 - After file is uploaded then click on submit button to upload the data in application.



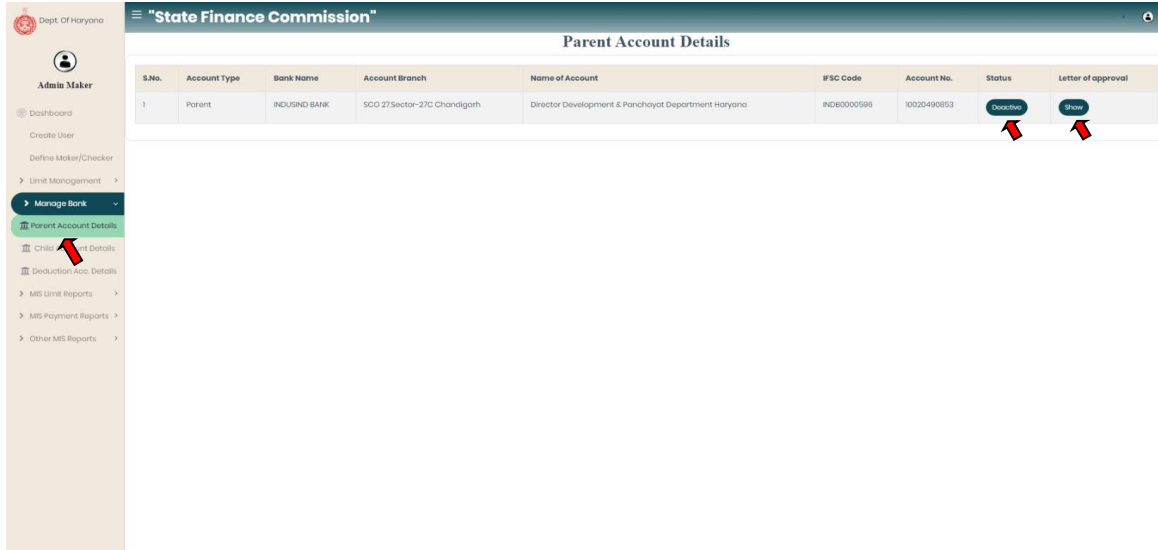
The screenshot shows the Admin Maker interface for the State Finance Commission. The left sidebar contains navigation options: Admin Maker, Dashboard, Create User, Define Maker/Checker, Limit Management (selected), GP Level (Manage), Block Level (View only), District Level (View only), Bulk Upload Limit (highlighted with a red arrow), Manage Bank, MIS Limit Reports, and MIS Document Reports. The main content area displays a "NOTE" with four steps: 1. Click on download button and download the excel file. 2. Open the excel file and update SCSP, Normal, RID, Committed Liability columns with value of limits. 3. After excel is filled then click on the upload button, browse the excel from local machine and upload the excel. 4. After file is uploaded then click on submit button to upload the data in application. Red arrows point to the "Download Excel", "Upload Excel", and "Submit Excel" buttons in the interface.

2.6. Manage Bank:

To manage the bank account details.

- i. Parent Account Details: Admin Maker→ Manage Bank→ Parent Account Details.
- Admin Maker can check bank details of Parent Account with status and Letter of Approval.
 - Admin can also Deactivate the current parent account detail and add new account details with Letter of Approval.

User Manual for State Finance Commission

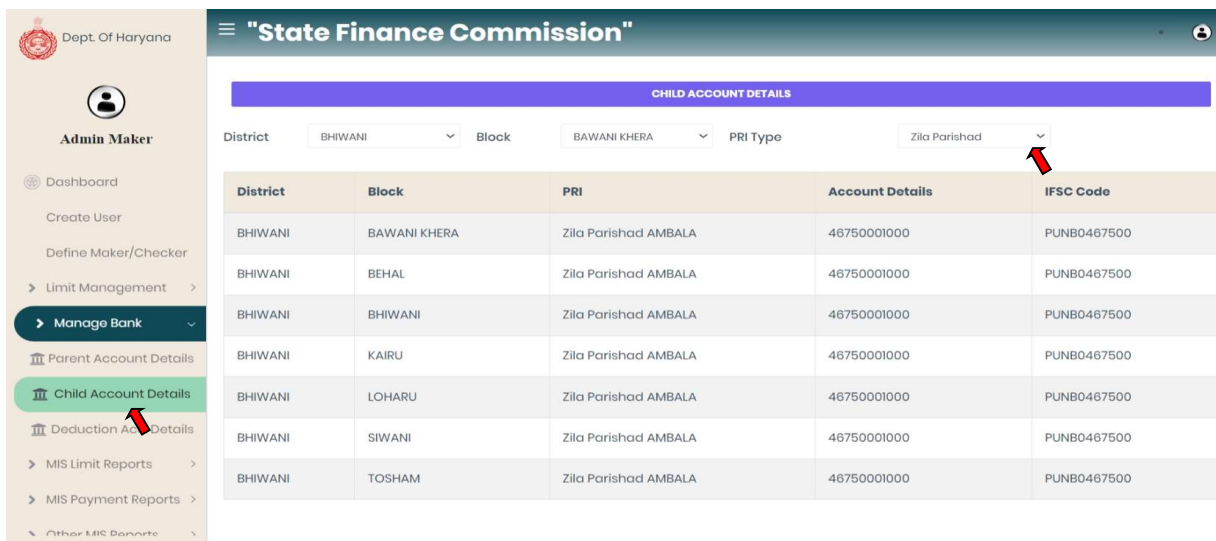


The screenshot shows the "State Finance Commission" Admin Maker interface. The left sidebar contains navigation options: Dashboard, Create User, Define Maker/Checker, Limit Management, Manage Bank (highlighted), Parent Account Details (highlighted with a red arrow), Child Account Details, Deduction Acc. Details, MIS Limit Reports, MIS Payment Reports, and Other MIS Reports. The main content area displays "Parent Account Details" with a table containing one row of account information. The "Status" and "Letter of approval" columns have "Success" and "Show" buttons respectively, both indicated by red arrows.

S.No.	Account Type	Bank Name	Account Branch	Name of Account	IFSC Code	Account No.	Status	Letter of approval
1	Parent	INDUSIND BANK	SCO 27Sector-27C Chandigarh	Director Development & Panchayat Department Haryana	IND0000598	10020490893	Success	Show

ii. Child Account Details: Parent Account Details: Admin Maker → Manage Bank → Child Account Details.

- Admin Maker can check bank details of Child Account of particular District or Block by selecting District, Block, and PRI type from the dropdown.



The screenshot shows the "State Finance Commission" Admin Maker interface with "Child Account Details" selected in the sidebar (indicated by a red arrow). The main content area displays a table with filters for District, Block, and PRI Type. The "PRI Type" dropdown is highlighted with a red arrow. The table lists child accounts for the BHIWANI district and BAWANI KHERA block, all with a Zila Parishad PRI type.

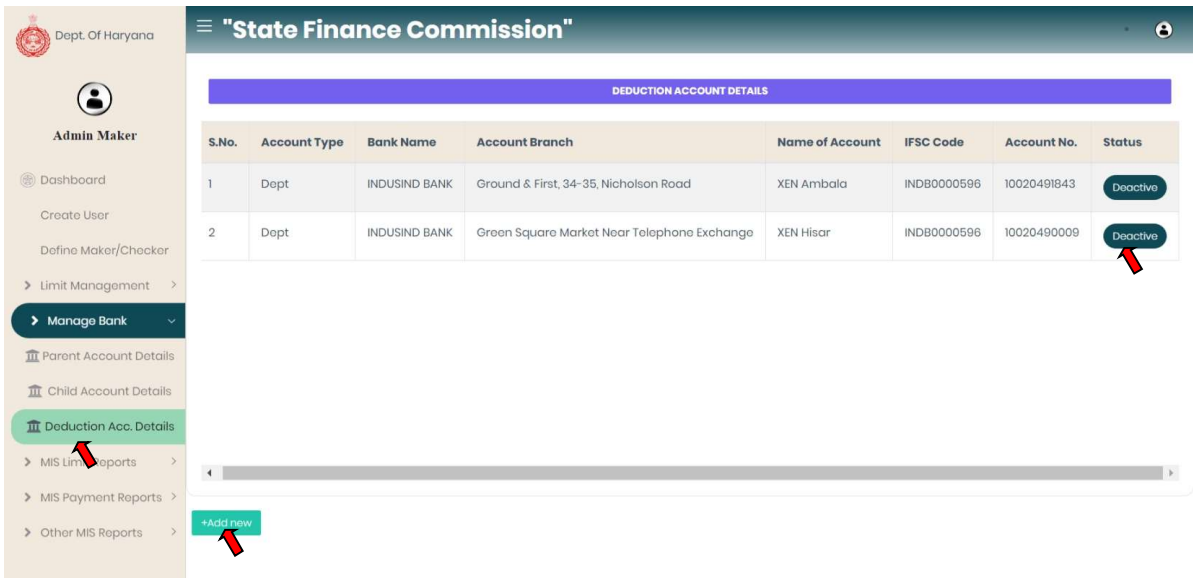
District: BHIWANI, Block: BAWANI KHERA, PRI Type: Zila Parishad

District	Block	PRI	Account Details	IFSC Code
BHIWANI	BAWANI KHERA	Zila Parishad AMBALA	46750001000	PUNB0467500
BHIWANI	BEHAL	Zila Parishad AMBALA	46750001000	PUNB0467500
BHIWANI	BHIWANI	Zila Parishad AMBALA	46750001000	PUNB0467500
BHIWANI	KAIRU	Zila Parishad AMBALA	46750001000	PUNB0467500
BHIWANI	LOHARU	Zila Parishad AMBALA	46750001000	PUNB0467500
BHIWANI	SIWANI	Zila Parishad AMBALA	46750001000	PUNB0467500
BHIWANI	TOSHAM	Zila Parishad AMBALA	46750001000	PUNB0467500

User Manual for State Finance Commission

iii. Deduction Account Details: Parent Account Details: Admin Maker → Manage Bank → Deduction Account Details.

- Admin Maker can check bank details of Deduction Account with account status.
- User can also add Deduction Account details by clicking on Add row button.



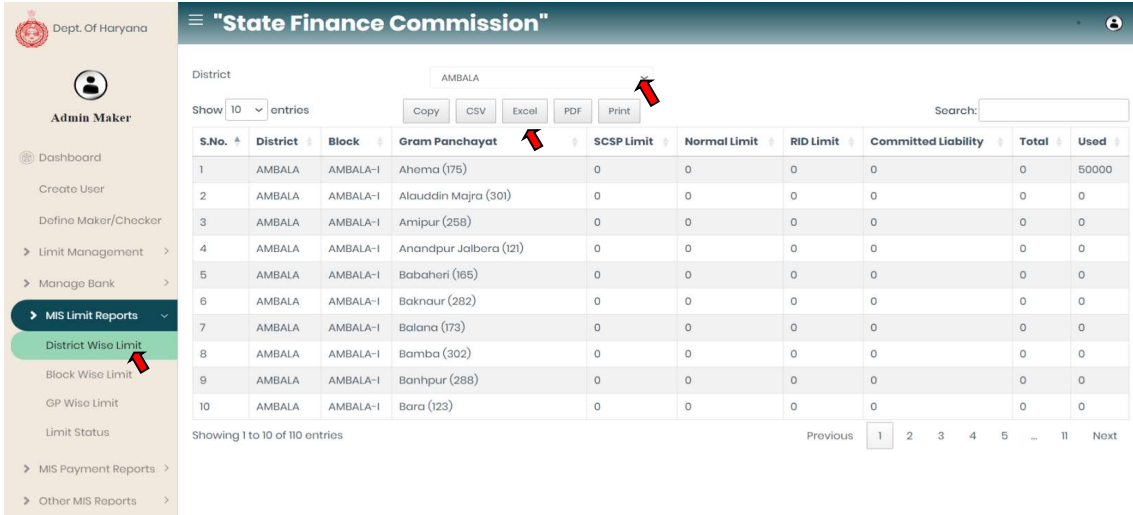
S.No.	Account Type	Bank Name	Account Branch	Name of Account	IFSC Code	Account No.	Status
1	Dept	INDUSIND BANK	Ground & First, 34-35, Nicholson Road	XEN Ambala	INDB0000596	10020491843	Deactive
2	Dept	INDUSIND BANK	Green Square Market Near Telephone Exchange	XEN Hisar	INDB0000596	10020490009	Deactive

2.7. MIS Limit Reports: Select the MIS Limit Reports from the left side nav bar, TO check the Limit reports District wise, Block wise, GP wise and Limit Status.

i. District wise limit: Admin Maker → MIS Limit Reports → District Wise Limit

- In District Wise limit user can check limit district wise with SCSP, Normal, RID, Committed liabilities component with Total and used Limit.
- Select District from the dropdown.
- User can also copy the sheet, download the sheet in CSV, Excel and PDF. Also take printout of the sheet.
- User can also search for particular District wise data by click on search button.

User Manual for State Finance Commission



Dept. Of Haryana

"State Finance Commission"

District: AMBALA

Show 10 entries

Copy CSV Excel PDF Print

Search:

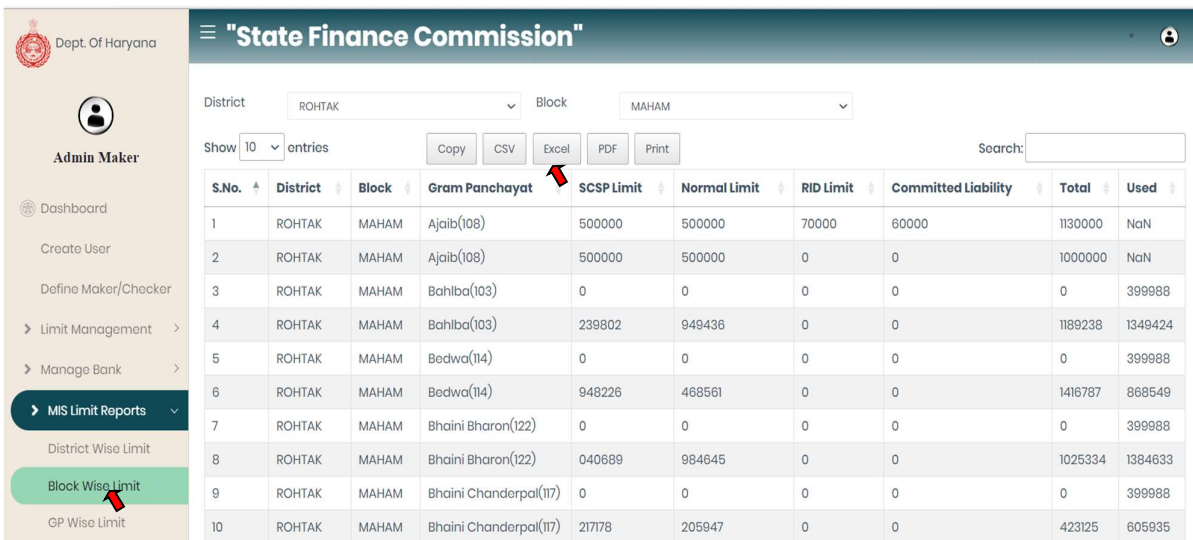
S.No.	District	Block	Gram Panchayat	SCSP Limit	Normal Limit	RID Limit	Committed Liability	Total	Used
1	AMBALA	AMBALA-I	Ahema (175)	0	0	0	0	0	50000
2	AMBALA	AMBALA-I	Alauddin Majra (301)	0	0	0	0	0	0
3	AMBALA	AMBALA-I	Amipur (258)	0	0	0	0	0	0
4	AMBALA	AMBALA-I	Anandpur Jalbara (121)	0	0	0	0	0	0
5	AMBALA	AMBALA-I	Babahaeri (165)	0	0	0	0	0	0
6	AMBALA	AMBALA-I	Baknaur (282)	0	0	0	0	0	0
7	AMBALA	AMBALA-I	Balana (173)	0	0	0	0	0	0
8	AMBALA	AMBALA-I	Bamba (302)	0	0	0	0	0	0
9	AMBALA	AMBALA-I	Banhpur (288)	0	0	0	0	0	0
10	AMBALA	AMBALA-I	Bara (123)	0	0	0	0	0	0

Showing 1 to 10 of 10 entries

Previous 1 2 3 4 5 ... 11 Next

ii. Block wise limit: Admin Maker → MIS Limit Reports → Block Wise Limit

- In Block Wise limit user can check limit Block wise with SCSP, Normal, RID, committed liability component with Total and used Limit.
- Select District and Block from the dropdown.
- User can also copy the sheet, download the sheet in CSV, Excel and PDF. Also take printout of the sheet.
- User can also search for particular Block wise data by click on search button.



Dept. Of Haryana

"State Finance Commission"

District: ROHTAK Block: MAHAM

Show 10 entries

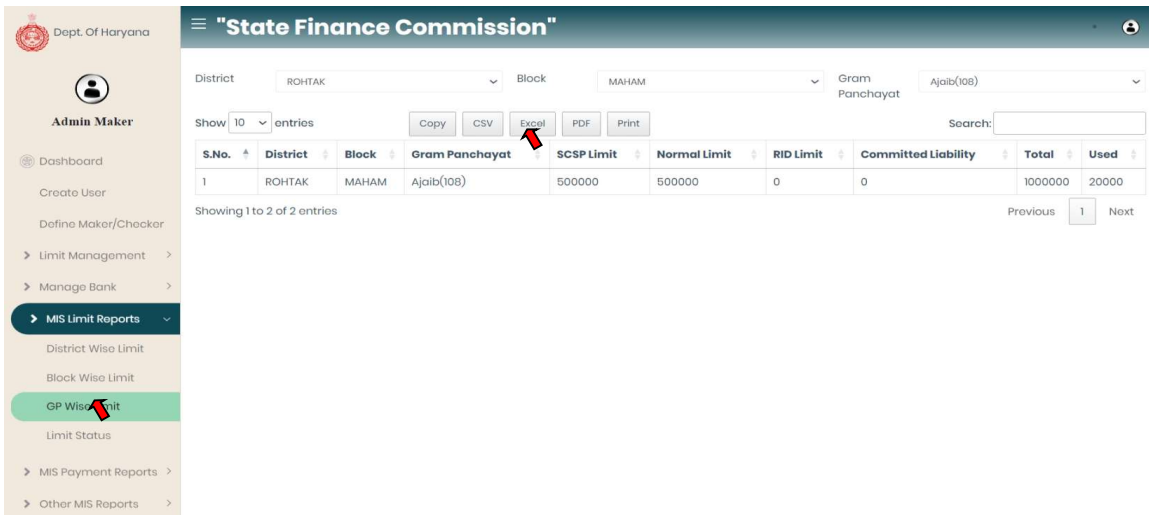
Copy CSV Excel PDF Print

Search:

S.No.	District	Block	Gram Panchayat	SCSP Limit	Normal Limit	RID Limit	Committed Liability	Total	Used
1	ROHTAK	MAHAM	Ajaib(108)	500000	500000	70000	60000	1130000	NaN
2	ROHTAK	MAHAM	Ajaib(108)	500000	500000	0	0	1000000	NaN
3	ROHTAK	MAHAM	Bahlba(103)	0	0	0	0	0	399988
4	ROHTAK	MAHAM	Bahlba(103)	239802	949436	0	0	1189238	1349424
5	ROHTAK	MAHAM	Bedwa(114)	0	0	0	0	0	399988
6	ROHTAK	MAHAM	Bedwa(114)	948226	468561	0	0	1416787	868549
7	ROHTAK	MAHAM	Bhaini Bharon(122)	0	0	0	0	0	399988
8	ROHTAK	MAHAM	Bhaini Bharon(122)	040689	984645	0	0	1025334	1384633
9	ROHTAK	MAHAM	Bhaini Chanderpai(117)	0	0	0	0	0	399988
10	ROHTAK	MAHAM	Bhaini Chanderpai(117)	217178	205947	0	0	423125	605935

User Manual for State Finance Commission

- iii. GP Wise Limit: Admin Maker → MIS Limit Reports → GP Wise Limit
- In GP Wise limit user can check limit GP wise with SCSP, Normal, RID, committed liability component with Total and used Limit.
 - Select District, Block and GP from the dropdown.
 - User can also copy the sheet, download the sheet in CSV, Excel and PDF. Also take printout of the sheet.
 - User can also search for particular GP wise data by click on search button.



Dept. Of Haryana

"State Finance Commission"

District: ROHTAK Block: MAHAM Gram Panchayat: Ajaib(108)

Show 10 entries

Copy CSV **Excel** PDF Print

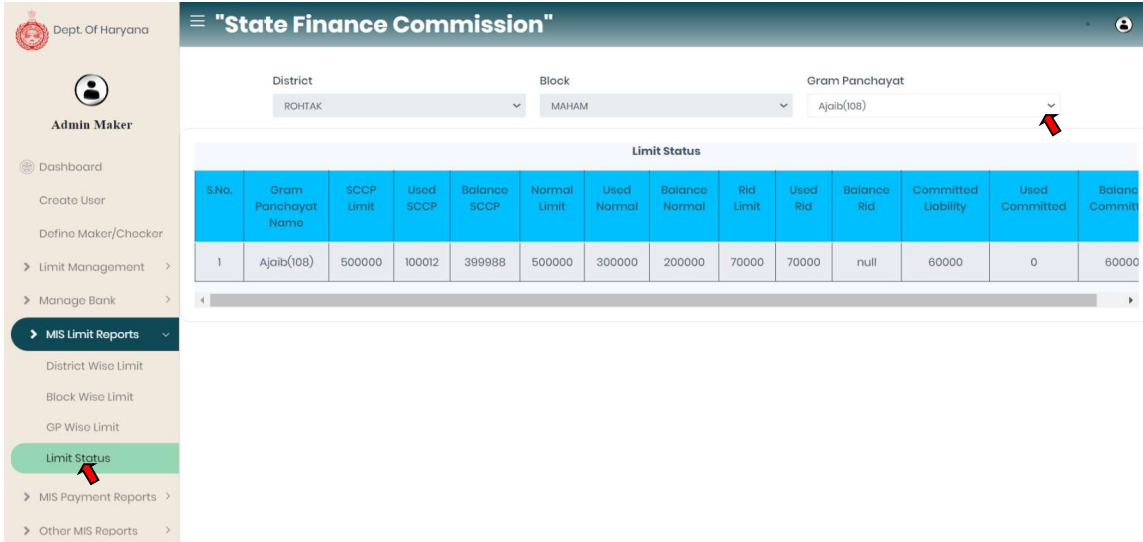
S.No.	District	Block	Gram Panchayat	SCSP Limit	Normal Limit	RID Limit	Committed Liability	Total	Used
1	ROHTAK	MAHAM	Ajaib(108)	500000	500000	0	0	1000000	20000

Showing 1 to 2 of 2 entries

Previous 1 Next

- iv. Limit Status: Admin Maker → MIS Limit Reports → Limit Status
- In limit Status user can check limit with SCSP limit, Used SCSP limit, Normal limit, Used normal limit, RID limit, Used RID limit, committed liability limit, Used committed liability with Balance Limits Available in both components.
 - Select District, Block and GP from the dropdown.

User Manual for State Finance Commission

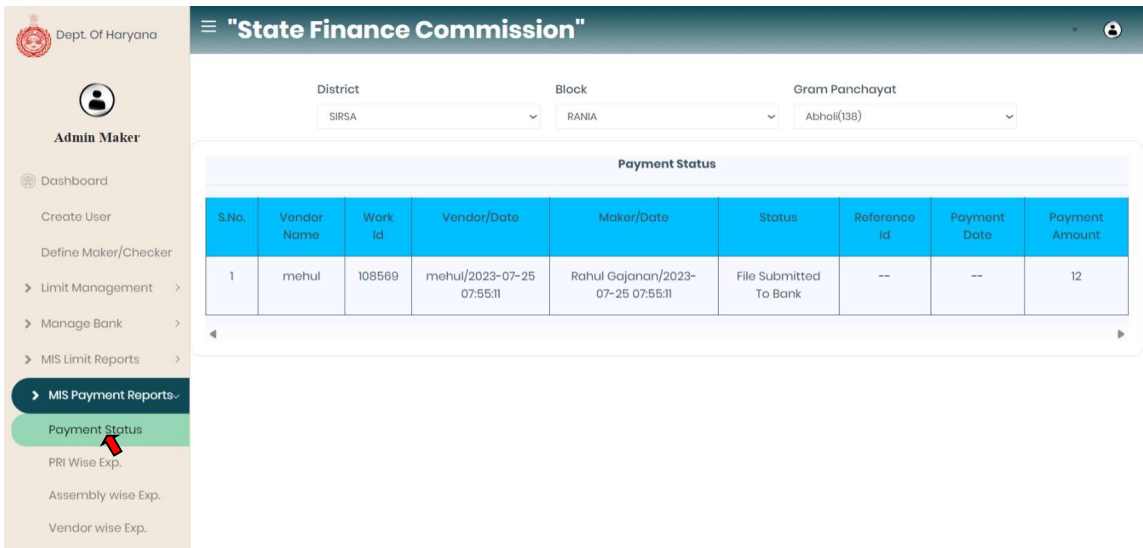


The screenshot shows the "State Finance Commission" interface. On the left is a navigation menu for an "Admin Maker" user, with "Limit Status" highlighted. The main area displays filters for District (ROHTAK), Block (MAHAM), and Gram Panchayat (Ajaib(108)). Below the filters is a table titled "Limit Status".

S.No.	Gram Panchayat Name	SCCP Limit	Used SCCP	Balance SCCP	Normal Limit	Used Normal	Balance Normal	Rid Limit	Used Rid	Balance Rid	Committed Liability	Used Committed	Balance Committed
1	Ajaib(108)	500000	100012	399988	500000	300000	200000	70000	70000	null	60000	0	60000

2.8. MIS Payment Reports: Select the MIS Payment Reports from the left side nav bar, To check the payment reports by Payment Status, PRI Wise Exp., Assembly Wise Exp., Vendor Wise Exp., and PRI Payment Voucher.

- i. Payment Status: Admin Maker → MIS Payment Reports → Payment Status
 - In Payment Status user can check the payment details with vendor name, work id, Vendor/date, Maker/date, status, reference id, payment date and payment amount by Select District, Block and GP from the dropdown.

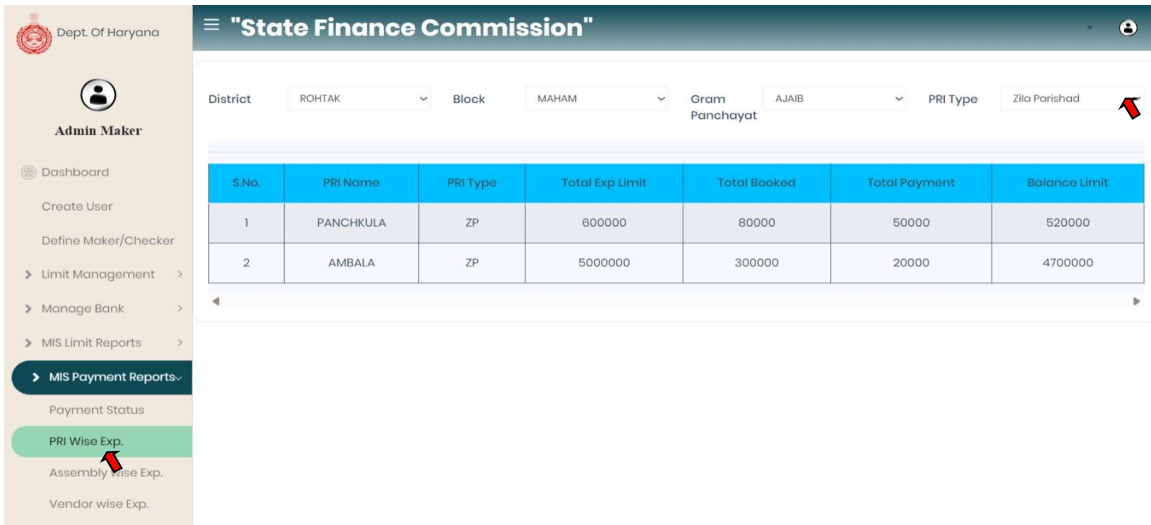


The screenshot shows the "State Finance Commission" interface. On the left is a navigation menu for an "Admin Maker" user, with "Payment Status" highlighted. The main area displays filters for District (SIRSA), Block (RANIA), and Gram Panchayat (Abhoti(138)). Below the filters is a table titled "Payment Status".

S.No.	Vendor Name	Work id	Vendor/Date	Maker/Date	Status	Reference id	Payment Date	Payment Amount
1	mehul	108589	mehul/2023-07-25 07:55:11	Rahul Gajanan/2023-07-25 07:55:11	File Submitted To Bank	--	--	12

User Manual for State Finance Commission

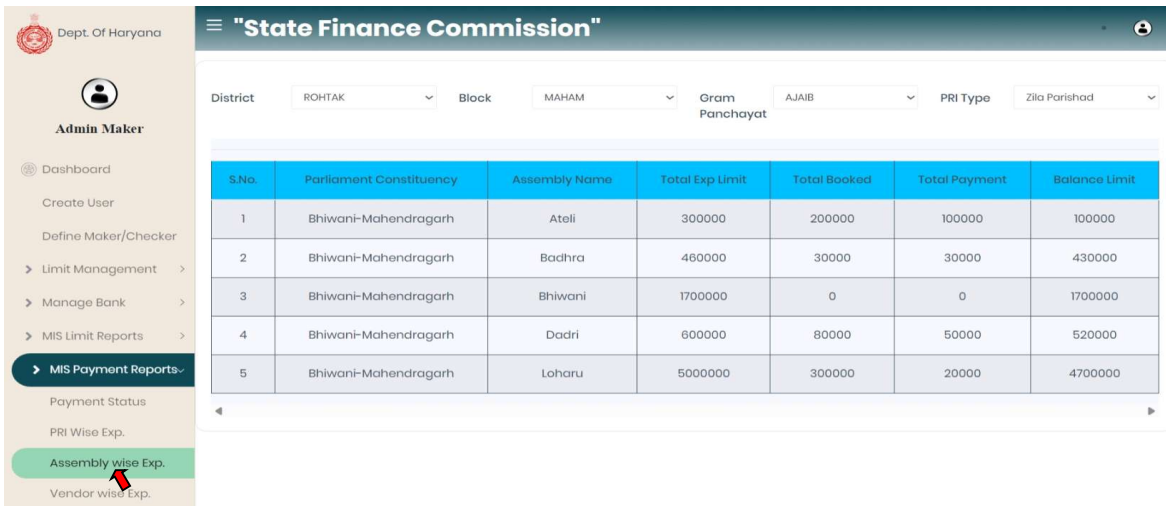
- ii. PRI Wise Exp. : Admin Maker→MIS Payment Reports→PRI Wise Exp.
 - In PRI Wise Exp. user can check the PRI details with PRI name, PRI type, Total Exp limit, Total Balance, Total Payment and Balance Limit by Select District, Block, GP and PRI type from the dropdown.



The screenshot shows the "State Finance Commission" interface. On the left is a sidebar menu for "Admin Maker" with options like Dashboard, Create User, Define Maker/Checker, Limit Management, Manage Bank, MIS Limit Reports, MIS Payment Reports (highlighted), Payment Status, PRI Wise Exp. (highlighted with a red arrow), Assembly wise Exp., and Vendor wise Exp. The main content area displays a table with filters for District (ROHTAK), Block (MAHAM), Gram Panchayat (AJAIB), and PRI Type (Zila Parishad). The table lists PRI details:

S.No.	PRI Name	PRI Type	Total Exp Limit	Total Booked	Total Payment	Balance Limit
1	PANCHKULA	ZP	600000	80000	50000	520000
2	AMBALA	ZP	5000000	300000	20000	4700000

- iii. Assembly Wise Exp. : Admin Maker→MIS Payment Reports→Assembly Wise Exp.
 - In Assembly Wise Exp. user can check the Parliament constituency, Assembly Name, Total Exp Limit, Total Booked, Total Payment and Balance limit by Select District, Block, GP and PRI type from the dropdown.

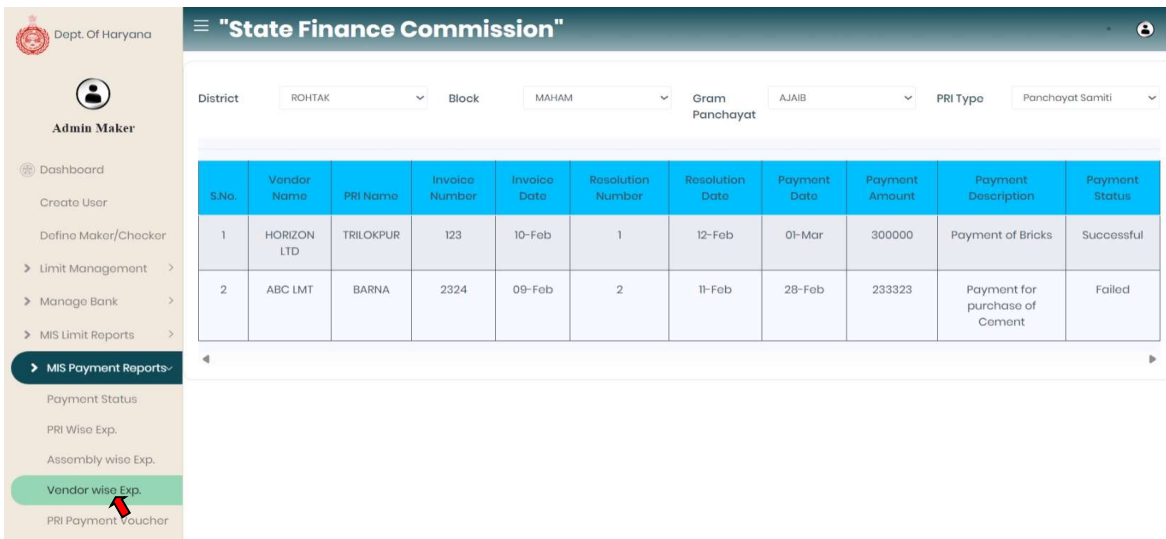


The screenshot shows the "State Finance Commission" interface. On the left is a sidebar menu for "Admin Maker" with options like Dashboard, Create User, Define Maker/Checker, Limit Management, Manage Bank, MIS Limit Reports, MIS Payment Reports (highlighted), Payment Status, PRI Wise Exp., Assembly wise Exp. (highlighted with a red arrow), and Vendor wise Exp. The main content area displays a table with filters for District (ROHTAK), Block (MAHAM), Gram Panchayat (AJAIB), and PRI Type (Zila Parishad). The table lists Assembly details:

S.No.	Parliament Constituency	Assembly Name	Total Exp Limit	Total Booked	Total Payment	Balance Limit
1	Bhiwani-Mahendragarh	Ateli	300000	200000	100000	100000
2	Bhiwani-Mahendragarh	Badhra	480000	30000	30000	430000
3	Bhiwani-Mahendragarh	Bhiwani	1700000	0	0	1700000
4	Bhiwani-Mahendragarh	Dadri	600000	80000	50000	520000
5	Bhiwani-Mahendragarh	Loharu	5000000	300000	20000	4700000

User Manual for State Finance Commission

- iv. Vendor Wise Exp. : Admin Maker → MIS Payment Reports → Vendor Wise Exp.
- In Vendor Wise Exp. user can check Vendor wise details with Vendor Name, PRI Name, Invoice no., Invoice Date, Resolution No., Resolution date, Payment date, Payment amount, Payment description and Payment Status by Select District, Block, GP and PRI type from the dropdown.



Dept. Of Haryana

Admin Maker

Dashboard

Create User

Define Makor/Checker

Limit Management

Manage Bank

MIS Limit Reports

MIS Payment Reports

Payment Status

PRI Wise Exp.

Assembly wise Exp.

Vendor wise Exp.

PRI Payment Voucher


"State Finance Commission"

District: ROHTAK Block: MAHAM Gram Panchayat: AJAIB PRI Type: Panchayat Samiti

S.No.	Vendor Name	PRI Name	Invoice Number	Invoice Date	Resolution Number	Resolution Date	Payment Date	Payment Amount	Payment Description	Payment Status
1	HORIZON LTD	TRILOKPUR	123	10-Feb	1	12-Feb	01-Mar	300000	Payment of Bricks	Successful
2	ABC LMT	BARNA	2324	09-Feb	2	11-Feb	28-Feb	233323	Payment for purchase of Cement	Failed

- v. PRI Payment Voucher: Admin Maker → MIS Payment Reports → PRI payment voucher.
- In PRI Payment Voucher user can check PRI payment voucher details with Vendor Name, PRI Name, Invoice no., Invoice Date, Resolution No., Resolution date, Payment date, Payment amount, Payment description and Payment Status by Select District, Block, GP and PRI type from the dropdown.

User Manual for State Finance Commission



Dept. Of Haryana

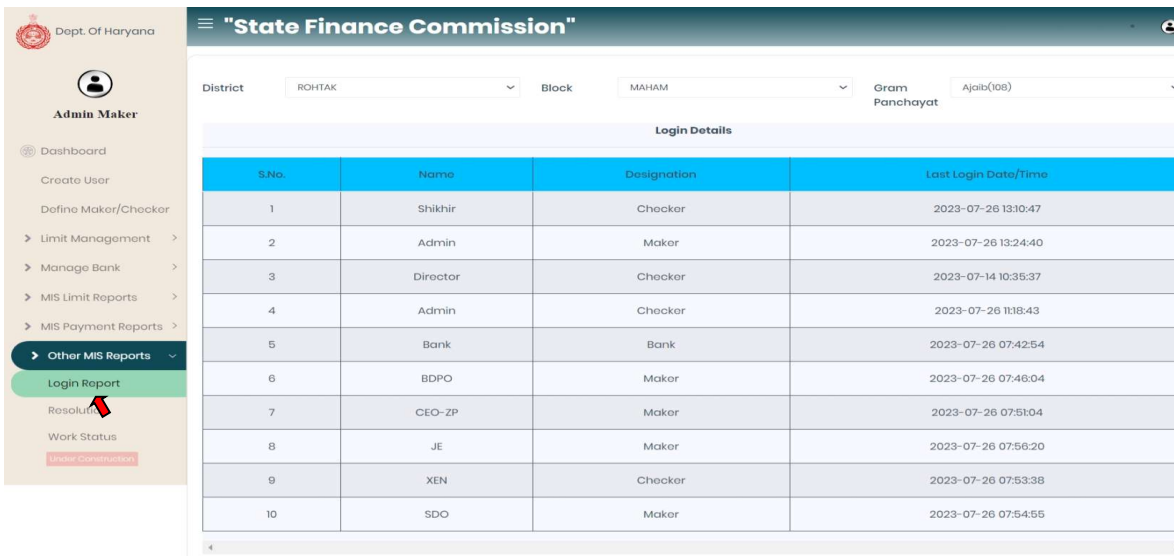
"State Finance Commission"

District: ROHTAK Block: MAHAM Gram Panchayat: AJAIB KHAS PRI Type: Gram Panchayat

S.No.	Vendor Name	PRI Name	Invoice Number	Invoice Date	Resolution Number	Resolution Date	Payment Date	Payment Amount	Payment Description	Payment Status
1	HORIZON LTD	TRILOKPUR	123	0000-00-00 00:00:00	1	0000-00-00 00:00:00	0000-00-00 00:00:00	300000	Payment of Bricks	Successful
2	ABC LTD	TRILOKPUR	2324	0000-00-00 00:00:00	2	0000-00-00 00:00:00	0000-00-00 00:00:00	233323	Payment for purchase of Cement	Failed
3	XYZ BHATTA COMPANY	TRILOKPUR	3232	0000-00-00 00:00:00	3	0000-00-00 00:00:00	0000-00-00 00:00:00	900000	Payment of Bricks	Successful
4	OXY LTD	TRILOKPUR	2113	0000-00-00 00:00:00	2	0000-00-00 00:00:00	0000-00-00 00:00:00	67788	Payment of Sand	Successful
5	RAJESH KUMAR	TRILOKPUR	1	0000-00-00 00:00:00	1	0000-00-00 00:00:00	0000-00-00 00:00:00	800	Labour Payment	Successful

2.9. Other MIS Reports: Select the Other MIS Reports from the left side nav bar, To check the reports by login reports, resolution wise and Child account details.

- i. Login Reports: Admin Maker→Other MIS Reports→ Other Login Report
 - In Login Report user can check the last login with date & time, Name and designation by Select District, Block and GP from the dropdown.



Dept. Of Haryana

"State Finance Commission"

District: ROHTAK Block: MAHAM Gram Panchayat: Ajalb(108)

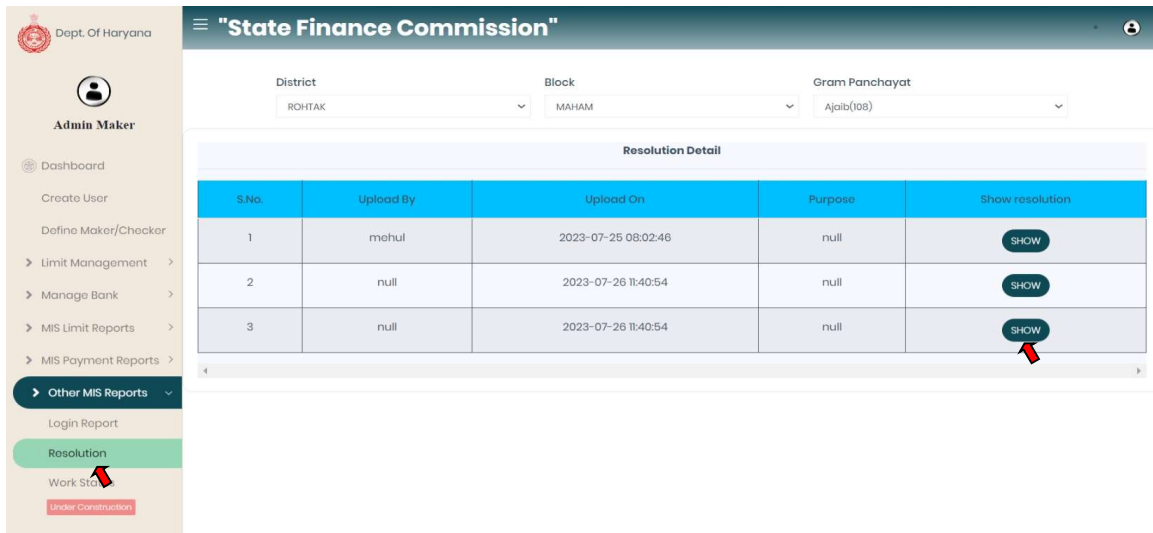
Login Details

S.No.	Name	Designation	Last Login Date/Time
1	Shikhir	Checker	2023-07-26 13:10:47
2	Admin	Maker	2023-07-26 13:24:40
3	Director	Checker	2023-07-14 10:35:37
4	Admin	Checker	2023-07-26 11:18:43
5	Bank	Bank	2023-07-26 07:42:54
6	BDPO	Maker	2023-07-26 07:46:04
7	CEO-ZP	Maker	2023-07-26 07:51:04
8	JE	Maker	2023-07-26 07:56:20
9	XEN	Checker	2023-07-26 07:53:38
10	SDO	Maker	2023-07-26 07:54:55

- ii. Resolution: Admin Maker→Other MIS Reports→ Resolution

User Manual for State Finance Commission

- In Resolution Detail user can check/show the copy resolution with updated by, upload on and purpose by Select District, Block and GP from the dropdown.



Dept. Of Haryana

Admin Maker

Dashboard

Create User

Define Maker/Checker

Limit Management

Manage Bank

MIS Limit Reports

MIS Payment Reports

Other MIS Reports

Login Report

Resolution

Work Sta

Under Construction

"State Finance Commission"

District: ROHTAK

Block: MAHAM

Gram Panchayat: Ajaib(108)

S.No.	Upload By	Upload On	Purpose	Show resolution
1	mohul	2023-07-25 08:02:46	null	SHOW
2	null	2023-07-26 11:40:54	null	SHOW
3	null	2023-07-26 11:40:54	null	SHOW

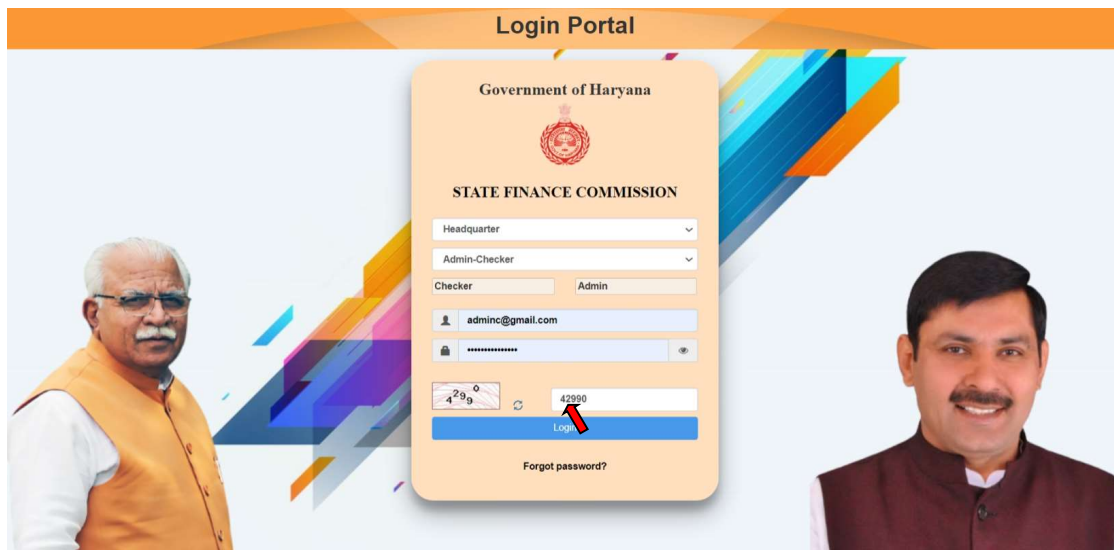
Admin Maker Logout.

User Manual for State Finance Commission

3. Admin-Checker

3.1. Admin Checker Login:

This workflow of admin checker section login by enter the admin details.



Login Portal

Government of Haryana

STATE FINANCE COMMISSION

Headquarter

Admin-Checker

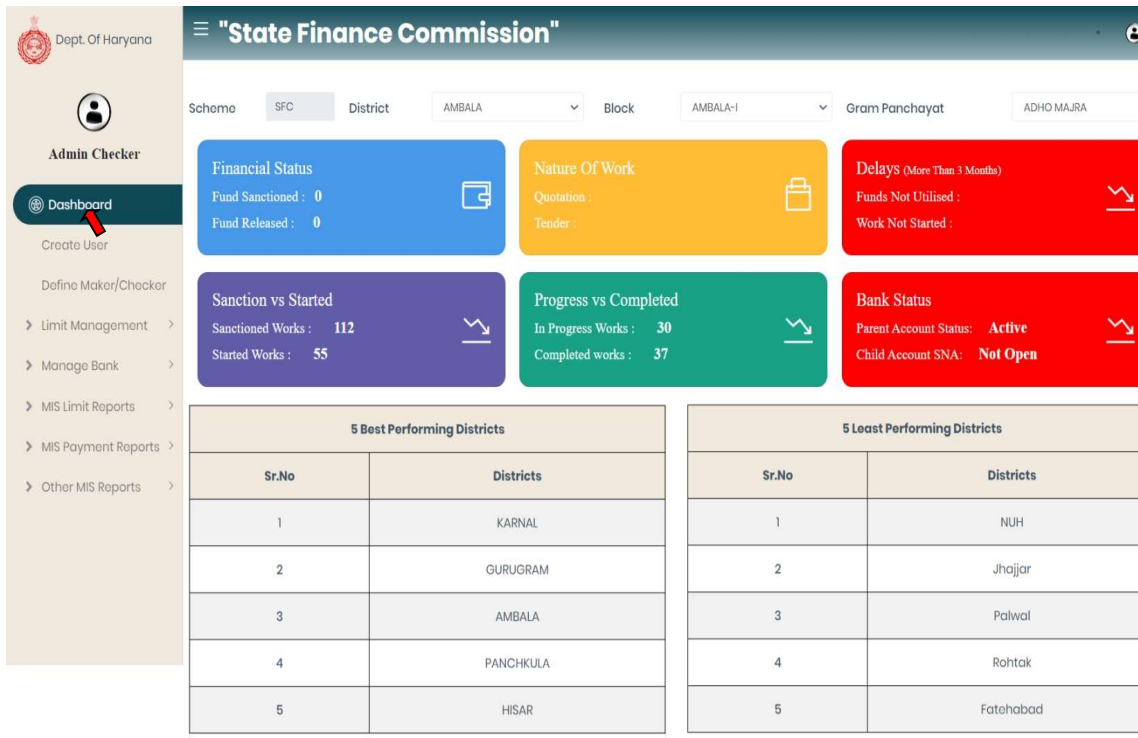
Checker Admin

[Forgot password?](#)

User Manual for State Finance Commission

3.2. Dashboard View:

Admin Checker Dashboard will open, you can check the status of work by selecting District, Block and Gram Panchayat from dropdown. Also check the 5 Best and least Performing Districts in the dashboard.



Dept. Of Haryana

"State Finance Commission"

Scheme: SFC District: AMBALA Block: AMBALA-I Gram Panchayat: ADHO MAJRA

Financial Status
Fund Sanctioned : 0
Fund Released : 0

Nature Of Work
Quotation :
Tender :

Delays (More Than 3 Months)
Funds Not Utilised :
Work Not Started :

Sanction vs Started
Sanctioned Works : 112
Started Works : 55

Progress vs Completed
In Progress Works : 30
Completed works : 37

Bank Status
Parent Account Status: **Active**
Child Account SNA: **Not Open**

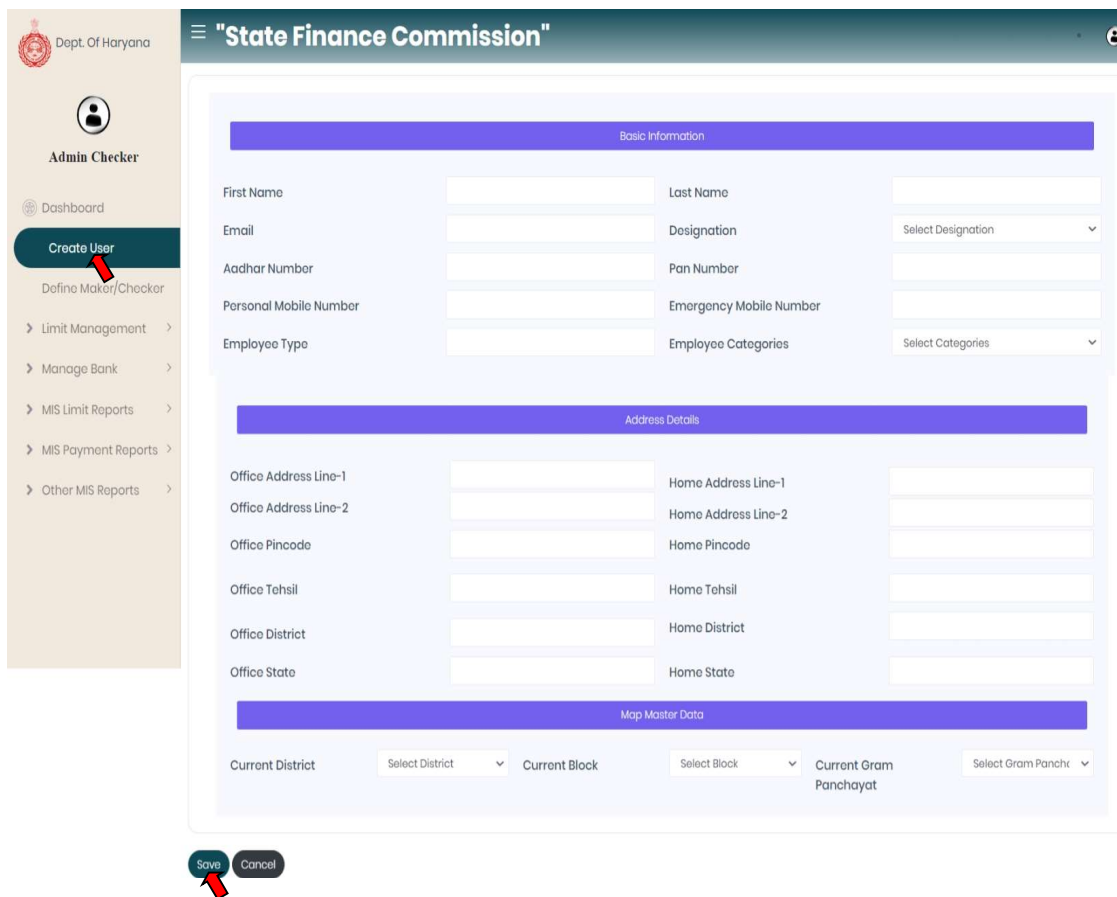
5 Best Performing Districts	
Sr.No	Districts
1	KARNAL
2	GURUGRAM
3	AMBALA
4	PANCHKULA
5	HISAR

5 Least Performing Districts	
Sr.No	Districts
1	NUH
2	Jhajjar
3	Palwal
4	Rohtak
5	Fatehabad

User Manual for State Finance Commission

3.3. Create User:

- The Admin Maker can Create new users by filling the form like Basic information of user, Address Details and then map the user data with Current district, Block and Gram Panchayat.
- Click on Save button to save the new user details.



Dept. Of Haryana

"State Finance Commission"

Admin Checker

Dashboard

Create User

Define Maker/Checker

Limit Management

Manage Bank

MIS Limit Reports

MIS Payment Reports

Other MIS Reports

Basic Information

First Name Last Name

Email Designation

Aadhar Number Pan Number

Personal Mobile Number Emergency Mobile Number

Employee Type Employee Categories

Address Details

Office Address Line-1 Home Address Line-1

Office Address Line-2 Home Address Line-2

Office Pincode Home Pincode

Office Tehsil Home Tehsil

Office District Home District

Office State Home State

Map Master Data

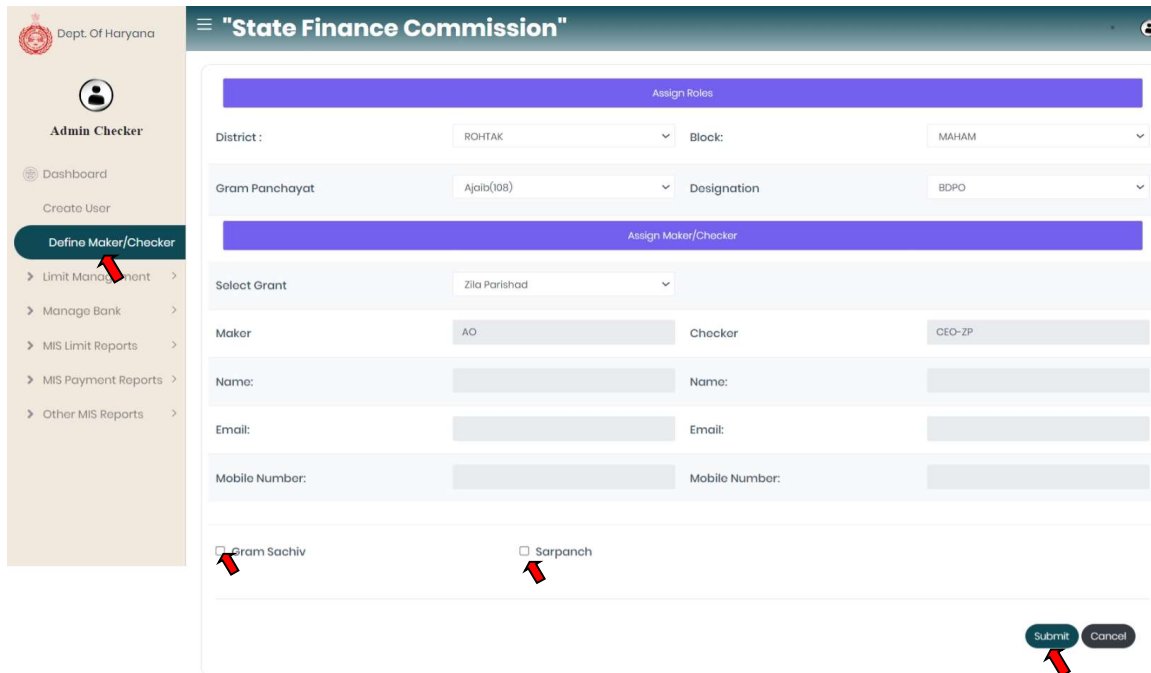
Current District Current Block Current Gram Panchayat

Save Cancel

User Manual for State Finance Commission

3.4. Define Maker/Checker:

- Admin Checker can assign any role by selecting the District, Block, GP's and select the Designation from the dropdown.
- Now define the maker/checker role by selecting the grant from the dropdown. Maker/checker information automatically reflect, according to selected Grant.
- Now tick mark designation (Gram Sachiv and Sarpanch) which admin wants to create then click on save button.



The screenshot displays the 'State Finance Commission' web application interface. The left sidebar shows the navigation menu with 'Define Maker/Checker' highlighted. The main content area is titled 'State Finance Commission' and contains the following form fields:

- Assign Roles:** District (ROHTAK), Block (MAHAM), Gram Panchayat (Ajala(108)), Designation (BDPO).
- Assign Maker/Checker:** Select Grant (Zila Parishad).
- Maker:** AO
- Checker:** CEO-ZP
- Name:** (empty field)
- Email:** (empty field)
- Mobile Number:** (empty field)
- Designations:** Gram Sachiv, Sarpanch
- Buttons:** Submit, Cancel

Red arrows point to the 'Define Maker/Checker' menu item, the checkboxes for 'Gram Sachiv' and 'Sarpanch', and the 'Submit' button.

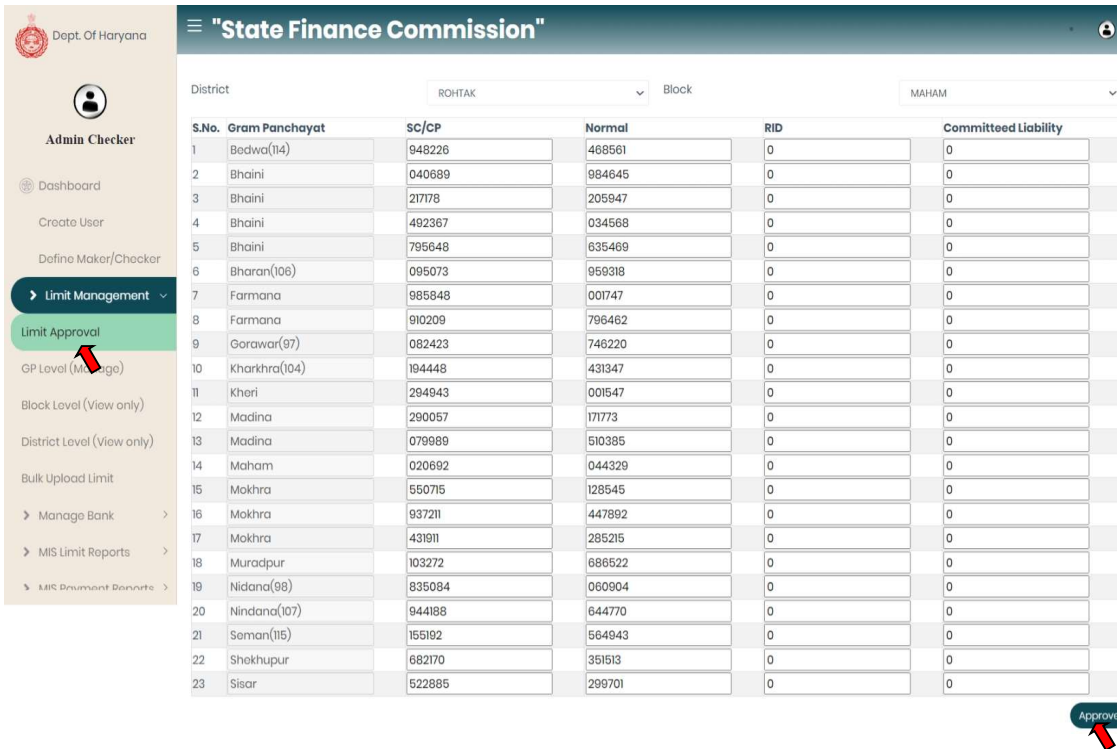
User Manual for State Finance Commission

3.5. Limit Management:

Admin Checker also manage the limits of different levels by click on Limit Management on the left side nav bar.

i. Limit Approval: Admin Checker → Limit Management → Limit Approval

- In Limit Approval user can approve the limit.
- Select District, Block from the dropdown and limit components i.e. SCSP, Normal, RID, and committed liability will be appear for the particular Gram Panchayat under selected District and Block, then click on approve button.



Dept. Of Haryana

Admin Checker

Dashboard

Create User

Define Maker/Checker

Limit Management

Limit Approval

GP Level (Manage)

Block Level (View only)

District Level (View only)

Bulk Upload Limit

Manage Bank

MIS Limit Reports

MIS Document Reports

"State Finance Commission"

District: ROHTAK Block: MAHAM

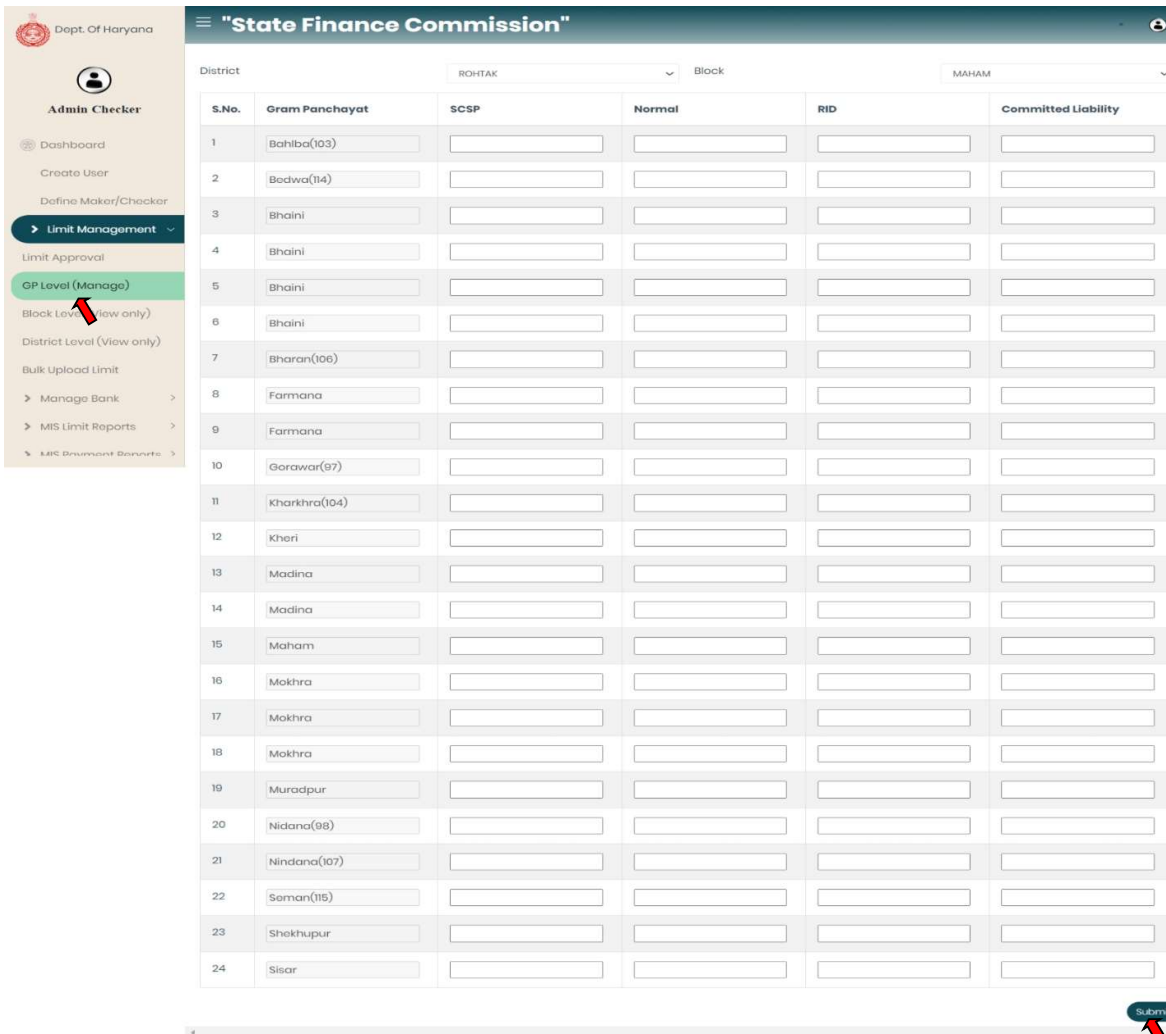
S.No.	Gram Panchayat	SC/CP	Normal	RID	Committed Liability
1	Bedwa(114)	948226	468561	0	0
2	Bhaini	040689	984645	0	0
3	Bhaini	217178	205847	0	0
4	Bhaini	492367	034568	0	0
5	Bhaini	795648	635469	0	0
6	Bharan(106)	095073	958318	0	0
7	Farmana	985848	001747	0	0
8	Farmana	910209	796462	0	0
9	Garawar(97)	082423	746220	0	0
10	Kharkhra(104)	194448	431347	0	0
11	Khori	294943	001547	0	0
12	Madina	290057	171773	0	0
13	Madina	079989	510385	0	0
14	Maham	020692	044329	0	0
15	Mokhra	550715	128545	0	0
16	Mokhra	937211	447892	0	0
17	Mokhra	431911	285215	0	0
18	Muradpur	103272	686522	0	0
19	Nidana(98)	835084	060904	0	0
20	Nindana(107)	944188	644770	0	0
21	Seman(115)	155192	584943	0	0
22	Shekhupur	682170	351513	0	0
23	Sisar	522885	299701	0	0

Approve

User Manual for State Finance Commission

ii. GP Level (Manage): Admin Checker→Limit Management→GP Level (Manage)

- In GP level limit can be managed.
- Select District Block from the dropdown and enter the limit components i.e. SCSP, Normal, RID, and committed liability for the particular Gram Panchayat under selected District and Block, then click on Submit button.



Dept. Of Haryana

Admin Checker

Dashboard

Create User

Define Maker/Checker

Limit Management

Limit Approval

GP Level (Manage)

Block Level (View only)

District Level (View only)

Bulk Upload Limit

Manage Bank

MIS Limit Reports

MIS Document Reports

"State Finance Commission"

District: ROHTAK Block: MAHAM

S.No.	Gram Panchayat	SCSP	Normal	RID	Committed Liability
1	Bahiba(103)				
2	Bodwa(114)				
3	Bhaini				
4	Bhaini				
5	Bhaini				
6	Bhaini				
7	Bharan(106)				
8	Farana				
9	Farana				
10	Garawar(97)				
11	Kharkhra(104)				
12	Kheri				
13	Madina				
14	Madina				
15	Maham				
16	Makhra				
17	Makhra				
18	Makhra				
19	Muradpur				
20	Nidana(98)				
21	Nindana(107)				
22	Soman(116)				
23	Shokhupur				
24	Sisar				

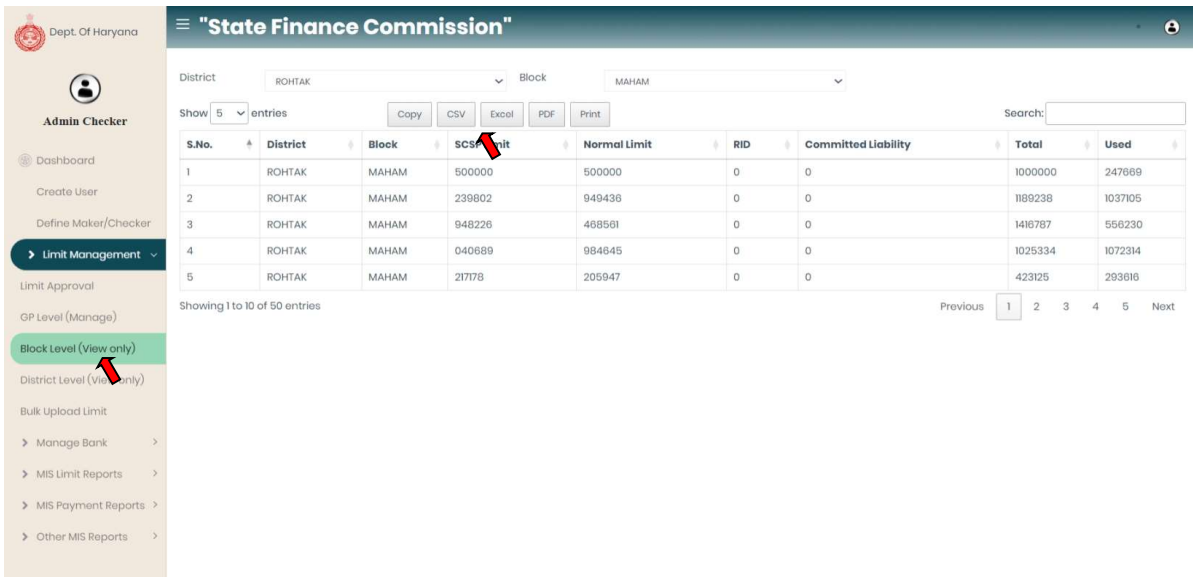
Submit

User Manual for State Finance Commission

iii. Block Level (View Only): Admin Checker→Limit Management→Block Level (View Only)

In Block level limit only can view authority.

- Select District, Block from the dropdown and List will open with district Block wise with SCSP limit, Normal Limit, RID, committed liability, Total Limit, and Used limit for that Gram panchayat.
- User can also copy the sheet, download the sheet in CSV, Excel and PDF. Also take printout of the sheet.
- User can also search for particular Gram panchayat data by click on search button.



Dept. Of Haryana

Admin Checker

Dashboard

Create User

Define Maker/Checker

Limit Management

Limit Approval

GP Level (Manage)

Block Level (View only)

District Level (View only)

Bulk Upload Limit

Manage Bank

MIS Limit Reports

MIS Payment Reports

Other MIS Reports

"State Finance Commission"

District: ROHTAK Block: MAHAM

Show 5 entries

Copy CSV Excel PDF Print

Search:

S.No.	District	Block	SCSP Limit	Normal Limit	RID	Committed Liability	Total	Used
1	ROHTAK	MAHAM	500000	500000	0	0	1000000	247869
2	ROHTAK	MAHAM	239802	949436	0	0	1189238	1037105
3	ROHTAK	MAHAM	948226	468561	0	0	1416787	556230
4	ROHTAK	MAHAM	040689	984645	0	0	1025334	1072314
5	ROHTAK	MAHAM	21778	205947	0	0	423125	293016

Showing 1 to 10 of 50 entries

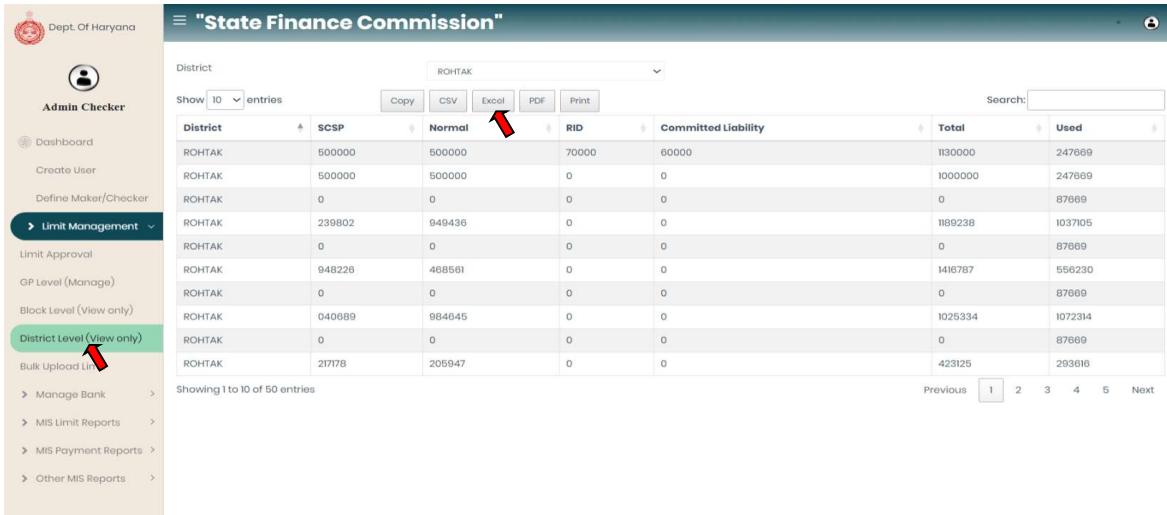
Previous 1 2 3 4 5 Next

iv. District Level (View Only): Admin Checker→Limit Management→District Level (View Only)

- In District level limit user can check limit district wise and only have view authority.
- Select District, List will open of particular district with SCSP limit, Normal Limit, RID and Committed Liability.
- User can also copy the sheet, download the sheet in CSV, Excel and PDF. Also take printout of the sheet.

User Manual for State Finance Commission

- User can also search for particular District data by click on search button.



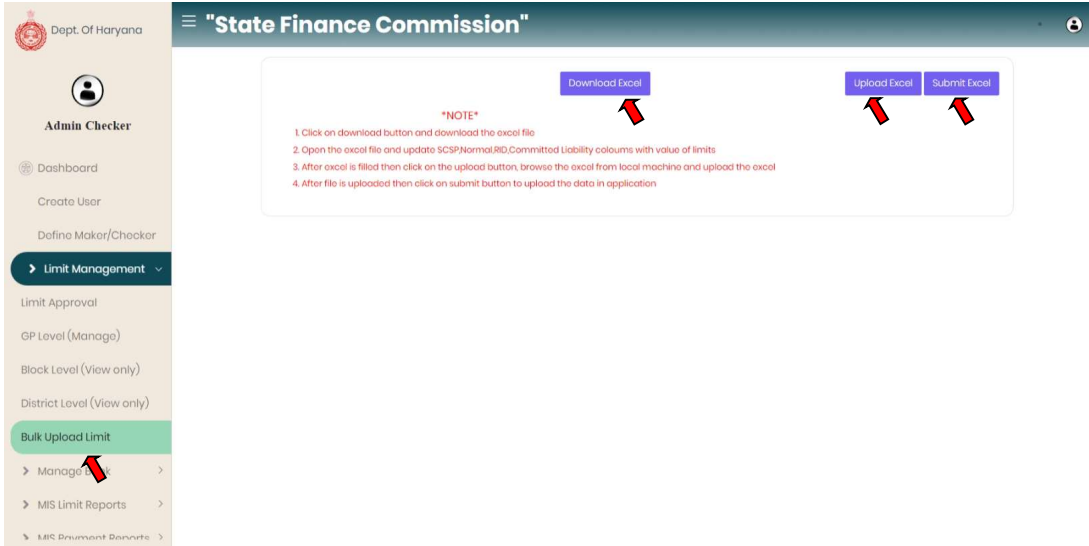
The screenshot displays the "State Finance Commission" interface. On the left is a sidebar for an "Admin Checker" with options like Dashboard, Create User, Define Maker/Checker, Limit Management (selected), Limit Approval, GP Level (Manage), Block Level (View only), District Level (View only) (highlighted with a red arrow), Bulk Upload Limit, Manage Bank, MIS Limit Reports, MIS Payment Reports, and Other MIS Reports. The main area shows a table for District ROHTAK with columns: District, SCSP, Normal, RID, Committed Liability, Total, and Used. A red arrow points to the "Excel" button above the table. Below the table, it says "Showing 1 to 10 of 50 entries" and "Previous 1 2 3 4 5 Next".

District	SCSP	Normal	RID	Committed Liability	Total	Used
ROHTAK	500000	500000	70000	60000	1130000	247669
ROHTAK	500000	500000	0	0	1000000	247669
ROHTAK	0	0	0	0	0	87669
ROHTAK	239802	948436	0	0	1188238	1037105
ROHTAK	0	0	0	0	0	87669
ROHTAK	948226	488561	0	0	1416787	556230
ROHTAK	0	0	0	0	0	87669
ROHTAK	040689	984645	0	0	1025334	1072314
ROHTAK	0	0	0	0	0	87669
ROHTAK	217178	205947	0	0	423125	293616

v. Bulk Upload Limit: Admin Checker-→Limit Management-→Bulk Upload Limit.

- Click on download button and download the format of excel file.
- Open the excel file and update SCSP, Normal, RID, Committed Liability columns with value of limits.
- After excel is filled then click on the upload button, browse the excel from local machine and upload the excel.
- After file is uploaded then click on submit button to upload the data in application.

User Manual for State Finance Commission



Dept. Of Haryana

"State Finance Commission"

Admin Checker

Dashboard

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Define Maker/Checker

Limit Management

Limit Approval

GP Level (Manage)

Block Level (View only)

District Level (View only)

Bulk Upload Limit

Manage

MIS Limit Reports

MIS Payment Reports

NOTE

Download Excel

Upload Excel

Submit Excel

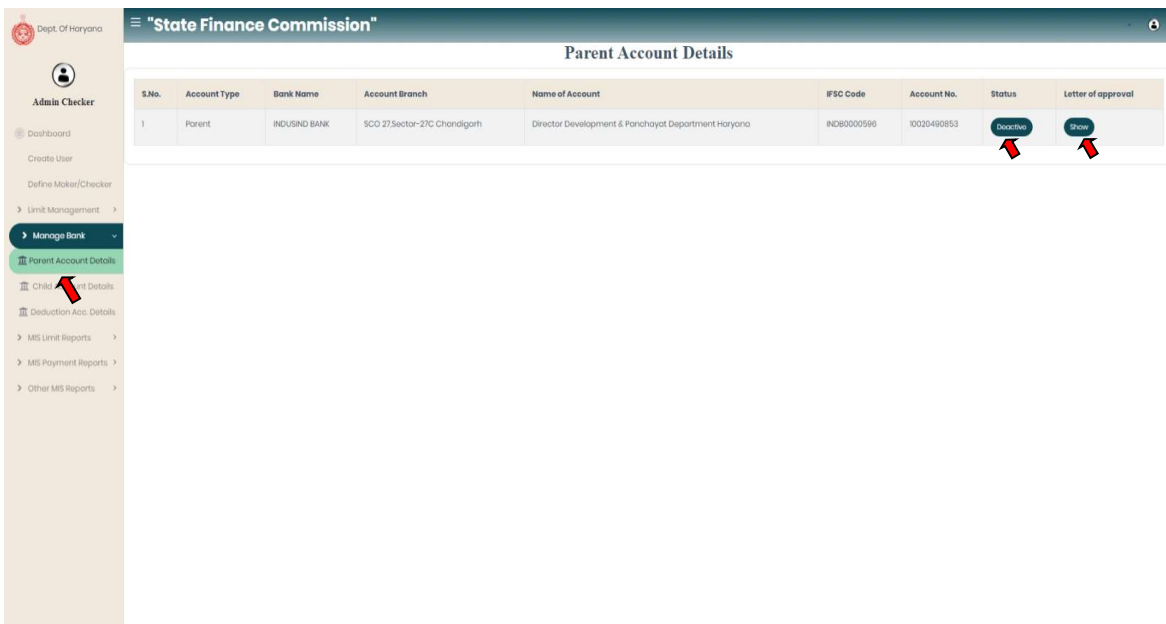
1. Click on download button and download the excel file
2. Open the excel file and update SCSP/Normal RD/Committed Liability columns with value of limits
3. After excel is filled then click on the upload button, browse the excel from local machine and upload the excel
4. After file is uploaded then click on submit button to upload the data in application

3.6. Manage Bank:

To manage the bank account details.

i. **Parent Account Details:** Admin Checker → Manage Bank → Parent Account Details.

- Admin Checker can check bank details of Parent Account with status and Letter of Approval.
- Admin can also Deactivate the current parent account detail and add new account details with Letter of Approval.



Dept. Of Haryana

"State Finance Commission"

Admin Checker

Dashboard

Create User

Define Maker/Checker

Limit Management

Manage Bank

Parent Account Details

Child Account Details

Deduction Acc. Details

MIS Limit Reports

MIS Payment Reports

Other MIS Reports

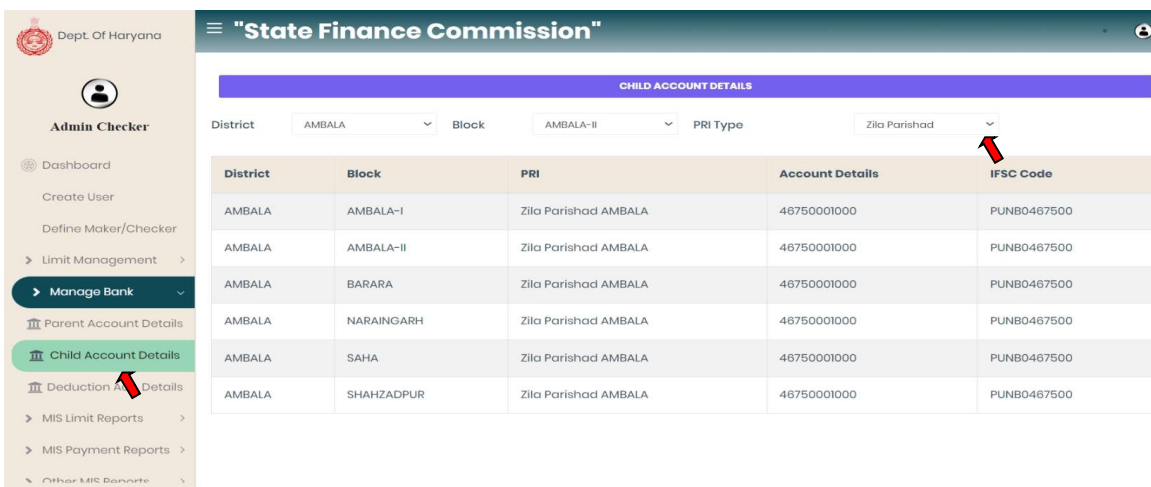
Parent Account Details

S.No.	Account Type	Bank Name	Account Branch	Name of Account	IFSC Code	Account No.	Status	Letter of approval
1	Parent	INDUSIND BANK	SCO 27,Sector-27C Chandigarh	Director Development & Panchayat Department Haryana	INDR0000596	10020490853	Deactivate	Show

User Manual for State Finance Commission

ii. Child Account Details:

- Parent Account Details: Admin Checker → Manage Bank → Child Account Details.
- Admin Checker can check bank details of Child Account of particular District or Block by selecting District, Block, and PRI type from the dropdown.



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Admin Checker

Dashboard

Create User

Define Maker/Checker

Limit Management

Manage Bank

Parent Account Details

Child Account Details

Deduction Account Details

MIS Limit Reports

MIS Payment Reports

Other MIS Reports

"State Finance Commission"

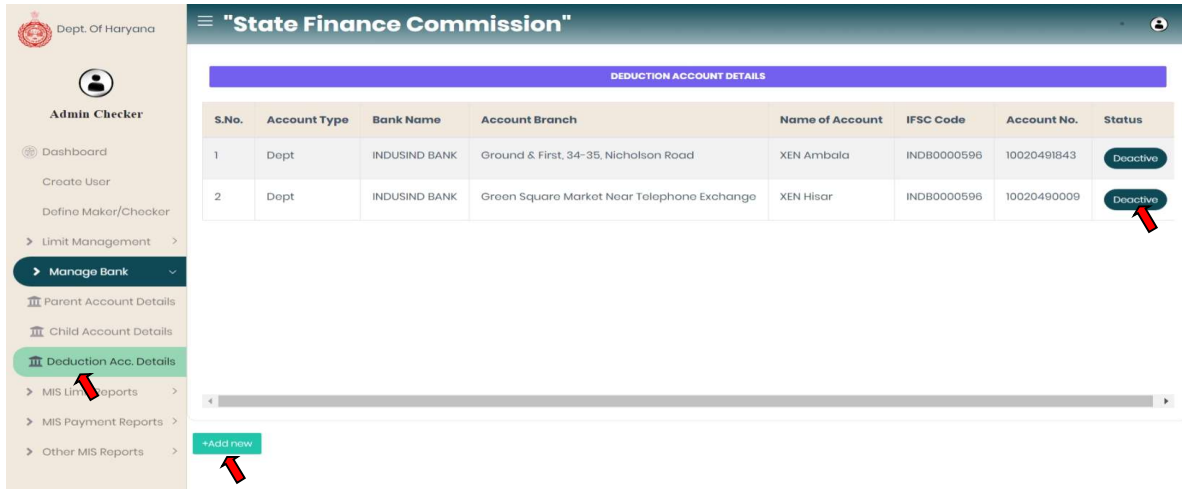
CHILD ACCOUNT DETAILS

District: AMBALA Block: AMBALA-II PRI Type: Zila Parishad

District	Block	PRI	Account Details	IFSC Code
AMBALA	AMBALA-I	Zila Parishad AMBALA	46750001000	PUNB0467500
AMBALA	AMBALA-II	Zila Parishad AMBALA	46750001000	PUNB0467500
AMBALA	BARARA	Zila Parishad AMBALA	46750001000	PUNB0467500
AMBALA	NARAINGARH	Zila Parishad AMBALA	46750001000	PUNB0467500
AMBALA	SAHA	Zila Parishad AMBALA	46750001000	PUNB0467500
AMBALA	SHAHZADPUR	Zila Parishad AMBALA	46750001000	PUNB0467500

iii. Deduction Account Details:

- Parent Account Details: Admin Checker → Manage Bank → Deduction Account Details.
- Admin Checker can check bank details of Deduction Account with account status.
- User can also add Deduction Account details by clicking on Add row button.



S.No.	Account Type	Bank Name	Account Branch	Name of Account	IFSC Code	Account No.	Status
1	Dept	INDUSIND BANK	Ground & First, 34-35, Nicholson Road	XEN Ambala	INDB0000596	10020491843	Deactive
2	Dept	INDUSIND BANK	Green Square Market Near Telephone Exchange	XEN Hisar	INDB0000596	10020490009	Deactive

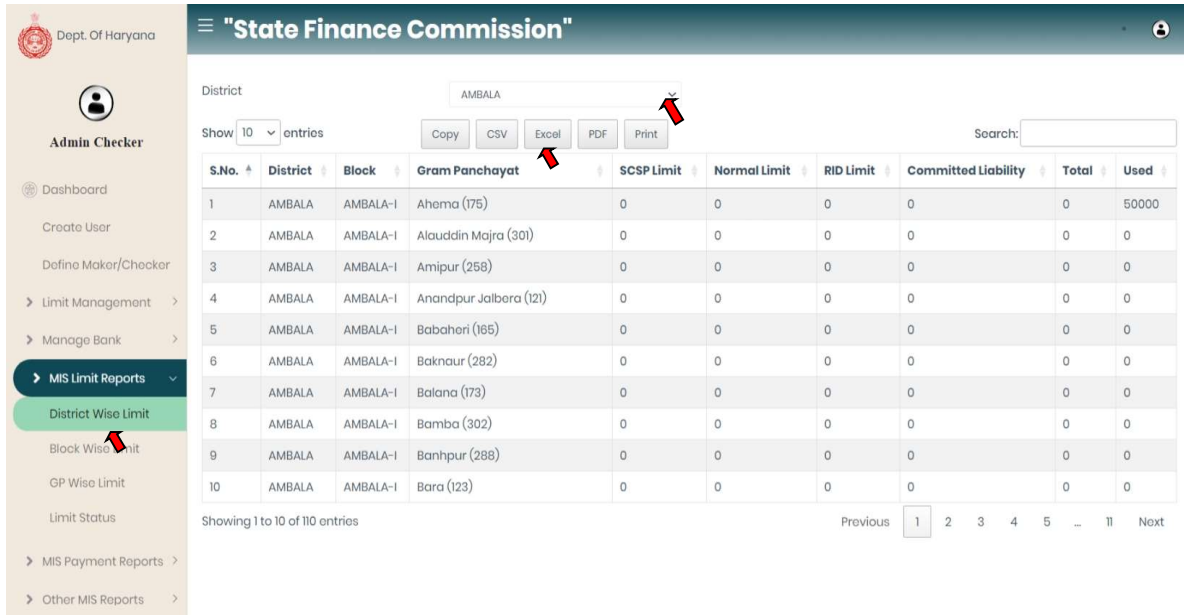
3.7. MIS Limit Reports:

Select the MIS Limit Reports from the left side nav bar, To check the Limit reports District wise, Block wise, GP wise and Limit Status.

i. District wise limit: Admin Checker → MIS Limit Reports → District Wise Limit

- In District Wise limit user can check limit district wise with SCSP, Normal, RID, committed liabilities component with Total and used Limit.
- Select District from the dropdown.
- User can also copy the sheet, download the sheet in CSV, Excel and PDF. Also take printout of the sheet.
- User can also search for particular District wise data by click on search button.

User Manual for State Finance Commission



Dept. Of Haryana

Admin Checker

Dashboard

Create User

Define Maker/Checker

Limit Management

Manage Bank

MIS Limit Reports

District Wise Limit

Block Wise Limit

GP Wise Limit

Limit Status

MIS Payment Reports

Other MIS Reports

"State Finance Commission"

District: AMBALA

Show 10 entries

Copy CSV Excel PDF Print

Search:

S.No.	District	Block	Gram Panchayat	SCSP Limit	Normal Limit	RID Limit	Committed Liability	Total	Used
1	AMBALA	AMBALA-I	Aherna (175)	0	0	0	0	0	50000
2	AMBALA	AMBALA-I	Alauddin Majra (301)	0	0	0	0	0	0
3	AMBALA	AMBALA-I	Amipur (258)	0	0	0	0	0	0
4	AMBALA	AMBALA-I	Anandpur Jalbera (121)	0	0	0	0	0	0
5	AMBALA	AMBALA-I	Babaheri (165)	0	0	0	0	0	0
6	AMBALA	AMBALA-I	Baknaur (282)	0	0	0	0	0	0
7	AMBALA	AMBALA-I	Balana (173)	0	0	0	0	0	0
8	AMBALA	AMBALA-I	Bamba (302)	0	0	0	0	0	0
9	AMBALA	AMBALA-I	Banhpur (288)	0	0	0	0	0	0
10	AMBALA	AMBALA-I	Bara (123)	0	0	0	0	0	0

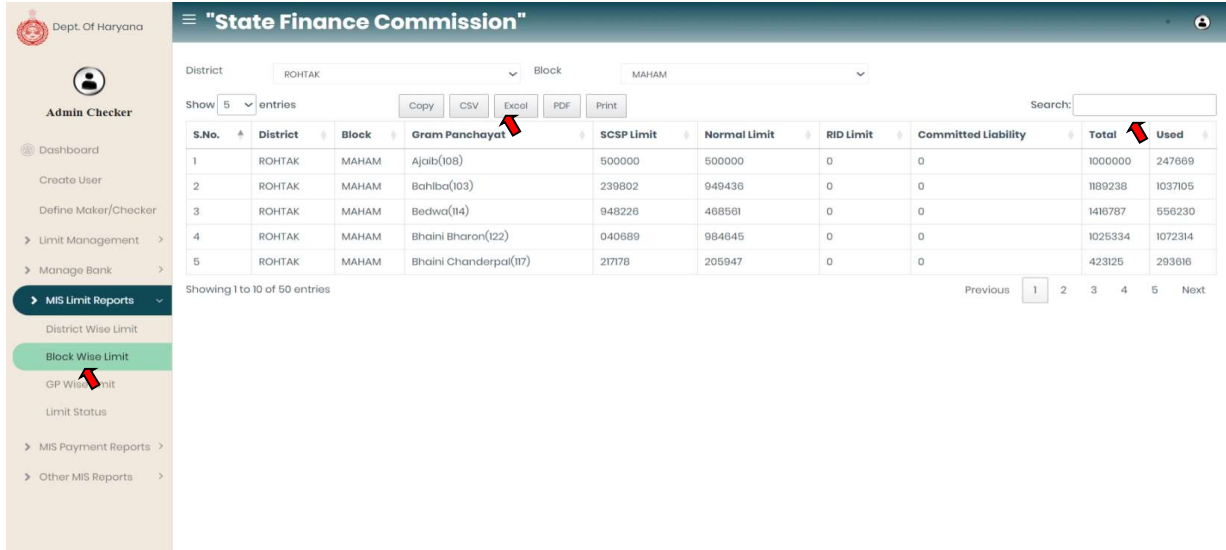
Showing 1 to 10 of 110 entries

Previous 1 2 3 4 5 - 11 Next

ii. Block wise limit: Admin Checker → MIS Limit Reports → Block Wise Limit

- In Block Wise limit user can check limit Block wise with SCSP, Normal, RID, committed liability component with Total and used Limit.
- Select District and Block from the dropdown.
- User can also copy the sheet, download the sheet in CSV, Excel and PDF. Also take printout of the sheet.
- User can also search for particular Block wise data by click on search button.

User Manual for State Finance Commission

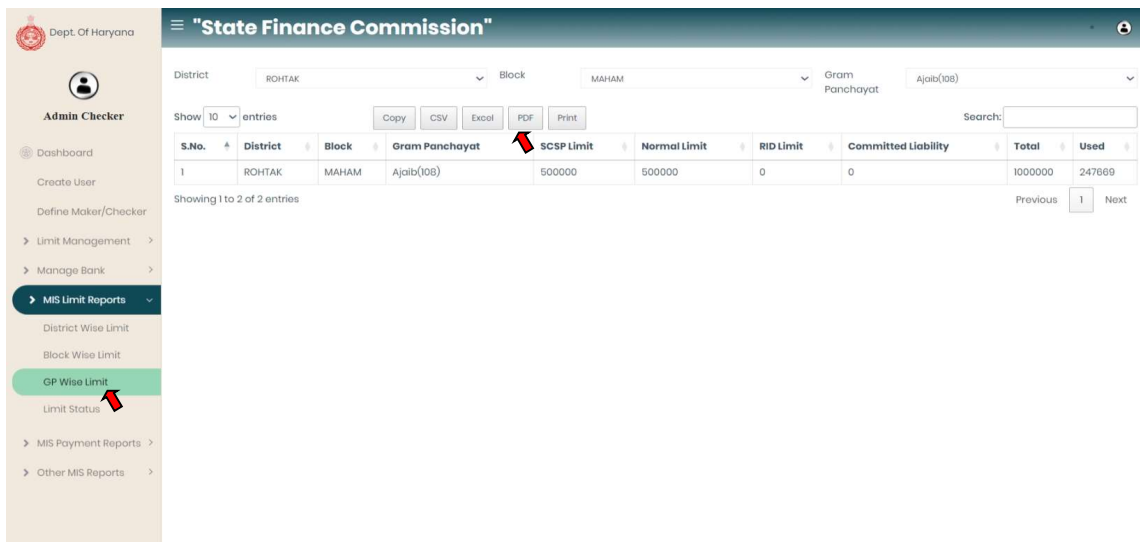


The screenshot shows the "State Finance Commission" dashboard. On the left sidebar, under "MIS Limit Reports", the "Block Wise Limit" option is highlighted with a red arrow. The main content area displays a table of reports for District ROHTAK and Block MAHAM. The table has columns for S.No., District, Block, Gram Panchayat, SCSP Limit, Normal Limit, RID Limit, Committed Liability, Total, and Used. A red arrow points to the "Gram Panchayat" column header.

S.No.	District	Block	Gram Panchayat	SCSP Limit	Normal Limit	RID Limit	Committed Liability	Total	Used
1	ROHTAK	MAHAM	Ajaib(108)	500000	500000	0	0	1000000	247669
2	ROHTAK	MAHAM	Bahiba(103)	239802	949436	0	0	1189238	1037105
3	ROHTAK	MAHAM	Bedwa(114)	948226	488561	0	0	1416787	556230
4	ROHTAK	MAHAM	Bhaini Bharon(122)	040689	984645	0	0	1025334	1072314
5	ROHTAK	MAHAM	Bhaini Chanderpai(117)	217178	205947	0	0	423125	293616

iii. GP Wise Limit: Admin Checker → MIS Limit Reports → GP Wise Limit

- In GP Wise limit user can check limit GP wise with SCSP, Normal, RID, committed liability component with Total and used Limit.
- Select District, Block and GP from the dropdown.
- User can also copy the sheet, download the sheet in CSV, Excel and PDF. Also take printout of the sheet.
- User can also search for particular GP wise data by click on search button.



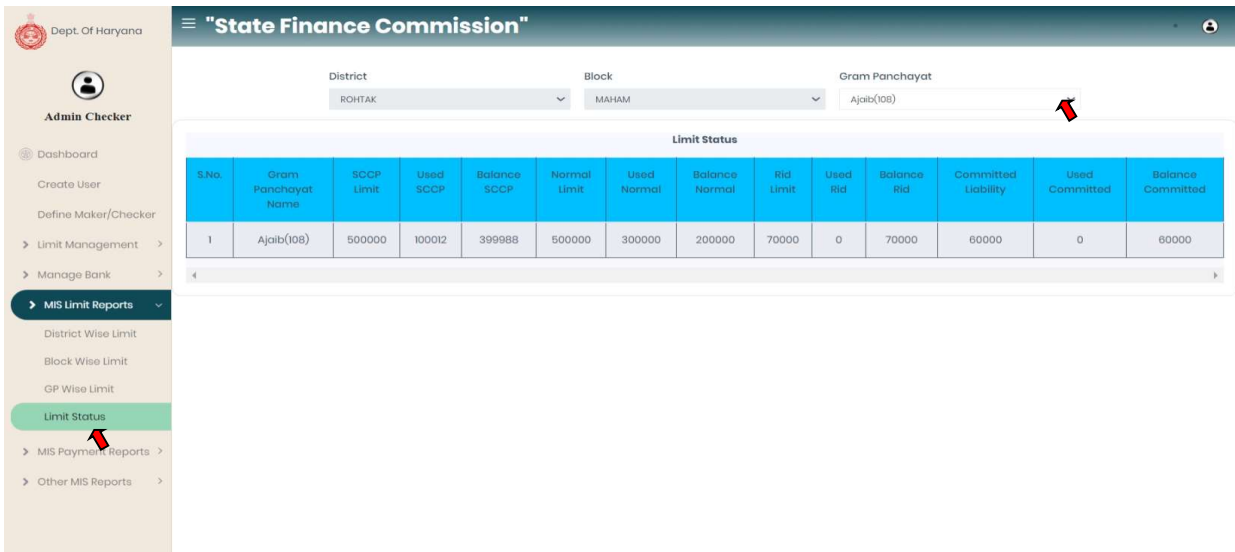
The screenshot shows the "State Finance Commission" dashboard with filters set to District ROHTAK, Block MAHAM, and Gram Panchayat Ajaib(108). The "GP Wise Limit" option is highlighted in the sidebar with a red arrow. The table displays data for the selected GP, with columns for S.No., District, Block, Gram Panchayat, SCSP Limit, Normal Limit, RID Limit, Committed Liability, Total, and Used. A red arrow points to the "Gram Panchayat" column header.

S.No.	District	Block	Gram Panchayat	SCSP Limit	Normal Limit	RID Limit	Committed Liability	Total	Used
1	ROHTAK	MAHAM	Ajaib(108)	500000	500000	0	0	1000000	247669

User Manual for State Finance Commission

iv. **Limit Status:** Admin Checker → MIS Limit Reports → Limit Status

- In limit Status user can check limit with SCSP limit, Used SCSP limit, Normal limit, used normal limit, RID limit, Used RID limit, committed liability limit, Used committed liability with Balance Limits Available in both components.
- Select District, Block and GP from the dropdown.



The screenshot displays the "State Finance Commission" interface. On the left is a sidebar with the user role "Admin Checker" and a menu including "MIS Limit Reports" with a sub-item "Limit Status" highlighted. The main area shows filters for District (ROHTAK), Block (MAHAM), and Gram Panchayat (Ajaib(108)). Below the filters is a table titled "Limit Status" with the following data:

S.No.	Gram Panchayat Name	SCGP Limit	Used SCGP	Balance SCGP	Normal Limit	Used Normal	Balance Normal	Rid Limit	Used Rid	Balance Rid	Committed Liability	Used Committed	Balance Committed
1	Ajaib(108)	500000	100012	399988	500000	300000	200000	70000	0	70000	60000	0	60000

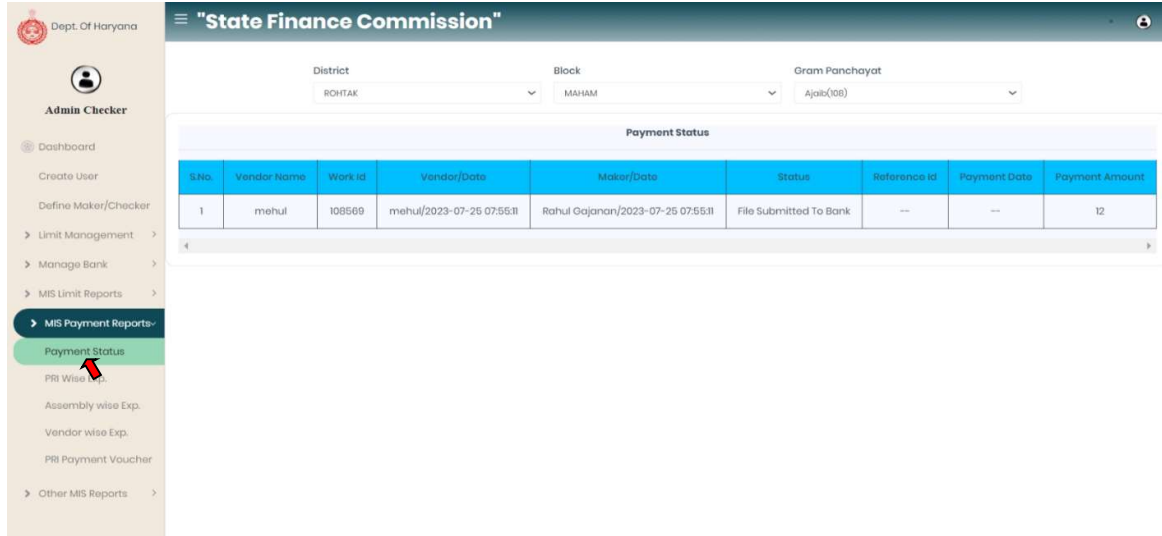
3.8. **MIS Payment Reports:**

Select the MIS Payment Reports from the left side nav bar, To check the payment reports by Payment Status, PRI Wise Exp., Assembly Wise Exp., Vendor Wise Exp., and PRI Payment Voucher.

i. **Payment Status:** Admin Checker → MIS Payment Reports → Payment Status

- In Payment Status user can check the payment details with vendor name, work id, Vendor/date, Maker/date, status, reference id, payment date and payment amount by Select District, Block and GP from the dropdown.

User Manual for State Finance Commission



Dept. Of Haryana

"State Finance Commission"

District: ROHTAK Block: MAHAM Gram Panchayat: Ajaib(08)

Payment Status

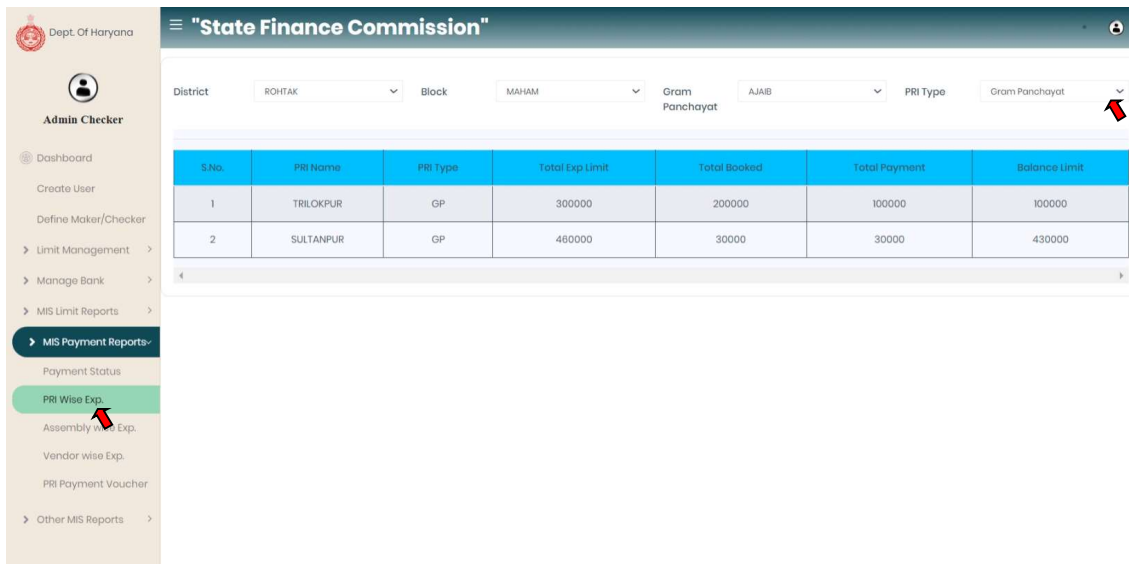
S.No.	Vendor Name	Work ID	Vendor/Date	Maker/Date	Status	Reference id	Payment Date	Payment Amount
1	mehul	108569	mehul/2023-07-26 07:55:11	Rahul Gajanan/2023-07-26 07:55:11	File Submitted To Bank	--	--	12

Admin Checker

- Dashboard
- Create User
- Define Maker/Checker
- Limit Management
- Manage Bank
- MIS Limit Reports
- MIS Payment Reports-**
 - Payment Status**
 - PRI Wise Exp.
 - Assembly wise Exp.
 - Vendor wise Exp.
 - PRI Payment Voucher
- Other MIS Reports

ii. PRI Wise Exp. : Admin Checker→MIS Payment Reports→PRI Wise Exp.

- In PRI Wise Exp. user can check the PRI details with PRI name, PRI type, Total Exp limit, Total Balance, Total Payment and Balance Limit by Select District, Block, GP and PRI type from the dropdown.



Dept. Of Haryana

"State Finance Commission"

District: ROHTAK Block: MAHAM Gram Panchayat: AJAIB PRI Type: Gram Panchayat

S.No.	PRI Name	PRI Type	Total Exp Limit	Total Booked	Total Payment	Balance Limit
1	TRILCKPUR	GP	300000	200000	100000	100000
2	SULTANPUR	GP	480000	30000	30000	430000

Admin Checker

- Dashboard
- Create User
- Define Maker/Checker
- Limit Management
- Manage Bank
- MIS Limit Reports
- MIS Payment Reports-**
 - Payment Status
 - PRI Wise Exp.**
 - Assembly wise Exp.
 - Vendor wise Exp.
 - PRI Payment Voucher
- Other MIS Reports

iii. Assembly Wise Exp. : Admin Checker→MIS Payment Reports→Assembly Wise Exp.

User Manual for State Finance Commission

- In Assembly Wise Exp. user can check the Parliament constituency, Assembly Name, Total Exp Limit, Total Booked, Total Payment and Balance limit by Select District, Block, GP and PRI type from the dropdown.



Dept. Of Haryana

Admin Checker

Dashboard

Create User

Define Maker/Checker

Limit Management

Manage Bank

MIS Limit Reports

MIS Payment Reports

Payment Status

PRI Wise Exp.

Assembly wise Exp.

Vendor wise Exp.

PRI Payment Voucher

Other MIS Reports

"State Finance Commission"

District: ROHTAK Block: MAHAM Gram Panchayat: AJAIB PRI Type: XEN

S.No.	Parliament Constituency	Assembly Name	Total Exp Limit	Total Booked	Total Payment	Balance Limit
1	Bhiwani-Mahendragarh	Ateli	300000	200000	100000	100000
2	Bhiwani-Mahendragarh	Badhra	460000	30000	30000	430000
3	Bhiwani-Mahendragarh	Bhiwani	1700000	0	0	1700000
4	Bhiwani-Mahendragarh	Dadri	800000	80000	50000	520000
5	Bhiwani-Mahendragarh	Loharu	5000000	300000	20000	4700000

iv. Vendor Wise Exp. : Admin Checker → MIS Payment Reports → Vendor Wise Exp.

- In Vendor Wise Exp. user can check Vendor wise details with Vendor Name, PRI Name, Invoice no., Invoice Date, Resolution No., Resolution date, Payment date, Payment amount, Payment description and Payment Status by Select District, Block, GP and PRI type from the dropdown.



Dept. Of Haryana

Admin Checker

Dashboard

Create User

Define Maker/Checker

Limit Management

Manage Bank

MIS Limit Reports

MIS Payment Reports

Payment Status

PRI Wise Exp.

Assembly wise Exp.

Vendor wise Exp.

PRI Payment Voucher

Other MIS Reports

"State Finance Commission"

District: ROHTAK Block: MAHAM Gram Panchayat: AJAIB PRI Type: Zila Parishad

S.No.	Vendor Name	PRI Name	Invoice Number	Invoice Date	Resolution Number	Resolution Date	Payment Date	Payment Amount	Payment Description	Payment Status
1	HORIZON LTD	TRILOKPUR	123	10-Feb	1	12-Feb	01-Mar	300000	Payment of Bricks	Successful
2	ABC LMT	BARNA	2324	09-Feb	2	11-Feb	28-Feb	233323	Payment for purchase of Cement	Failed

User Manual for State Finance Commission

- v. PRI Payment Voucher:** Admin Checker → MIS Payment Reports → PRI payment voucher.
- In PRI Payment Voucher user can check PRI payment voucher details with Vendor Name, PRI Name, Invoice no., Invoice Date, Resolution No., Resolution date, Payment date, Payment amount, Payment description and Payment Status by Select District, Block, GP and PRI type from the dropdown.



Dept. Of Haryana

"State Finance Commission"

District: ROHTAK Block: MAHAM Gram Panchayat: AJAIB PRI Type: Gram Panchayat

S.No.	Vendor Name	PRI Name	Invoice Number	Invoice Date	Resolution Number	Resolution Date	Payment Date	Payment Amount	Payment Description	Payment Status
1	HORIZON LTD	TRILOKPUR	123	0000-00-00 00:00:00	1	0000-00-00 00:00:00	0000-00-00 00:00:00	300000	Payment of Bricks	Successful
2	ABC LTD	TRILOKPUR	2324	0000-00-00 00:00:00	2	0000-00-00 00:00:00	0000-00-00 00:00:00	233323	Payment for purchase of Cement	Failed
3	XYZ BHATTA COMPANY	TRILOKPUR	3232	0000-00-00 00:00:00	3	0000-00-00 00:00:00	0000-00-00 00:00:00	900000	Payment of Bricks	Successful
4	OXY LTD	TRILOKPUR	2113	0000-00-00 00:00:00	2	0000-00-00 00:00:00	0000-00-00 00:00:00	67788	Payment of Sand	Successful
5	RAJESH KUMAR	TRILOKPUR	1	0000-00-00 00:00:00	1	0000-00-00 00:00:00	0000-00-00 00:00:00	800	Labour Payment	Successful

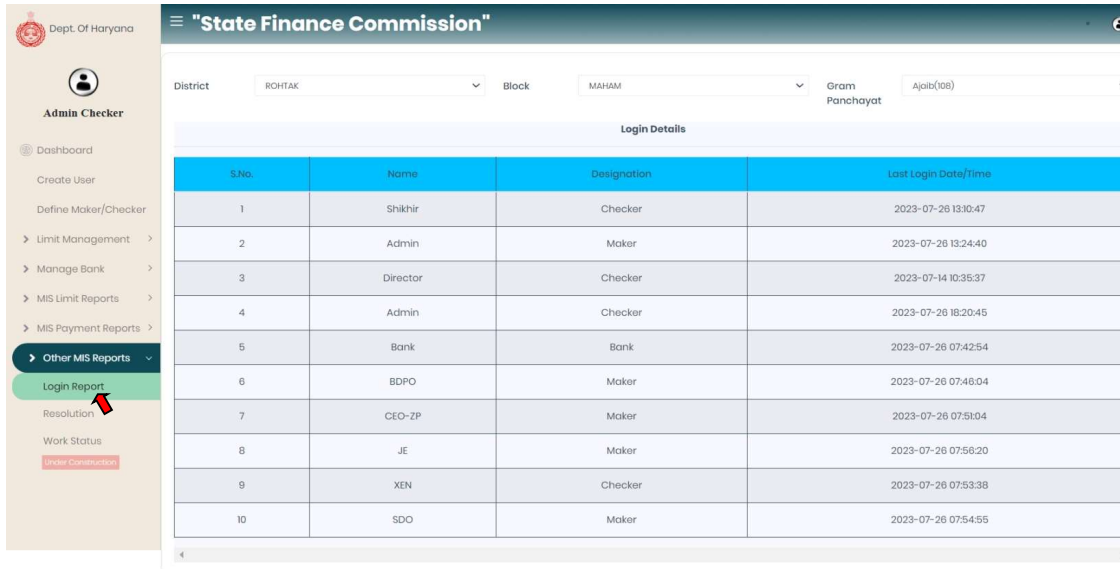
3.9. Other MIS Reports:

Select the Other MIS Reports from the left side nav bar, To check the reports by login reports, resolution wise details.

i. Login Reports: Admin Checker → Other MIS Reports → Other Login Report

- In Login Report user can check the last login with date & time, Name and designation by Select District, Block and GP from the dropdown.

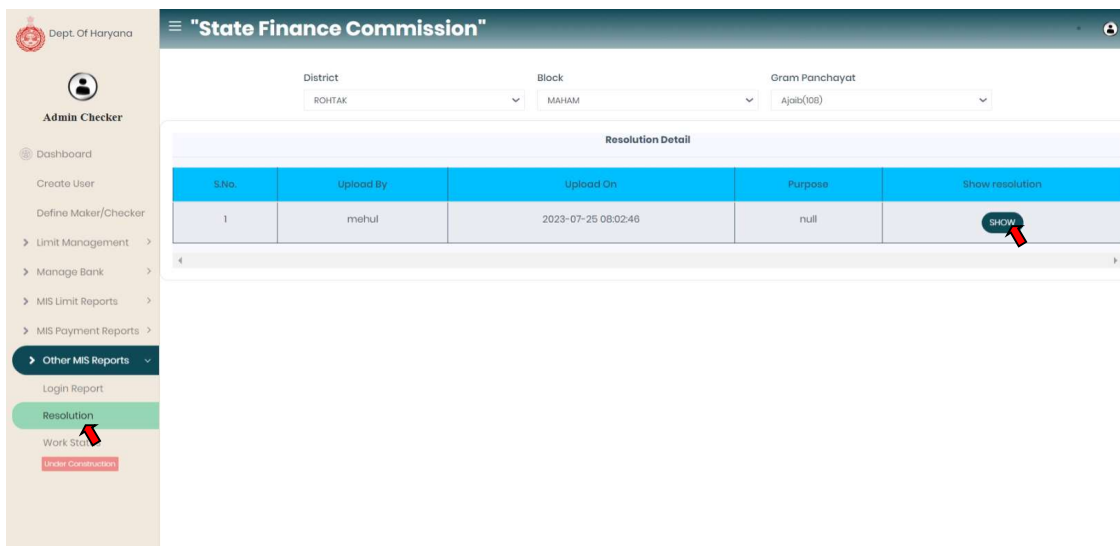
User Manual for State Finance Commission



S.No.	Name	Designation	Last Login Date/Time
1	Shikhir	Checker	2023-07-26 13:30:47
2	Admin	Maker	2023-07-26 13:24:40
3	Director	Checker	2023-07-14 10:35:37
4	Admin	Checker	2023-07-26 18:20:45
5	Bank	Bank	2023-07-26 07:42:54
6	BDPO	Maker	2023-07-26 07:48:04
7	CEO-ZP	Maker	2023-07-26 07:51:04
8	JE	Maker	2023-07-26 07:58:20
9	XEN	Checker	2023-07-26 07:53:38
10	SDO	Maker	2023-07-26 07:54:55

ii. Resolution: Admin Checker → Other MIS Reports → Resolution

- In Resolution Detail user can check/show the copy resolution with updated by, upload on and purpose by Select District, Block and GP from the dropdown.

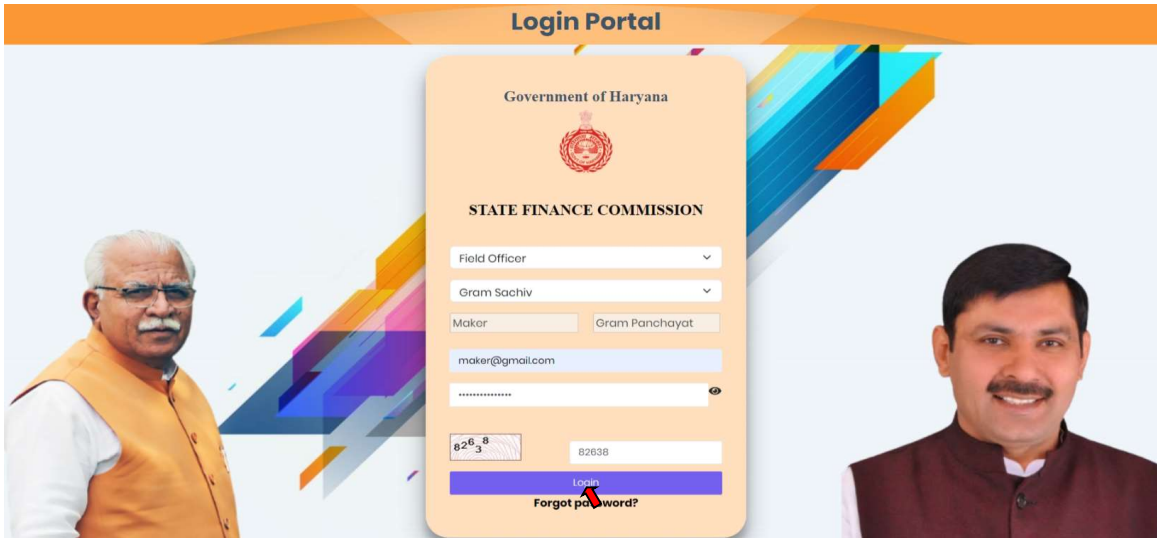


S.No.	Upload By	Upload On	Purpose	Show resolution
1	mehul	2023-07-25 08:02:48	null	SHOW

Admin Checker Logout.

4. Maker Login:

- Vendor/Labour creation starts with maker Login.



The screenshot shows a web portal titled "Login Portal" for the Government of Haryana State Finance Commission. The page features a central login form with the following fields and options:

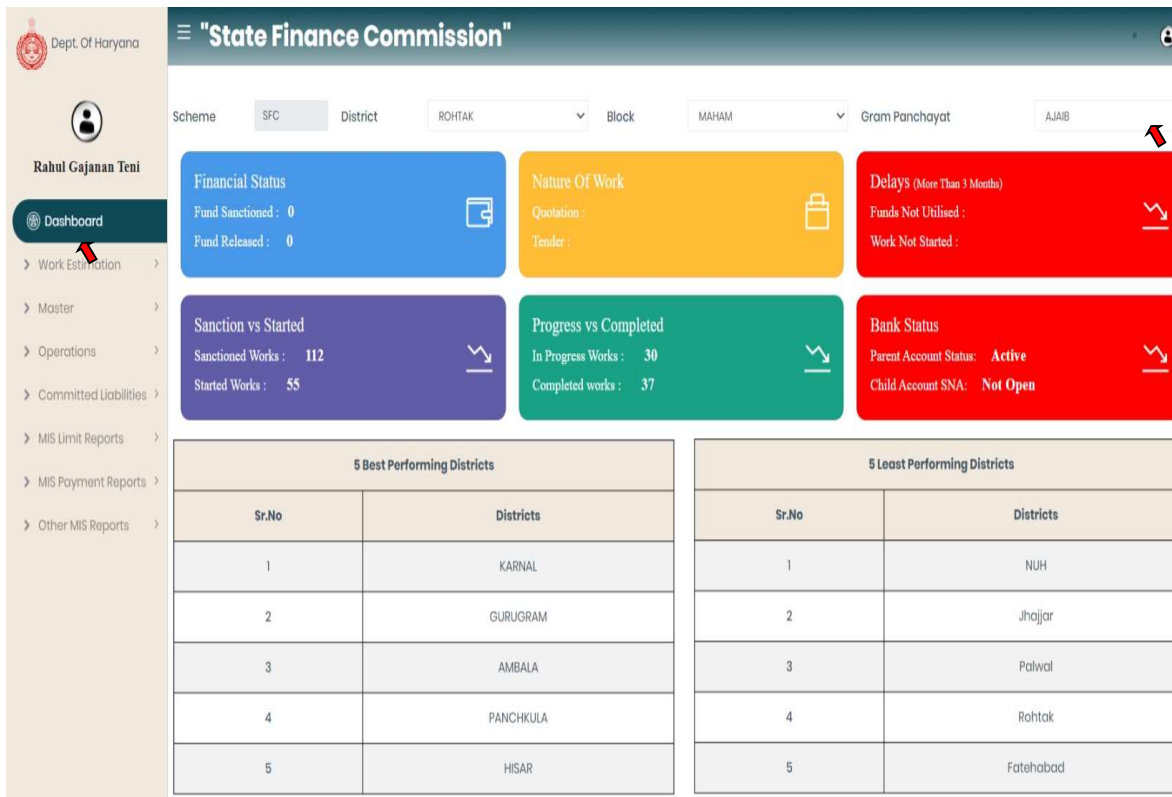
- Government of Haryana (with state emblem)
- STATE FINANCE COMMISSION
- Field Officer (dropdown menu)
- Gram Sachiv (dropdown menu)
- Maker (input field) and Gram Panchayat (input field)
- maker@gmail.com (input field)
- Password field (masked with dots)
- Captcha image (82638) and input field (82638)
- Login button
- Forgot password? link

The background of the portal includes a portrait of a man in an orange vest on the left and a portrait of a man in a maroon vest on the right, set against a colorful geometric pattern.

User Manual for State Finance Commission

4.1. Dashboard View:

Maker Dashboard will open, you can check the status of work by selecting District, Block and Gram Panchayat from dropdown. Also check the 5 Best and least Performing Districts in the dashboard.



Dept. Of Haryana

"State Finance Commission"

Scheme: SFC District: ROHTAK Block: MAHAM Gram Panchayat: AJAIB

Rahul Gajanan Tani

Dashboard

Work Estimation

Master

Operations

Committed Liabilities

MIS Limit Reports

MIS Payment Reports

Other MIS Reports

Financial Status

Fund Sanctioned : 0

Fund Released : 0

Nature Of Work

Quotation : 0

Tender : 0

Delays (More Than 3 Months)

Funds Not Utilised : 0

Work Not Started : 0

Sanction vs Started

Sanctioned Works : 112

Started Works : 55

Progress vs Completed

In Progress Works : 30

Completed works : 37

Bank Status

Parent Account Status: Active

Child Account SNA: Not Open

5 Best Performing Districts

Sr.No	Districts
1	KARNAL
2	GURUGRAM
3	AMBALA
4	PANCHKULA
5	HISAR

5 Least Performing Districts

Sr.No	Districts
1	NUH
2	Jhajjar
3	Palwal
4	Rohtak
5	Fatehabad

4.2. Master:

To create the vendor/labour user have to click on Master from left side nav bar in maker's login.

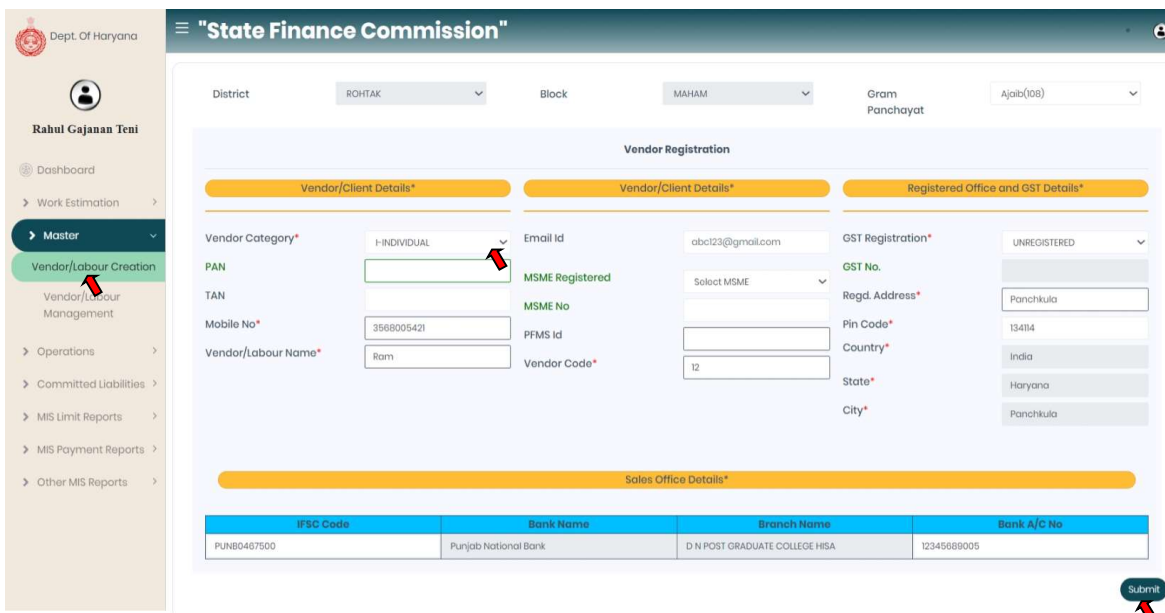
i. **Vendor/Labour Creation** : Maker login → Master → Vendor/Labour Creation.

- **Vendor Registration as an Individual:** Select particular District, Block, & GP from the dropdown for vendor/labour registration. For Vendor registration maker has to fill the vendor registration form by selecting the vendor category, Mobile no., Vendor/Labour name, vendor code, GST registration

User Manual for State Finance Commission

from the dropdown either register or unregister, Address and Country, state, city automatically fetch from entered pin code.

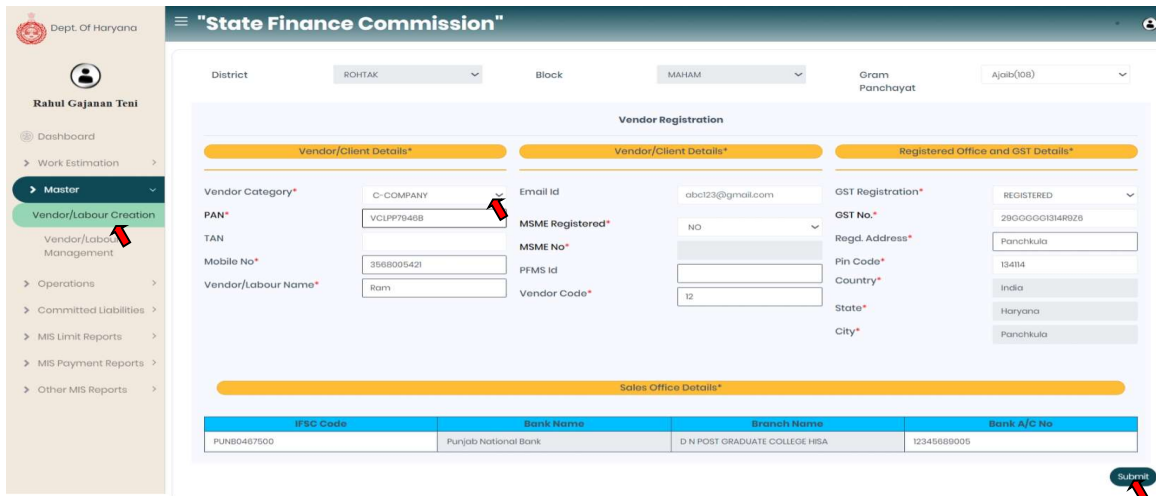
- Enter IFSC code Bank name and Branch name auto fetch through IFSC code then enter Bank A/c no. of the vendor.
- Click on Submit button, then vendor creation moves to checker login for vendor approval. Star sign mentions fields are mandatory without these fields form will not submit.



- **Vendor Registration as a Company:** Select particular District, Block, & GP from the dropdown for vendor/labour registration. For Vendor registration maker has to fill the vendor registration form by selecting the vendor category, PAN, MSME register if yes then enter MSME no., Mobile no., Vendor/Labour name, vendor code, GST registration from the dropdown either register or unregister, Address and Country, state, city automatically fetch from entered pin code.
- Enter IFSC code Bank name and Branch name auto fetch through IFSC code then enter Bank A/c no. of the vendor.

User Manual for State Finance Commission

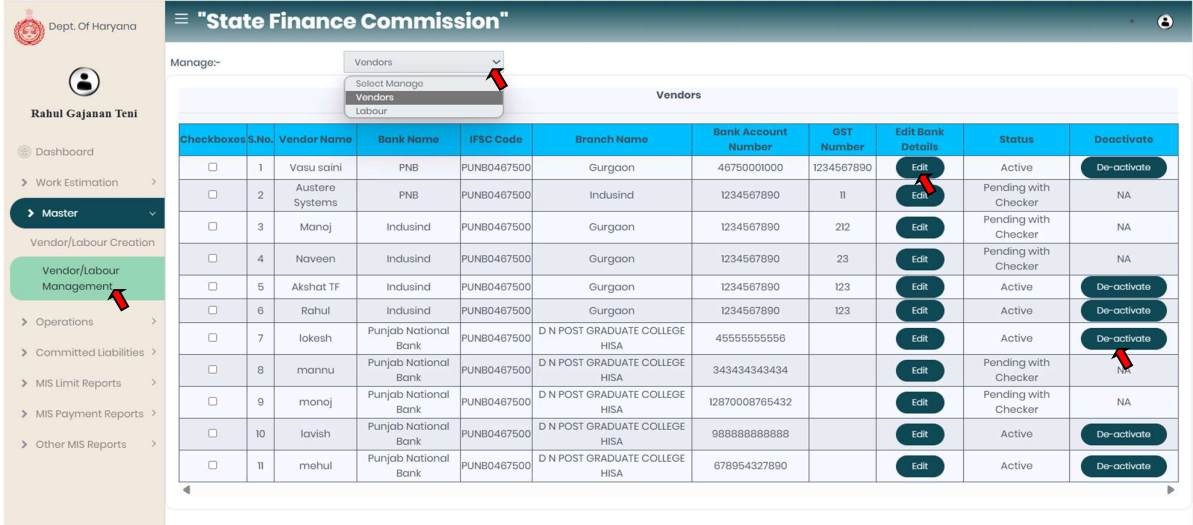
- Click on Submit button, then vendor creation moves to checker login for vendor approval. Star sign mentions fields are mandatory without these fields form will not submit.



ii. **Vendor/Labour Management:** Select Vendor/Labour Management from the left side nav bar, To manage the details of the vendor/labour.

- Vendor/Labour Management: Maker login → Master → Vendor/Labour Management.
- After checker approved the vendor. Select the vendor from the dropdown.
- User can manage the vendor details with vendor name, bank name, IFSC code, branch name, A/C no., GST no, edit bank details, status and deactivate the vendor.
- User can edit the bank details and also deactivate the vendor details.

User Manual for State Finance Commission



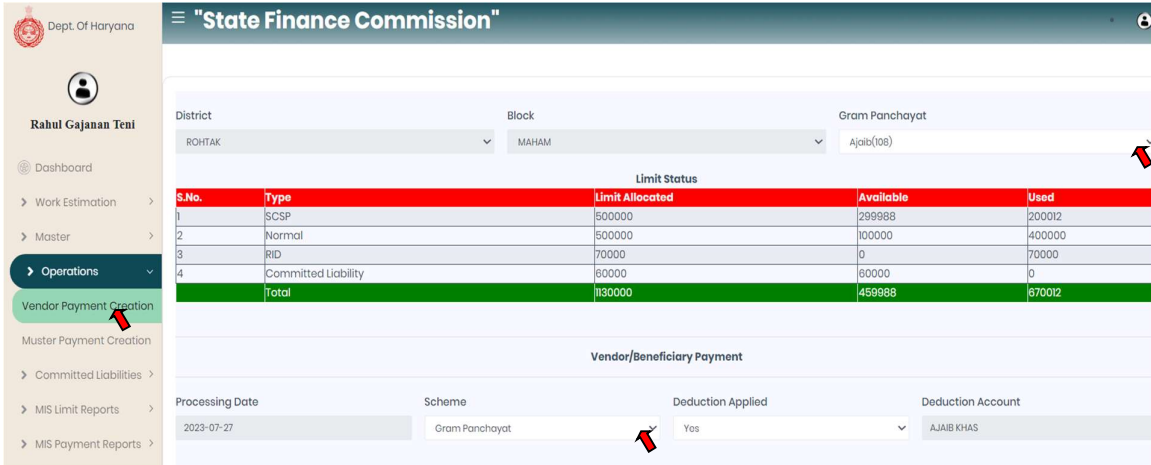
Checkboxes	S.No.	Vendor Name	Bank Name	IFSC Code	Branch Name	Bank Account Number	GST Number	Edit Bank Details	Status	Deactivate
<input type="checkbox"/>	1	Vasu saini	PNB	PUNB0467500	Gurgaon	46750001000	1234567890	Edit	Active	De-activate
<input type="checkbox"/>	2	Austere Systems	PNB	PUNB0467500	Indusind	1234567890	11	Edit	Pending with Checker	NA
<input type="checkbox"/>	3	Manoj	Indusind	PUNB0467500	Gurgaon	1234567890	212	Edit	Pending with Checker	NA
<input type="checkbox"/>	4	Naveen	Indusind	PUNB0467500	Gurgaon	1234567890	23	Edit	Pending with Checker	NA
<input type="checkbox"/>	5	Akshat TF	Indusind	PUNB0467500	Gurgaon	1234567890	123	Edit	Active	De-activate
<input type="checkbox"/>	6	Rahul	Indusind	PUNB0467500	Gurgaon	1234567890	123	Edit	Active	De-activate
<input type="checkbox"/>	7	lakesh	Punjab National Bank	PUNB0467500	D N POST GRADUATE COLLEGE HISA	45555555555		Edit	Active	De-activate
<input type="checkbox"/>	8	mannu	Punjab National Bank	PUNB0467500	D N POST GRADUATE COLLEGE HISA	34343434343		Edit	Pending with Checker	NA
<input type="checkbox"/>	9	monoj	Punjab National Bank	PUNB0467500	D N POST GRADUATE COLLEGE HISA	12870008765432		Edit	Pending with Checker	NA
<input type="checkbox"/>	10	lavish	Punjab National Bank	PUNB0467500	D N POST GRADUATE COLLEGE HISA	98888888888		Edit	Active	De-activate
<input type="checkbox"/>	11	mehul	Punjab National Bank	PUNB0467500	D N POST GRADUATE COLLEGE HISA	678954327890		Edit	Active	De-activate

4.3. Operations:

For payment creation user have to click on Operations from left side nav bar in maker's login.

- i. **Vendor Payment Creation:** Maker login → Operations → Vendor Payment Creation.
 - Select GP from the dropdown for particular District, and Block.
 - Now user can check the type wise limit status in the table by different headers Type, Limit Allocated, Available limit and Used limit for the particular type i.e. SCSP, Normal, RID, Committed Liability and Total.
 - **Vendor/Beneficiary Payment:** Processing date auto fetch, select scheme from the dropdown, Select deduction applied from the dropdown if yes then deduction account auto fetch for the particular GP.

User Manual for State Finance Commission



Dept. Of Haryana

"State Finance Commission"

Rahul Gajanan Tani

Dashboard

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Operations

Vendor Payment Creation

Muster Payment Creation

Committed Liabilities

MIS Limit Reports

MIS Payment Reports

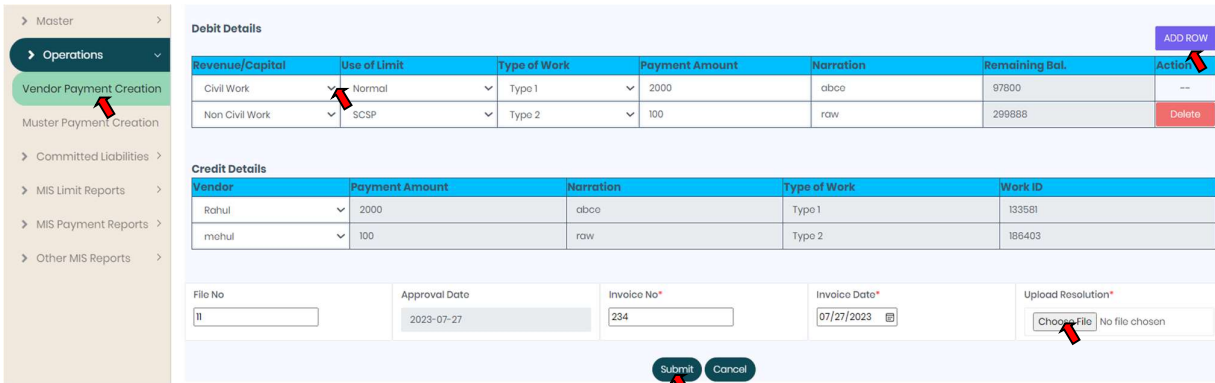
District: ROHTAK | Block: MAHAM | Gram Panchayat: Ajab(108)

Limit Status				
S.No.	Type	Limit Allocated	Available	Used
1	SCSP	500000	299988	200012
2	Normal	500000	100000	400000
3	RID	70000	0	70000
4	Committed Liability	80000	80000	0
Total		1130000	459988	670012

Vendor/Beneficiary Payment

Processing Date: 2023-07-27 | Scheme: Gram Panchayat | Deduction Applied: Yes | Deduction Account: AJAIB KHAS

- **Debit Details:** Enter debit details by selecting Revenue Capital civil work or either non civil work, Use of limit (SCSP, Normal, RID, Committed liabilities), Type of work (type1 or type2) from the dropdown.
- Enter payment amount, Narration and Remaining balance auto fetched.
- User can also add multiple debit details by click on add row button.
- **Credit Details:** Select vendor from the dropdown, Payment amount, Narration, Type of work, and work id auto fetch from detail details which entered by the user.
- Enter File no., Approval date auto fetch, enter invoice no., date and also upload the copy of resolution without resolution copy payment form will not submit and Click on submit button to move further.



Master

Operations

Vendor Payment Creation

Muster Payment Creation

Committed Liabilities

MIS Limit Reports

MIS Payment Reports

Other MIS Reports

Debit Details

Revenue/Capital	Use of Limit	Type of Work	Payment Amount	Narration	Remaining Bal.	Action
Civil Work	Normal	Type 1	2000	abco	97800	---
Non Civil Work	SCSP	Type 2	100	raw	299888	Delete

Credit Details

Vendor	Payment Amount	Narration	Type of Work	Work ID
Rahul	2000	abco	Type 1	133581
mahul	100	raw	Type 2	186403

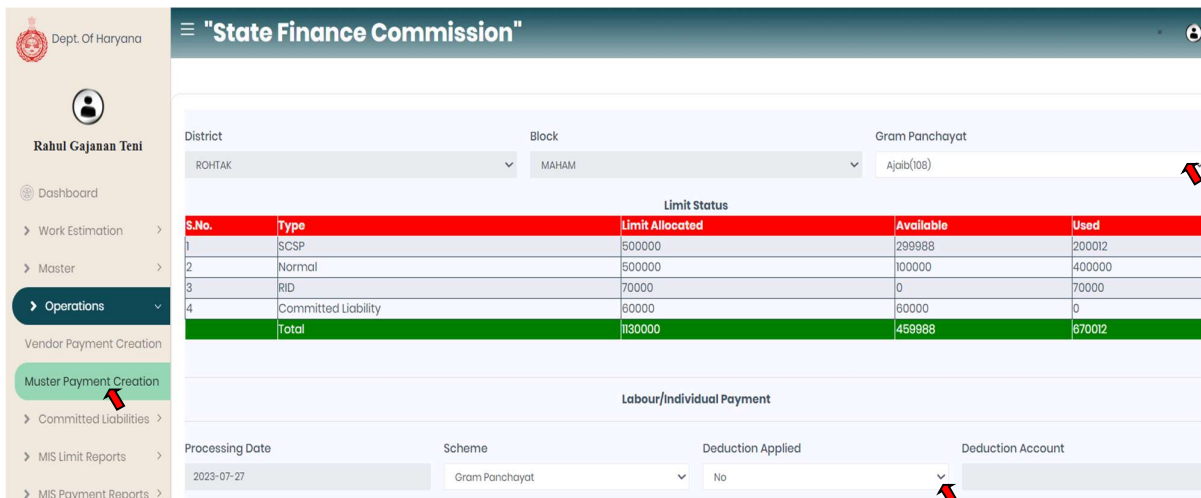
File No: 11 | Approval Date: 2023-07-27 | Invoice No*: 234 | Invoice Date*: 07/27/2023 | Upload Resolution*: Choose File (No file chosen)

Submit | Cancel

User Manual for State Finance Commission

ii. Muster Payment Creation: Maker login → Operations → Muster Payment Creation.

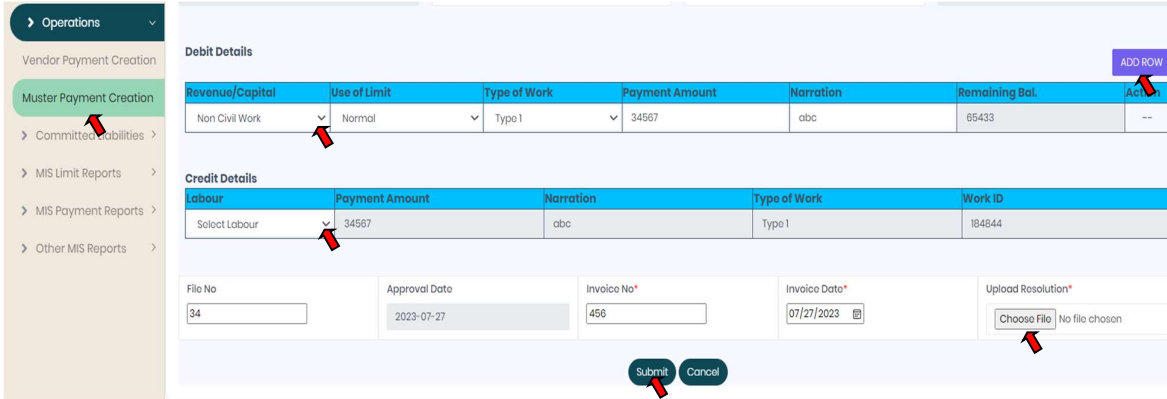
- Select GP from the dropdown for particular District, and Block.
- Now user can check the type wise limit status in the table by different headers Type, Limit Allocated, Available limit and Used limit for the particular type i.e. SCSP, Normal, RID, Committed Liability and Total.
- **Labour/Individual Payment:** Processing date auto fetch, select scheme from the dropdown, select deduction applied from the dropdown if yes then deduction account auto fetch for the particular GP.



S.No.	Type	Limit Allocated	Available	Used
1	SCSP	500000	299988	200012
2	Normal	500000	100000	400000
3	RID	70000	0	70000
4	Committed Liability	60000	0	0
Total		1130000	459988	670012

- **Debit Details:** Enter debit details by selecting Revenue Capital civil work or either non civil work, Use of limit (SCSP, Normal, RID, Committed liabilities), Type of work (type1 or type2) from the dropdown.
- Enter payment amount, Narration and Remaining balance auto fetched.
- User can also add multiple debit details by click on add row button.
- **Credit Details:** Select Labour detail from the dropdown, Payment amount, Narration, Type of work, and work id auto fetch from detail details which entered by the user.
- Enter File no., Approval date auto fetch, enter invoice no., date and also upload the copy of resolution without resolution copy payment form will not submit
- Click on submit button to move further.

User Manual for State Finance Commission



Debit Details

Revenue/Capital	Use of Limit	Type of Work	Payment Amount	Narration	Remaining Bal.	Action
Non Civil Work	Normal	Type1	34567	abc	65433	--

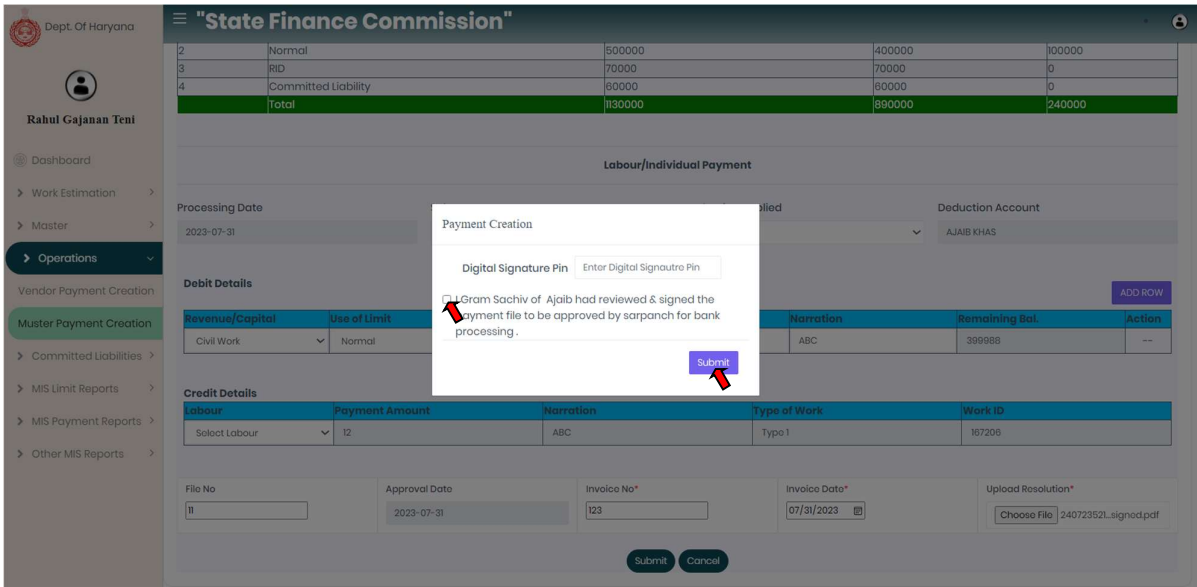
Credit Details

Labour	Payment Amount	Narration	Type of Work	Work ID
Select Labour	34567	abc	Type1	184844

File No: 34, Approval Date: 2023-07-27, Invoice No: 456, Invoice Date: 07/27/2023, Upload Resolution: Choose File (No file chosen)

Submit, Cancel

- The Maker can Submit the Muster payment by click on Submit button.
- The Maker has to enter Digital Signature pin to submit the File and also tick mark the term then click on submit button to proceed further.



Dept. Of Haryana

Rahul Gajanan Tani

Dashboard

Work Estimation

Master

Operations

Vendor Payment Creation

Muster Payment Creation

Committed Liabilities

MIS Limit Reports

MIS Payment Reports

Other MIS Reports

	Normal	RID	Committed Liability	Total
500000	70000	80000	1180000	
400000	70000	80000	890000	
100000	0	0	240000	

Labour/Individual Payment

Processing Date: 2023-07-31

Deduction Account: AJAIB KHAS

Payment Creation

Digital Signature Pin: Enter Digital Signature Pin

Gram Sachiv of Ajaib had reviewed & signed the payment file to be approved by sarpanch for bank processing.

Submit

Debit Details

Revenue/Capital	Use of Limit	Narration	Remaining Bal.	Action
Civil Work	Normal	ABC	388988	--

Credit Details

Labour	Payment Amount	Narration	Type of Work	Work ID
Select Labour	12	ABC	Type1	187206

File No: 11, Approval Date: 2023-07-31, Invoice No: 123, Invoice Date: 07/31/2023, Upload Resolution: Choose File (24072352L_signed.pdf)

Submit, Cancel

4.4. MIS Limit Reports:

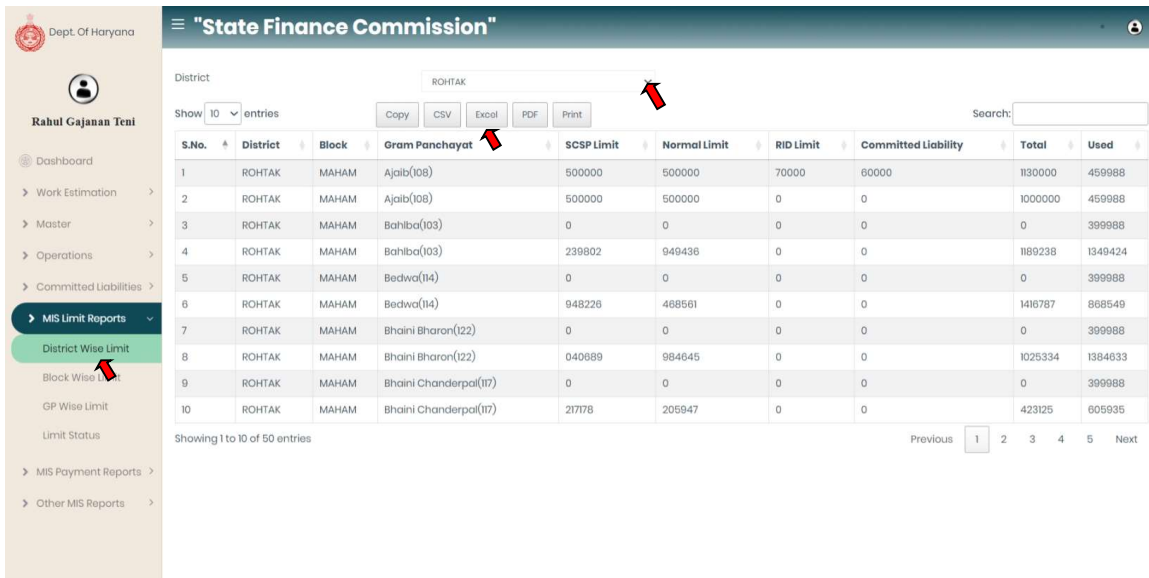
Select the MIS Limit Reports from the left side nav bar, To check the Limit reports District wise, Block wise, GP wise and Limit Status.

i. District wise limit: Maker → MIS Limit Reports → District Wise Limit

- In District Wise limit user can check limit district wise with SCSP, Normal, RID, committed liabilities component with Total and used Limit.
- Select District from the dropdown.

User Manual for State Finance Commission

- User can also copy the sheet, download the sheet in CSV, Excel and PDF. Also take printout of the sheet.
- User can also search for particular District wise data by click on search button.



Dept. Of Haryana

Rahul Gajanan Tani

Dashboard

Work Estimation

Master

Operations

Committed Liabilities

MIS Limit Reports

District Wise Limit

Block Wise Limit

GP Wise Limit

Limit Status

MIS Payment Reports

Other MIS Reports

"State Finance Commission"

District: ROHTAK

Show: 10 entries

Copy CSV Excel PDF Print

Search:

S.No.	District	Block	Gram Panchayat	SCSP Limit	Normal Limit	RID Limit	Committed Liability	Total	Used
1	ROHTAK	MAHAM	Ajaib(108)	500000	500000	70000	60000	1130000	459988
2	ROHTAK	MAHAM	Ajaib(109)	500000	500000	0	0	1000000	459988
3	ROHTAK	MAHAM	Bahlba(103)	0	0	0	0	0	399988
4	ROHTAK	MAHAM	Bahlba(103)	239802	949436	0	0	1189238	1349424
5	ROHTAK	MAHAM	Bedwa(114)	0	0	0	0	0	399988
6	ROHTAK	MAHAM	Bedwa(114)	948226	468561	0	0	1416787	868549
7	ROHTAK	MAHAM	Bhaini Bharon(122)	0	0	0	0	0	399988
8	ROHTAK	MAHAM	Bhaini Bharon(122)	040689	984645	0	0	1025334	1384633
9	ROHTAK	MAHAM	Bhaini Chanderpai(117)	0	0	0	0	0	399988
10	ROHTAK	MAHAM	Bhaini Chanderpai(117)	21778	205947	0	0	423125	605935

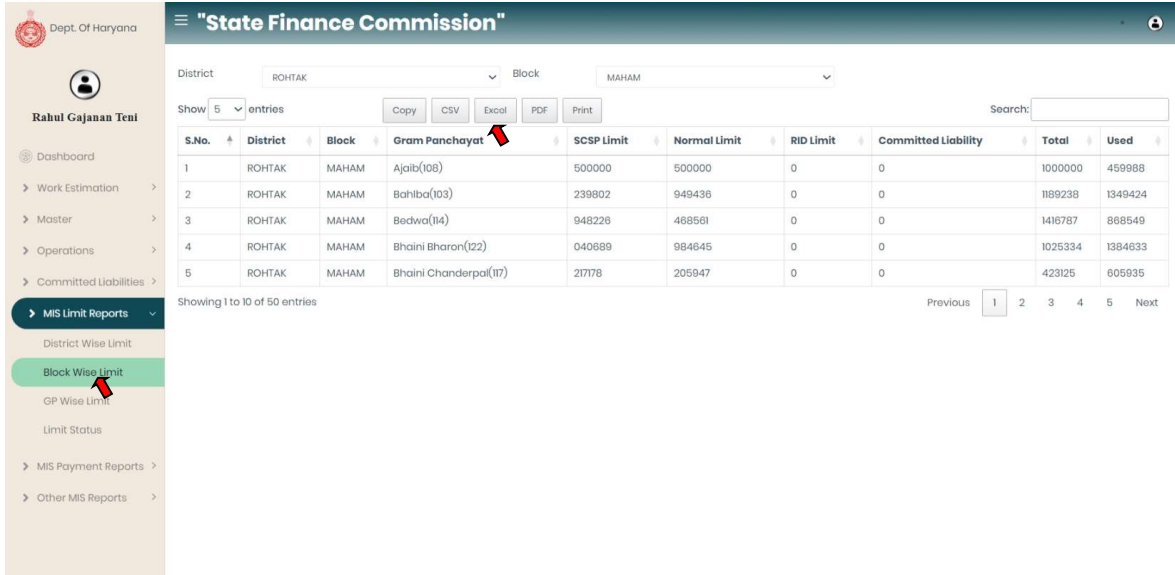
Showing 1 to 10 of 50 entries

Previous 1 2 3 4 5 Next

ii. Block wise limit: Maker → MIS Limit Reports → Block Wise Limit

- In Block Wise limit user can check limit Block wise with SCSP, Normal, RID, committed liability component with Total and used Limit.
- Select District and Block from the dropdown.
- User can also copy the sheet, download the sheet in CSV, Excel and PDF. Also take printout of the sheet.
- User can also search for particular Block wise data by click on search button.

User Manual for State Finance Commission



Dept. Of Haryana

Rahul Gajanan Teni

Dashboard

- Work Estimation
- Master
- Operations
- Committed Liabilities
- MIS Limit Reports**
 - District Wise Limit
 - Block Wise Limit**
 - GP Wise Limit
 - Limit Status
- MIS Payment Reports
- Other MIS Reports

"State Finance Commission"

District: ROHTAK Block: MAHAM

Show 5 entries

Copy CSV Excel PDF Print

Search:

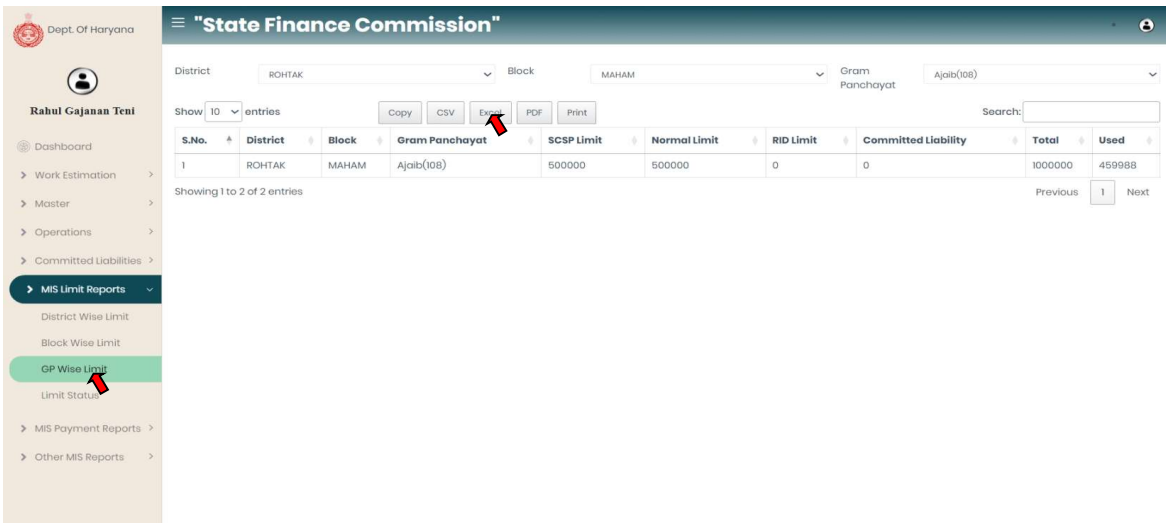
S.No.	District	Block	Gram Panchayat	SCSP Limit	Normal Limit	RID Limit	Committed Liability	Total	Used
1	ROHTAK	MAHAM	Ajaib(108)	500000	500000	0	0	1000000	459988
2	ROHTAK	MAHAM	Bahlba(103)	239802	949436	0	0	1189238	1349424
3	ROHTAK	MAHAM	Bedwa(114)	948226	468561	0	0	1416787	868549
4	ROHTAK	MAHAM	Bhaini Bharan(122)	040689	984645	0	0	1025334	1384633
5	ROHTAK	MAHAM	Bhaini Chanderpal(117)	217178	205947	0	0	423125	605935

Showing 1 to 10 of 50 entries

Previous 1 2 3 4 5 Next

iii. GP Wise Limit: Maker → MIS Limit Reports → GP Wise Limit

- In GP Wise limit user can check limit GP wise with SCSP, Normal, RID, committed liability component with Total and used Limit.
- Select District, Block and GP from the dropdown.
- User can also copy the sheet, download the sheet in CSV, Excel and PDF. Also take printout of the sheet.
- User can also search for particular GP wise data by click on search button.



Dept. Of Haryana

Rahul Gajanan Teni

Dashboard

- Work Estimation
- Master
- Operations
- Committed Liabilities
- MIS Limit Reports**
 - District Wise Limit
 - Block Wise Limit
 - GP Wise Limit**
 - Limit Status
- MIS Payment Reports
- Other MIS Reports

"State Finance Commission"

District: ROHTAK Block: MAHAM Gram Panchayat: Ajaib(108)

Show 10 entries

Copy CSV Excel PDF Print

Search:

S.No.	District	Block	Gram Panchayat	SCSP Limit	Normal Limit	RID Limit	Committed Liability	Total	Used
1	ROHTAK	MAHAM	Ajaib(108)	500000	500000	0	0	1000000	459988

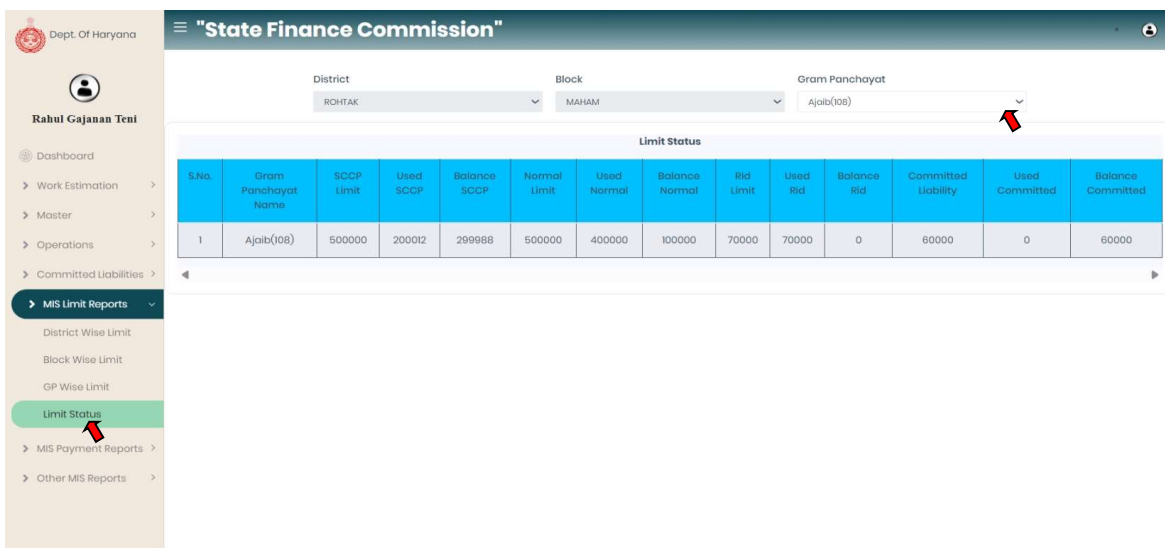
Showing 1 to 2 of 2 entries

Previous 1 Next

User Manual for State Finance Commission

iv. **Limit Status:** Maker→ MIS Limit Reports→ Limit Status

- In limit Status user can check limit with SCSP limit, Used SCSP limit, Normal limit, used normal limit, RID limit, Used RID limit, committed liability limit, Used committed liability with Balance Limits Available in both components.
- Select District, Block and GP from the dropdown.



The screenshot shows the "State Finance Commission" web application. The left sidebar contains navigation options: Dashboard, Work Estimation, Master, Operations, Committed Liabilities, MIS Limit Reports (selected), District Wise Limit, Block Wise Limit, GP Wise Limit, Limit Status (highlighted with a red arrow), MIS Payment Reports, and Other MIS Reports. The main content area displays the "Limit Status" report for the District of ROHTAK, Block of MAHAM, and Gram Panchayat of Ajaib(108). The report table is as follows:

S.No.	Gram Panchayat Name	SCCP Limit	Used SCCP	Balance SCCP	Normal Limit	Used Normal	Balance Normal	Rid Limit	Used Rid	Balance Rid	Committed Liability	Used Committed	Balance Committed
1	Ajaib(108)	500000	200012	299988	500000	400000	100000	70000	70000	0	60000	0	60000

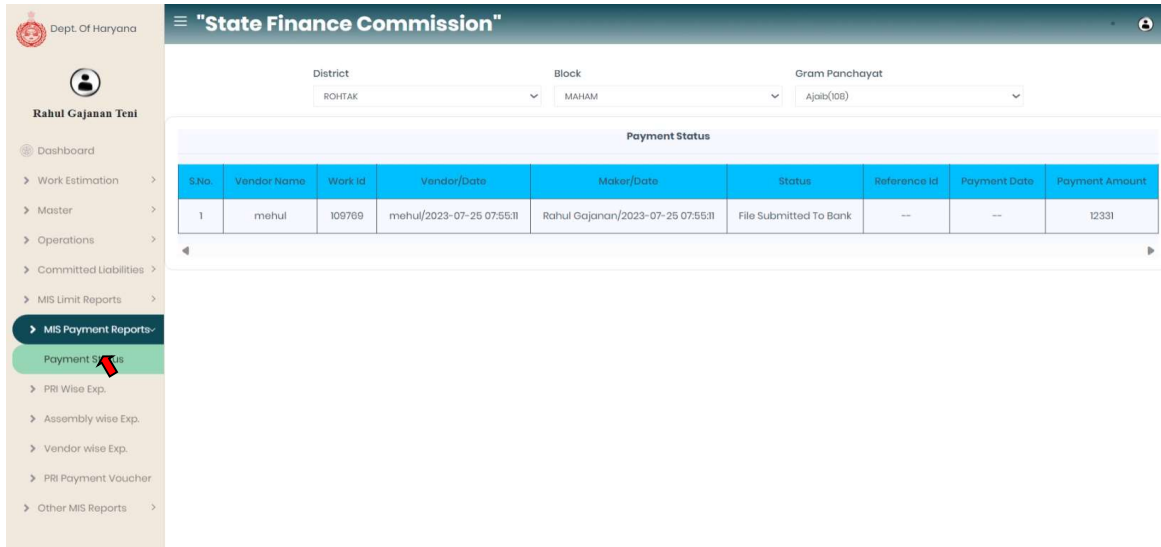
4.5. **MIS Payment Reports:**

Select the MIS Payment Reports from the left side nav bar, To check the payment reports by Payment Status, PRI Wise Exp., Assembly Wise Exp., Vendor Wise Exp., and PRI Payment Voucher.

i. **Payment Status:** Maker→MIS Payment Reports→Payment Status

- In Payment Status user can check the payment details with vendor name, work id, Vendor/date, Maker/date, status, reference id, payment date and payment amount by Select District, Block and GP from the dropdown.

User Manual for State Finance Commission



Dept. Of Haryana

"State Finance Commission"

District: ROHTAK | Block: MAHAM | Gram Panchayat: Ajaib(10B)

Payment Status

S.No.	Vendor Name	Work Id	Vendor/Date	Maker/Date	Status	Reference Id	Payment Date	Payment Amount
1	mehul	109769	mehul/2023-07-25 07:55:11	Rahul Gajanan/2023-07-25 07:55:11	File Submitted To Bank	--	--	12331

Navigation: Dashboard, Work Estimation, Master, Operations, Committed Liabilities, MIS Limit Reports, MIS Payment Reports, Payment Status, PRI Wise Exp., Assembly wise Exp., Vendor wise Exp., PRI Payment Voucher, Other MIS Reports.

ii. PRI Wise Exp. : Maker→MIS Payment Reports→PRI Wise Exp.

- In PRI Wise Exp. user can check the PRI details with PRI name, PRI type, Total Exp limit, Total Balance, Total Payment and Balance Limit by Select District, Block, GP and PRI type from the dropdown.



Dept. Of Haryana

"State Finance Commission"

District: ROHTAK | Block: MAHAM | Gram Panchayat: AJAIB | PRI Type: Zila Parishad


S.No.	PRI Name	PRI Type	Total Exp Limit	Total Booked	Total Payment	Balance Limit
1	PANCHKULA	ZP	600000	80000	50000	520000
2	AMBALA	ZP	5000000	300000	20000	4700000

Navigation: Dashboard, Work Estimation, Master, Operations, Committed Liabilities, MIS Limit Reports, MIS Payment Reports, Payment Status, PRI Wise Exp., Assembly wise Exp., Vendor wise Exp., PRI Payment Voucher, Other MIS Reports.

User Manual for State Finance Commission

iii. Assembly Wise Exp. : Maker→MIS Payment Reports→Assembly Wise Exp.

- In Assembly Wise Exp. user can check the Parliament constituency, Assembly Name, Total Exp Limit, Total Booked, Total Payment and Balance limit by Select District, Block, GP and PRI type from the dropdown.



The screenshot displays the "State Finance Commission" interface. The left sidebar shows the user profile "Rahul Gajanan Teni" and a navigation menu with "MIS Payment Reports" selected. The main content area shows a table of data for the selected filters: District: ROHTAK, Block: MAHAM, Gram Panchayat: AJAB, and PRI Type: Zila Parishad.

S.No.	Parliament Constituency	Assembly Name	Total Exp Limit	Total Booked	Total Payment	Balance Limit
1	Bhiwani-Mahendragarh	Ateli	300000	200000	100000	100000
2	Bhiwani-Mahendragarh	Badhra	460000	30000	30000	430000
3	Bhiwani-Mahendragarh	Bhiwani	1700000	0	0	1700000
4	Bhiwani-Mahendragarh	Dadri	600000	80000	50000	520000
5	Bhiwani-Mahendragarh	Loharu	5000000	300000	20000	4700000

iv. Vendor Wise Exp. : Maker→MIS Payment Reports→Vendor Wise Exp.

- In Vendor Wise Exp. user can check Vendor wise details with Vendor Name, PRI Name, Invoice no., Invoice Date, Resolution No., Resolution date, Payment date, Payment amount, Payment description and Payment Status by Select District, Block, GP and PRI type from the dropdown.

User Manual for State Finance Commission



Dept. Of Haryana

"State Finance Commission"

District: ROHTAK Block: MAHAM Gram Panchayat: AJAIB PRI Type: Panchayat Samiti

S.No	Vendor Name	PRI Name	Invoice Number	Invoice Date	Resolution Number	Resolution Date	Payment Date	Payment Amount	Payment Description	Payment Status
1	HORIZON LTD	TRILOKPUR	123	10-Feb	1	12-Feb	01-Mar	300000	Payment of Bricks	Successful
2	ABC LMT	BARNA	2324	09-Feb	2	11-Feb	28-Feb	233323	Payment for purchase of Cement	Failed

Navigation menu: Dashboard, Work Estimation, Master, Operations, Committed Liabilities, MIS Limit Reports, MIS Payment Reports (selected), Payment Status, PRI Wise Exp., Assembly wise Exp., Vendor wise Exp. (highlighted), PRI Payment Voucher, Other MIS Reports.

- v. **PRI Payment Voucher:** Maker→MIS Payment Reports→PRI payment voucher.
- In PRI Payment Voucher user can check PRI payment voucher details with Vendor Name, PRI Name, Invoice no., Invoice Date, Resolution No., Resolution date, Payment date, Payment amount, Payment description and Payment Status by Select District, Block, GP and PRI type from the dropdown.



Dept. Of Haryana

"State Finance Commission"

District: ROHTAK Block: MAHAM Gram Panchayat: AJAIB PRI Type: XEN

S.No	Vendor Name	PRI Name	Invoice Number	Invoice Date	Resolution Number	Resolution Date	Payment Date	Payment Amount	Payment Description	Payment Status
1	HORIZON LTD	TRILOKPUR	123	0000-00-00 00:00:00	1	0000-00-00 00:00:00	0000-00-00 00:00:00	300000	Payment of Bricks	Successful
2	ABC LTD	TRILOKPUR	2324	0000-00-00 00:00:00	2	0000-00-00 00:00:00	0000-00-00 00:00:00	233323	Payment for purchase of Cement	Failed
3	XYZ BHATTA COMPANY	TRILOKPUR	3232	0000-00-00 00:00:00	3	0000-00-00 00:00:00	0000-00-00 00:00:00	900000	Payment of Bricks	Successful
4	OXY LTD	TRILOKPUR	2113	0000-00-00 00:00:00	2	0000-00-00 00:00:00	0000-00-00 00:00:00	67788	Payment of Sand	Successful
5	RAJESH KUMAR	TRILOKPUR	1	0000-00-00 00:00:00	1	0000-00-00 00:00:00	0000-00-00 00:00:00	800	Labour Payment	Successful

Navigation menu: Dashboard, Work Estimation, Master, Operations, Committed Liabilities, MIS Limit Reports, MIS Payment Reports (selected), Payment Status, PRI Wise Exp., Assembly wise Exp., Vendor wise Exp., PRI Payment Voucher (highlighted), Other MIS Reports.

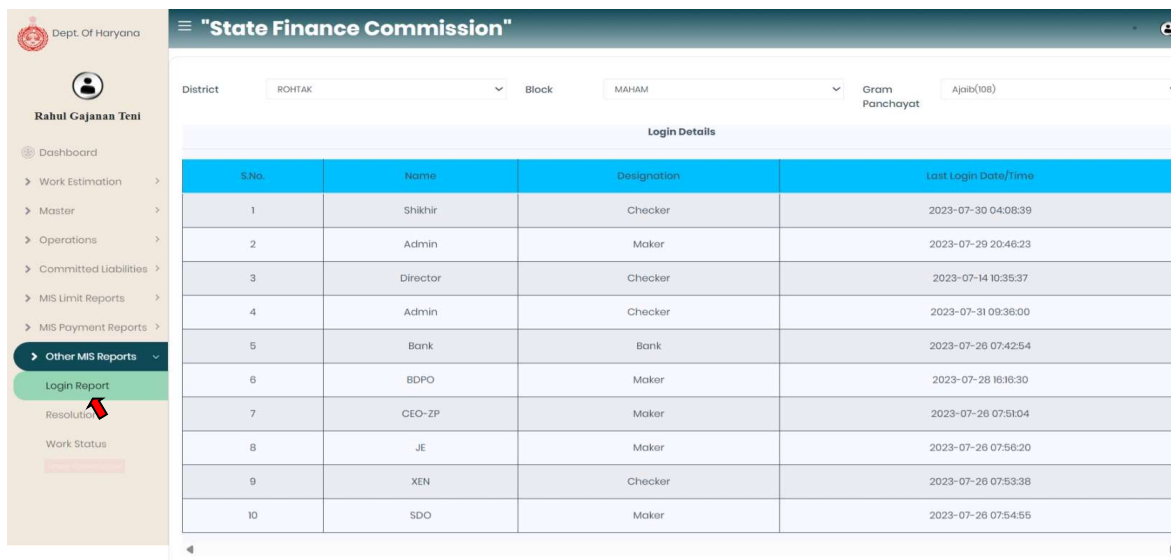
User Manual for State Finance Commission

4.6. Other MIS Reports:

Select the Other MIS Reports from the left side nav bar, To check the reports by login reports, resolution wise details.

i. Login Reports: Maker→Other MIS Reports→ Other Login Report

- In Login Report user can check the last login with date & time, Name and designation by Select District, Block and GP from the dropdown.

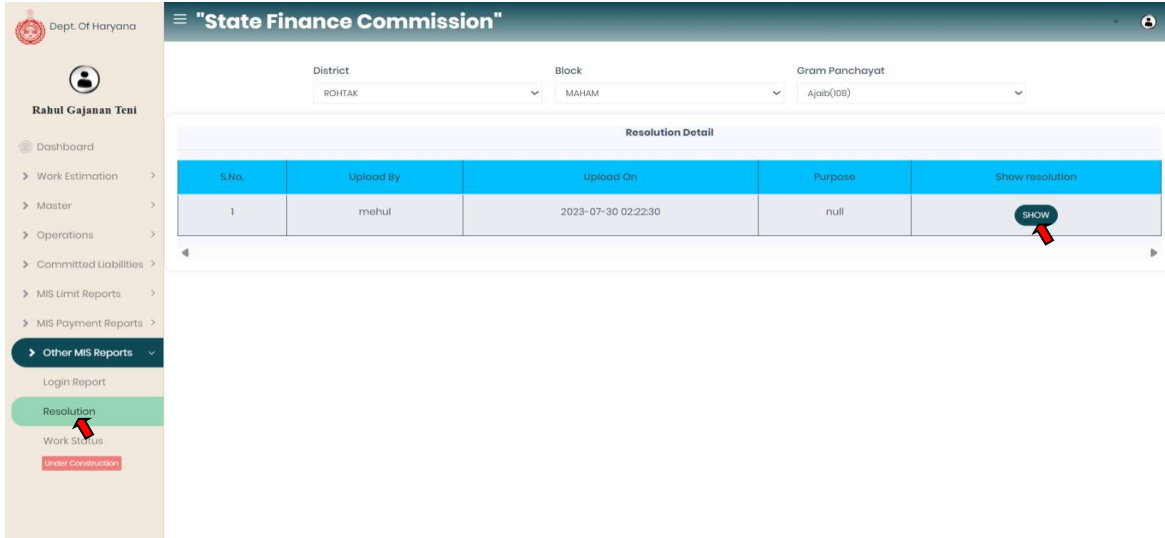


S.No	Name	Designation	Last Login Date/Time
1	Shikhir	Checker	2023-07-30 04:08:39
2	Admin	Maker	2023-07-29 20:48:23
3	Director	Checker	2023-07-14 10:35:37
4	Admin	Checker	2023-07-31 09:38:00
5	Bank	Bank	2023-07-26 07:42:54
6	BDPO	Maker	2023-07-28 16:16:30
7	CEO-ZP	Maker	2023-07-26 07:51:04
8	JE	Maker	2023-07-26 07:56:20
9	XEN	Checker	2023-07-26 07:53:38
10	SDO	Maker	2023-07-26 07:54:55

ii. Resolution: Maker→Other MIS Reports→ Resolution

- In Resolution Detail user can check/show the copy resolution with updated by, upload on and purpose by Select District, Block and GP from the dropdown.

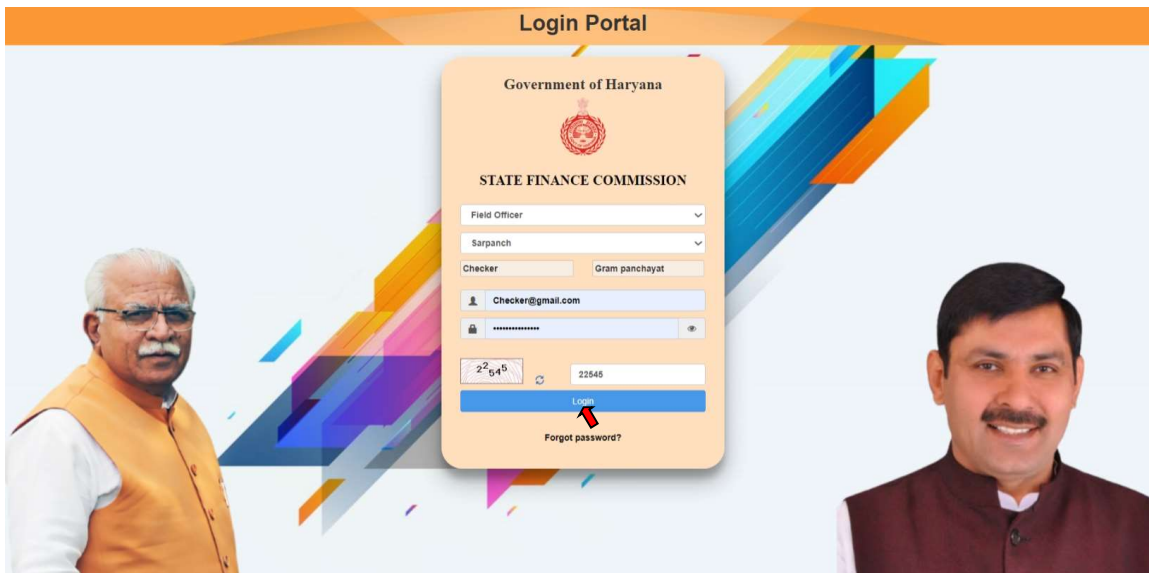
User Manual for State Finance Commission



Admin Checker Logout.

5. Checker Login:

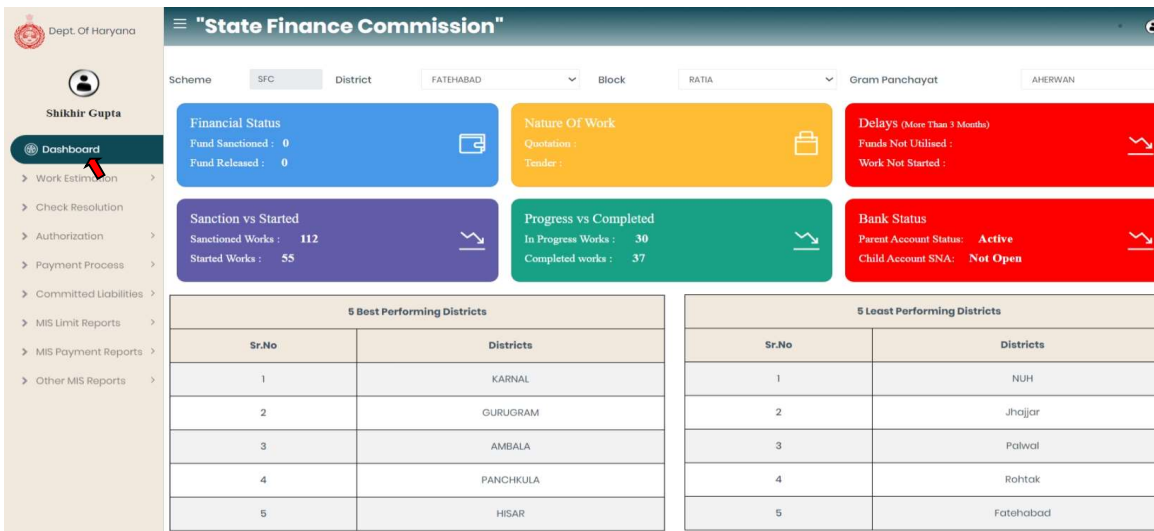
- Vendor/Labour creation starts with Checker Login.



User Manual for State Finance Commission

5.1. Dashboard View:

Checker Dashboard will open, you can check the status of work by selecting District, Block and Gram Panchayat from dropdown. Also check the 5 Best and least Performing Districts in the dashboard.



Dept. Of Haryana

"State Finance Commission"

Scheme: SFC District: FATEHABAD Block: RATIA Gram Panchayat: AHERWAN

Shikhir Gupta

Dashboard

Work Estimation

Check Resolution

Authorization

Payment Process

Committed Liabilities

MIS Limit Reports

MIS Payment Reports

Other MIS Reports

Financial Status
Fund Sanctioned : 0
Fund Released : 0

Nature Of Work
Quotation
Tender

Delays (More Than 3 Months)
Funds Not Utilised :
Work Not Started :

Sanction vs Started
Sanctioned Works : 112
Started Works : 55

Progress vs Completed
In Progress Works : 30
Completed works : 37

Bank Status
Parent Account Status: Active
Child Account SNA: Not Open

5 Best Performing Districts

Sr.No	Districts
1	KARNAL
2	GURUGRAM
3	AMBALA
4	PANCHKULA
5	HISAR

5 Least Performing Districts

Sr.No	Districts
1	NUH
2	Jhajjar
3	Palwal
4	Rohtak
5	Fatehabad

5.2. Authorization:

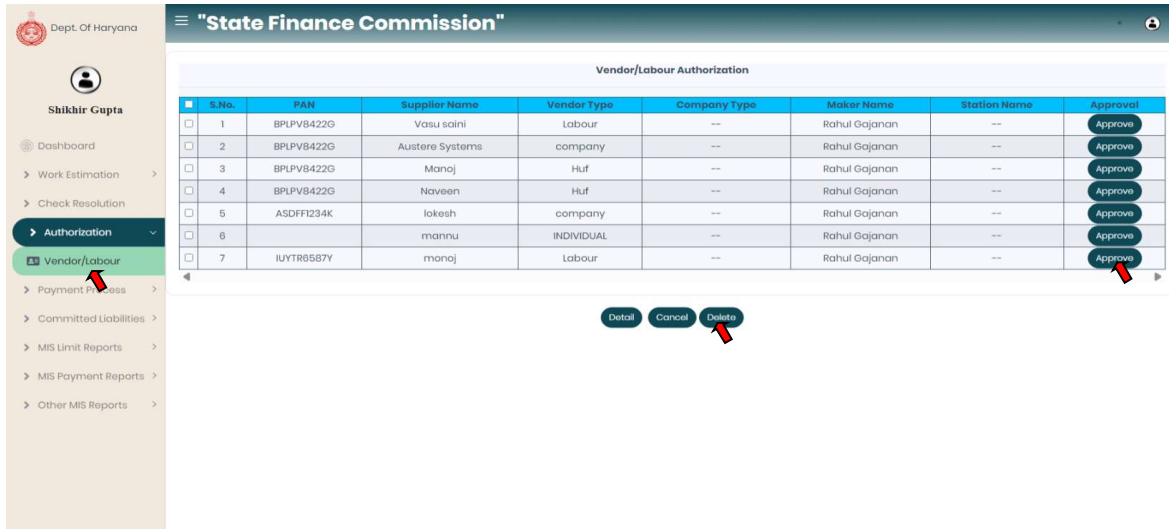
To approve the vendor/labour user have to click on Master from left side nav bar in maker's login.

i. **Vendor/Labour:** Checker login → Master → Vendor/Labour.

Vendor/Labour Authorization:

- Vendor/Labour table shown with all information filled by maker i.e. PAN No., Supplier Name, Vendor Type, Company Type, Maker Name, and Station Name.
- The checker can approve the vendor/labour with the approval button.
- The Checker can also check the details of vendor/labour by click on Detail button and also Delete the entry of the vendor/labour.

User Manual for State Finance Commission



The screenshot shows the "State Finance Commission" interface. On the left is a navigation menu with "Authorization" selected and "Vendor/Labour" highlighted. The main area displays a table titled "Vendor/Labour Authorization" with the following data:

S.No.	PAN	Supplier Name	Vendor Type	Company Type	Maker Name	Station Name	Approval
1	BPLPV8422G	Vasu saini	Labour	--	Rahul Gajanan	--	Approve
2	BPLPV8422G	Austere Systems	company	--	Rahul Gajanan	--	Approve
3	BPLPV8422G	Manoj	Huf	--	Rahul Gajanan	--	Approve
4	BPLPV8422G	Naveen	Huf	--	Rahul Gajanan	--	Approve
5	ASDF1234K	lakesh	company	--	Rahul Gajanan	--	Approve
6		mannu	INDIVIDUAL	--	Rahul Gajanan	--	Approve
7	IUYTR6587Y	manoj	Labour	--	Rahul Gajanan	--	Approve

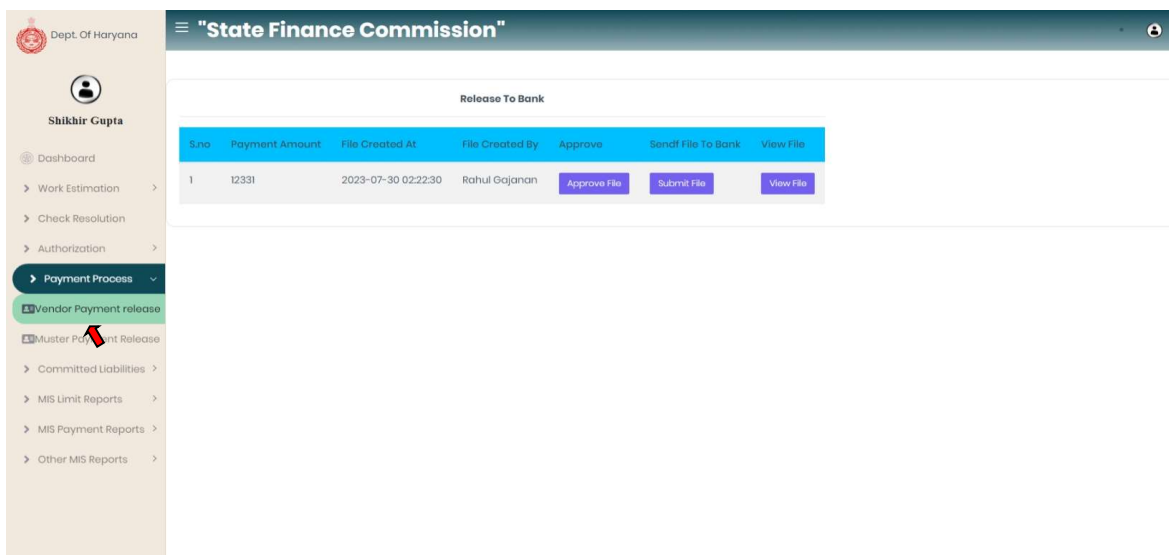
Below the table are buttons for "Detail", "Cancel", and "Delete".

5.3. Payment Process:

To release the vendor payment

Checker → Payment Process

- i. **Vendor Payment Release:** Checker → Payment Process → Vendor Payment Release.

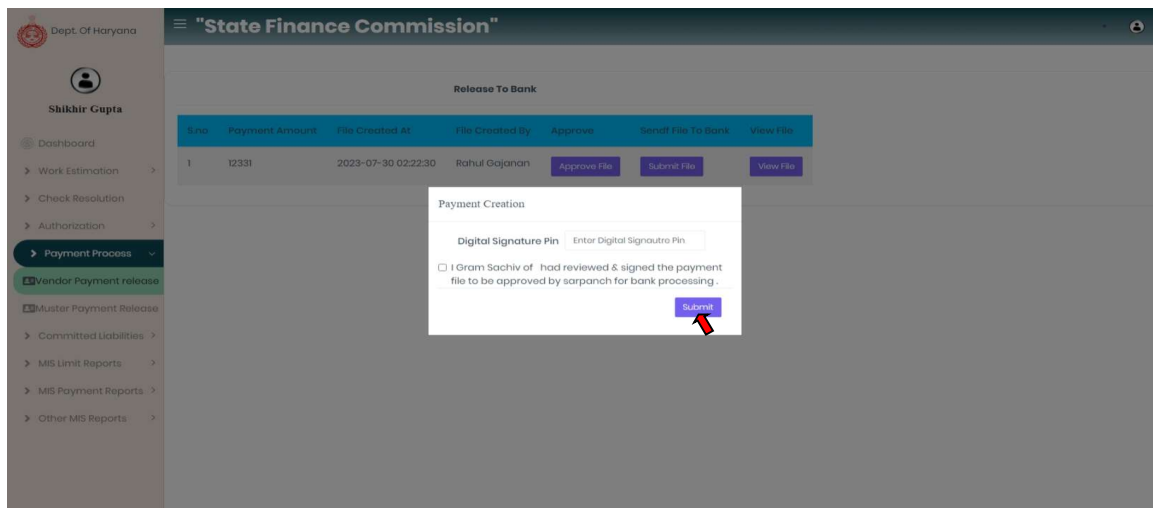


The screenshot shows the "State Finance Commission" interface with "Payment Process" selected in the navigation menu and "Vendor Payment release" highlighted. The main area displays a table titled "Release To Bank" with the following data:

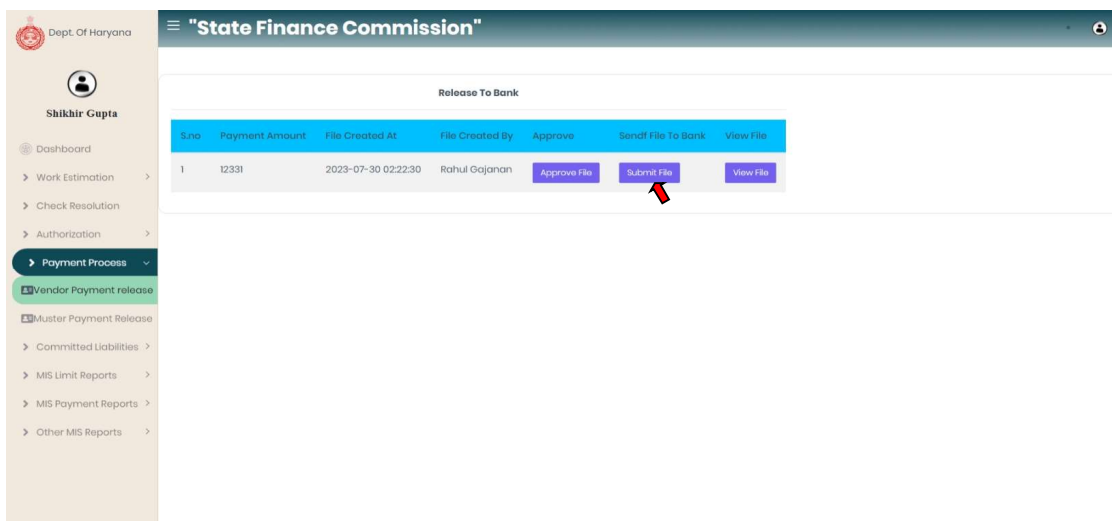
S.no	Payment Amount	File Created At	File Created By	Approve	Send File To Bank	View File
1	12331	2023-07-30 02:22:30	Rahul Gajanan	Approve File	Submit File	View File

User Manual for State Finance Commission

- The Checker can approve the Vendor payment by click on approve file button.
- The checker has to enter Digital Signature pin to approve the File and also tick mark the term then click on submit button to proceed further.



- The Checker has to click on submit file button to send the payment release file to the bank.



User Manual for State Finance Commission

- The checker can also view the payment file which was send to bank for payment release with both digital signature i.e. maker and checker.

Release To Bank


Parent A/C No.	SNA A/C No.	Maker Name	Vendor/Dept	Vendor/Dept A/C Name	Work ID	Bank Name	Bank A/C No.	IFSC Code	Payment Amt.
2147483647	2147483647	Rahul Gajanan	vendor	Vasu saini	184100	Indusind Bank	46750001000	PUNB0467500	121212
2147483647	2147483647	Rahul Gajanan	vendor	Akshat TF	0	Indusind Bank	1234567890	PUNB0467500	1321
2147483647	2147483647	Rahul Gajanan	vendor	Rahul	0	Indusind Bank	1234567890	PUNB0467500	1212

Signer: SHIKHIR GUPTA
Signed Date: 24-07-2023 03:58:19
Location: HARYANA
Email: null
Reason: Digitally Signed


Signer: SHIKHIR GUPTA
Signed Date: 24-07-2023 04:58:58
Location: HARYANA
Email: null
Reason: Digitally Signed

ii. Muster Payment Release: Checker → Payment Process → Vendor Payment Release.

- The Checker can approve the Muster payment by click on approve file button.



Dept. Of Haryana


Shikhir Gupta

- Dashboard
- Work Estimation
- Check Resolution
- Authorization
- Payment Process**
- Muster Payment Release
- Committed Liabilities

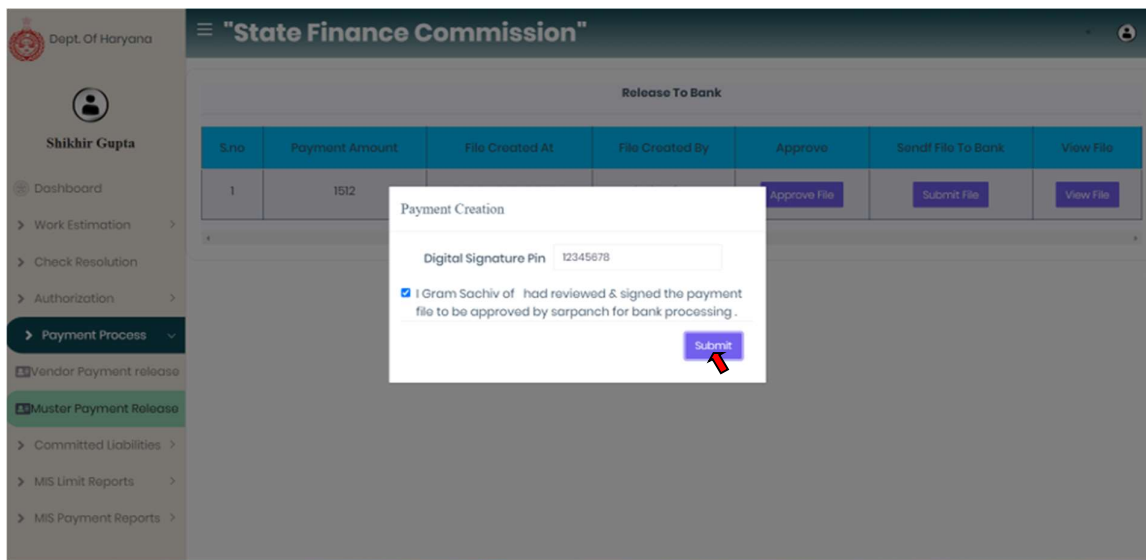
"State Finance Commission"

Release To Bank

S.no	Payment Amount	File Created At	File Created By	Approve	Sendf File To Bank	View File
1	12331	2023-07-30 02:22:30	Rahul Gajanan	Approve File	Submit File	View File

User Manual for State Finance Commission

- The checker has to enter Digital Signature pin to approve the File and also tick mark the term then click on submit button to proceed further.



- The checker can also view the payment file which was send to bank for payment release with both digital signature i.e. maker and checker.

Release To Bank									
Parent A/C No.	SNA A/C No.	Maker Name	Vendor Dept	Vendor Dept A/C Name	Work ID	Bank Name	Bank A/C No.	IFSC Code	Payment Amt.
2147483647	2147483647	Rahul Gajanan	vendor	Vasu saini	184100	Indusind Bank	46750001000	PUNB0467500	121212
2147483647	2147483647	Rahul Gajanan	vendor	Akshat TF	0	Indusind Bank	1234567890	PUNB0467500	1321
2147483647	2147483647	Rahul Gajanan	vendor	Rahul	0	Indusind Bank	1234567890	PUNB0467500	1212

Signer: SHIKHIR GUPTA Signed Date: 24-07-2023 03:58:19 Location: HARYANA Email: ngrf@haryana.gov.in Reason: Digitally Signed	Signer: SHIKHIR GUPTA Signed Date: 24-07-2023 04:58:58 Location: HARYANA Email: ngrf@haryana.gov.in Reason: Digitally Signed
--	--

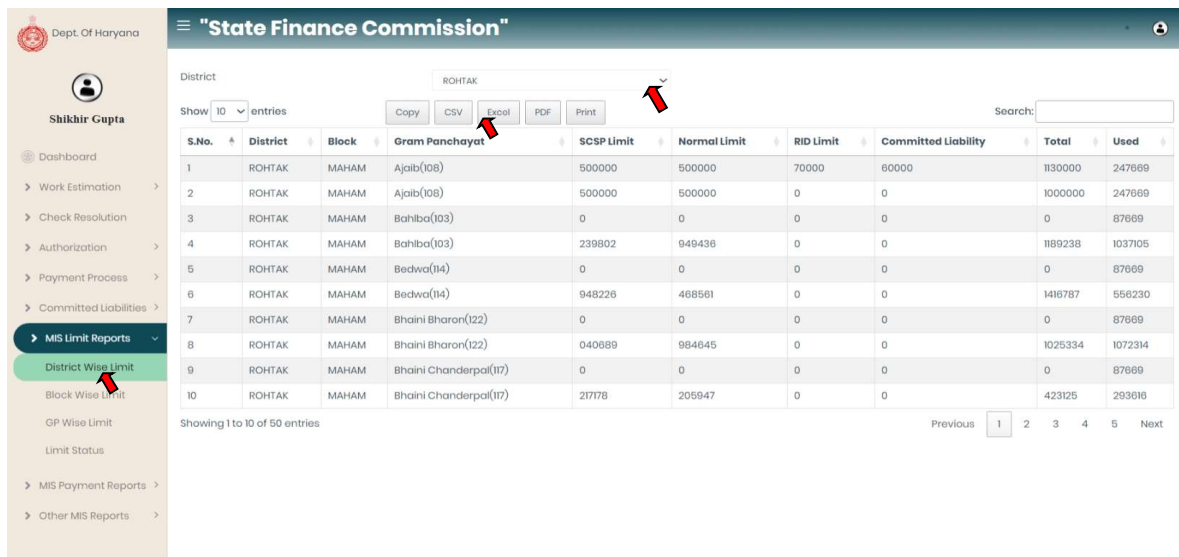
User Manual for State Finance Commission

5.4. MIS Limit Reports:

Select the MIS Limit Reports from the left side nav bar, To check the Limit reports District wise, Block wise, GP wise and Limit Status.

i. District wise limit: Checker→ MIS Limit Reports→ District Wise Limit

- In District Wise limit user can check limit district wise with SCSP, Normal, RID, committed liabilities component with Total and used Limit.
- Select District from the dropdown.
- User can also copy the sheet, download the sheet in CSV, Excel and PDF. Also take printout of the sheet.
- User can also search for particular District wise data by click on search button.



Dept. Of Haryana

Shikhir Gupta

Dashboard

- Work Estimation
- Check Resolution
- Authorization
- Payment Process
- Committed Liabilities
- MIS Limit Reports**
 - District Wise Limit**
 - Block Wise Limit
 - GP Wise Limit
 - Limit Status
- MIS Payment Reports
- Other MIS Reports

"State Finance Commission"

District: ROHTAK

Show 10 entries

Copy CSV Excel PDF Print

Search:

S.No.	District	Block	Gram Panchayat	SCSP Limit	Normal Limit	RID Limit	Committed Liability	Total	Used
1	ROHTAK	MAHAM	Ajaib(108)	500000	500000	70000	60000	1130000	247669
2	ROHTAK	MAHAM	Ajaib(108)	500000	500000	0	0	1000000	247669
3	ROHTAK	MAHAM	Bahiba(103)	0	0	0	0	0	87869
4	ROHTAK	MAHAM	Bahiba(103)	239802	949436	0	0	1189238	1037105
5	ROHTAK	MAHAM	Bedwa(114)	0	0	0	0	0	87869
6	ROHTAK	MAHAM	Bedwa(114)	948226	468561	0	0	1416787	556230
7	ROHTAK	MAHAM	Bhaini Bharon(122)	0	0	0	0	0	87869
8	ROHTAK	MAHAM	Bhaini Bharon(122)	040589	984645	0	0	1025334	1072314
9	ROHTAK	MAHAM	Bhaini Chandarpal(117)	0	0	0	0	0	87869
10	ROHTAK	MAHAM	Bhaini Chandarpal(117)	217178	205947	0	0	423125	293016

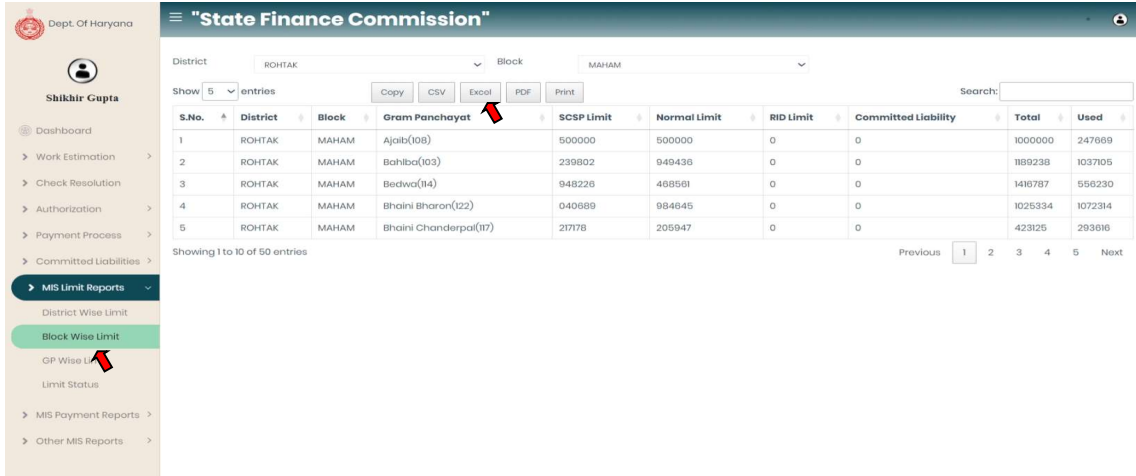
Showing 1 to 10 of 50 entries

Previous 1 2 3 4 5 Next

ii. Block wise limit: Checker→ MIS Limit Reports→ Block Wise Limit

- In Block Wise limit user can check limit Block wise with SCSP, Normal, RID, committed liability component with Total and used Limit.
- Select District and Block from the dropdown.
- User can also copy the sheet, download the sheet in CSV, Excel and PDF. Also take printout of the sheet.
- User can also search for particular Block wise data by click on search button.

User Manual for State Finance Commission



Dept. Of Haryana

"State Finance Commission"

District: ROHTAK Block: MAHAM

Show 5 entries

Copy CSV Excel PDF Print

S.No.	District	Block	Gram Panchayat	SCSP Limit	Normal Limit	RID Limit	Committed Liability	Total	Used
1	ROHTAK	MAHAM	Ajaib(108)	500000	500000	0	0	1000000	247869
2	ROHTAK	MAHAM	Bahiba(103)	239802	949438	0	0	1189238	103705
3	ROHTAK	MAHAM	Bedwa(14)	948228	488561	0	0	1416787	556230
4	ROHTAK	MAHAM	Bhaini Bharon(122)	040889	984645	0	0	1025334	1072314
5	ROHTAK	MAHAM	Bhaini Chanderpa(117)	217178	205947	0	0	423125	293696

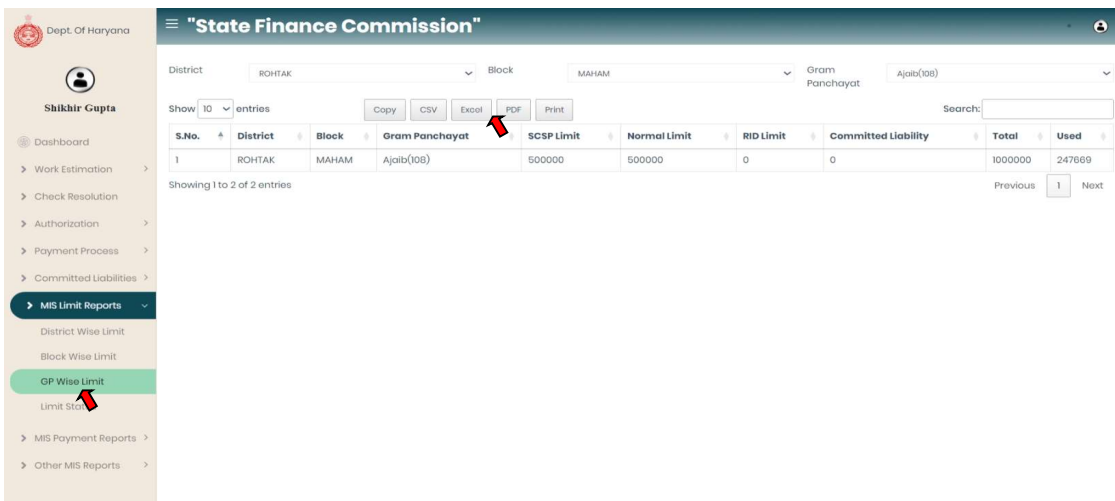
Showing 1 to 10 of 50 entries

Previous 1 2 3 4 5 Next

Sidebar: Dashboard, Work Estimation, Check Resolution, Authorization, Payment Process, Committed Liabilities, MIS Limit Reports (selected), District Wise Limit, Block Wise Limit, GP Wise Limit (highlighted), Limit Status, MIS Payment Reports, Other MIS Reports.

iii. GP Wise Limit: Checker → MIS Limit Reports → GP Wise Limit

- In GP Wise limit user can check limit GP wise with SCSP, Normal, RID, committed liability component with Total and used Limit.
- Select District, Block and GP from the dropdown.
- User can also copy the sheet, download the sheet in CSV, Excel and PDF. Also take printout of the sheet.
- User can also search for particular GP wise data by click on search button.



Dept. Of Haryana

"State Finance Commission"

District: ROHTAK Block: MAHAM Gram Panchayat: Ajaib(108)

Show 10 entries

Copy CSV Excel PDF Print

S.No.	District	Block	Gram Panchayat	SCSP Limit	Normal Limit	RID Limit	Committed Liability	Total	Used
1	ROHTAK	MAHAM	Ajaib(108)	500000	500000	0	0	1000000	247869

Showing 1 to 2 of 2 entries

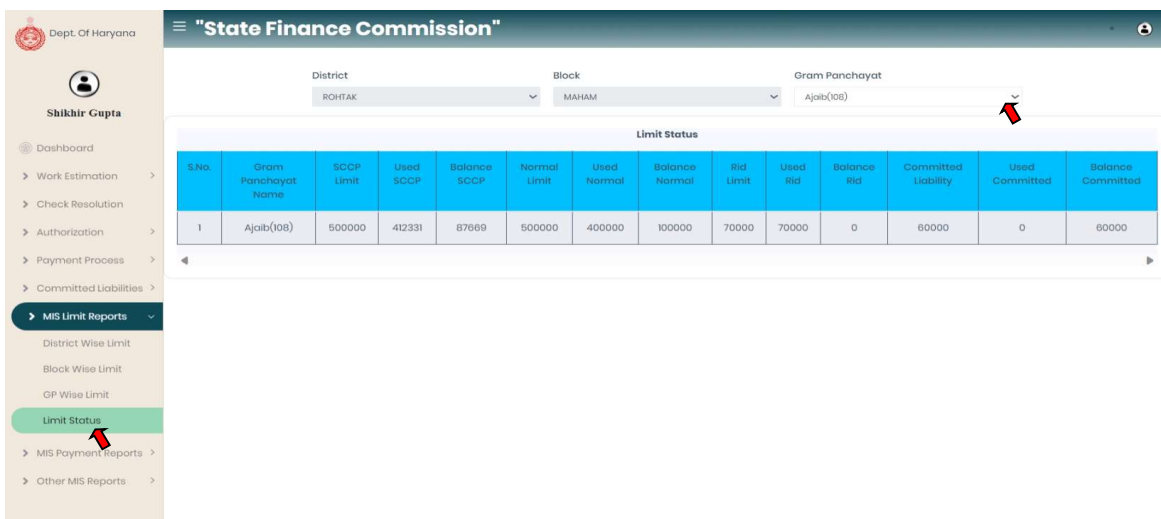
Previous 1 Next

Sidebar: Dashboard, Work Estimation, Check Resolution, Authorization, Payment Process, Committed Liabilities, MIS Limit Reports (selected), District Wise Limit, Block Wise Limit, GP Wise Limit (highlighted), Limit Status, MIS Payment Reports, Other MIS Reports.

User Manual for State Finance Commission

iv. **Limit Status:** Checker→ MIS Limit Reports→ Limit Status

- In limit Status user can check limit with SCSP limit, Used SCSP limit, Normal limit, used normal limit, RID limit, Used RID limit, committed liability limit, Used committed liability with Balance Limits Available in both components.
- Select District, Block and GP from the dropdown.



The screenshot displays the "State Finance Commission" interface. On the left, a sidebar shows the user "Shikhir Gupta" and navigation options including "MIS Limit Reports" with sub-options like "District Wise Limit", "Block Wise Limit", "GP Wise Limit", and "Limit Status" (highlighted with a red arrow). The main content area has filters for "District" (ROHTAK), "Block" (MAHAM), and "Gram Panchayat" (Ajalaib(008)). Below the filters is a table titled "Limit Status" with the following data:

S.No.	Gram Panchayat Name	SCCP Limit	Used SCCP	Balance SCCP	Normal Limit	Used Normal	Balance Normal	Rid Limit	Used Rid	Balance Rid	Committed Liability	Used Committed	Balance Committed
1	Ajalaib(008)	500000	412331	87669	500000	400000	100000	70000	70000	0	60000	0	60000

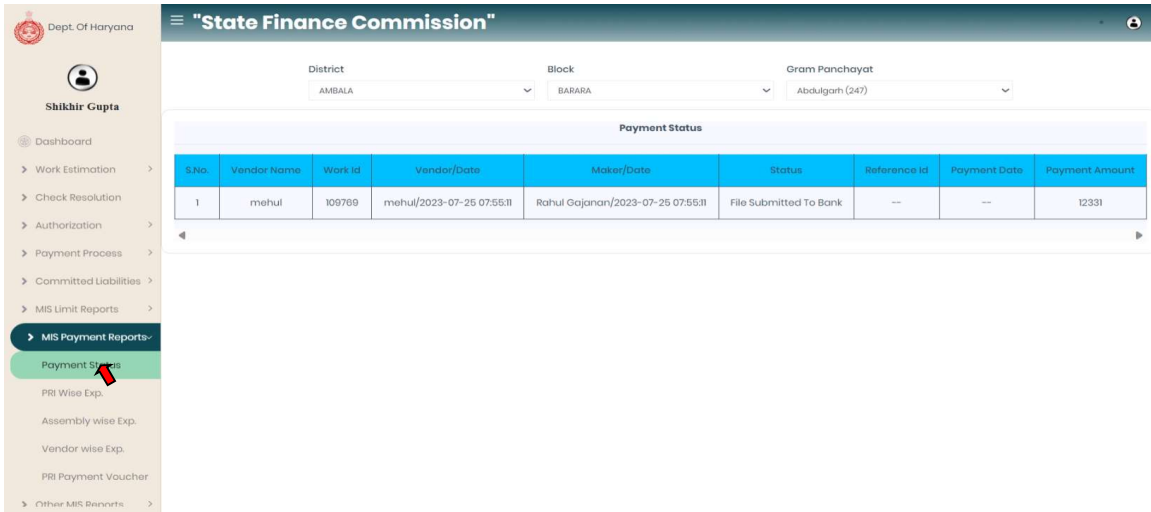
5.5. **MIS Payment Reports:**

Select the MIS Payment Reports from the left side nav bar, To check the payment reports by Payment Status, PRI Wise Exp., Assembly Wise Exp., Vendor Wise Exp., and PRI Payment Voucher.

i. **Payment Status:** Checker→MIS Payment Reports→Payment Status

- In Payment Status user can check the payment details with vendor name, work id, Vendor/date, Maker/date, status, reference id, payment date and payment amount by Select District, Block and GP from the dropdown.

User Manual for State Finance Commission



Dept. Of Haryana

"State Finance Commission"

District: AMBALA | Block: BARARA | Gram Panchayat: Abdalgah (247)

Payment Status

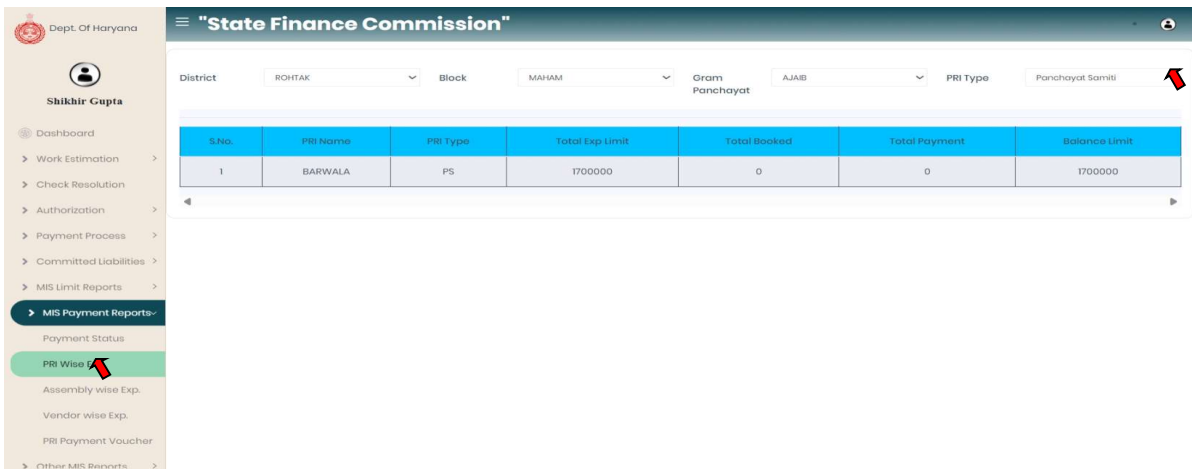
S.No.	Vendor Name	Work Id	Vendor/Date	Maker/Date	Status	Reference Id	Payment Date	Payment Amount
1	mehul	109760	mehul/2023-07-25 07:55:11	Rahul Gajanan/2023-07-25 07:55:11	File Submitted To Bank	--	--	12331

MIS Payment Reports - Payment Status

- Payment Status
- PRI Wise Exp.
- Assembly wise Exp.
- Vendor wise Exp.
- PRI Payment Voucher
- Other MIS Reports

ii. PRI Wise Exp. : Checker → MIS Payment Reports → PRI Wise Exp.

- In PRI Wise Exp. user can check the PRI details with PRI name, PRI type, Total Exp limit, Total Balance, Total Payment and Balance Limit by Select District, Block, GP and PRI type from the dropdown.



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"State Finance Commission"

District: ROHTAK | Block: MAHAM | Gram Panchayat: AJAB | PRI Type: Panchayat Samiti

S.No.	PRI Name	PRI Type	Total Exp Limit	Total Booked	Total Payment	Balance Limit
1	BARWALA	PS	1700000	0	0	1700000


MIS Payment Reports - PRI Wise Exp.

- PRI Wise Exp.
- Assembly wise Exp.
- Vendor wise Exp.
- PRI Payment Voucher
- Other MIS Reports

User Manual for State Finance Commission

iii. Assembly Wise Exp. : Checker→MIS Payment Reports→Assembly Wise Exp.

- In Assembly Wise Exp. user can check the Parliament constituency, Assembly Name, Total Exp Limit, Total Booked, Total Payment and Balance limit by Select District, Block, GP and PRI type from the dropdown.



The screenshot shows the "State Finance Commission" interface. The left sidebar contains a navigation menu with "Assembly wise Exp." highlighted. The main content area displays a table with the following data:

S.No.	Parliament Constituency	Assembly Name	Total Exp Limit	Total Booked	Total Payment	Balance Limit
1	Bhiwani-Mahendragarh	Ateli	300000	200000	100000	100000
2	Bhiwani-Mahendragarh	Badhra	460000	30000	30000	430000
3	Bhiwani-Mahendragarh	Bhiwani	1700000	0	0	1700000
4	Bhiwani-Mahendragarh	Dadri	600000	80000	50000	520000
5	Bhiwani-Mahendragarh	Laharu	5000000	300000	20000	4700000

iv. Vendor Wise Exp. : Checker→MIS Payment Reports→Vendor Wise Exp.

- In Vendor Wise Exp. user can check Vendor wise details with Vendor Name, PRI Name, Invoice no., Invoice Date, Resolution No., Resolution date, Payment date, Payment amount, Payment description and Payment Status by Select District, Block, GP and PRI type from the dropdown.

User Manual for State Finance Commission



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"State Finance Commission"


District: ROHTAK Block: MAHAM Gram Panchayat: AJAIB KHAS PRI Type: Gram Panchayat

S.No.	Vendor Name	PRI Name	Invoice Number	Invoice Date	Resolution Number	Resolution Date	Payment Date	Payment Amount	Payment Description	Payment Status
1	HORIZON LTD	TRILOKPUR	123	10-Feb	1	12-Feb	01-Mar	300000	Payment of Bricks	Successful
2	ABC LMT	BARNA	2324	09-Feb	2	11-Feb	28-Feb	233323	Payment for purchase of Cement	Failed

MIS Payment Reports-
 Payment Status
 PRI Wise Exp.
 Assembly wise Exp.
Vendor wise Exp.
 PRI Payment Voucher
 Other MIS Reports

v. PRI Payment Voucher: Checker → MIS Payment Reports → PRI payment voucher.

- In PRI Payment Voucher user can check PRI payment voucher details with Vendor Name, PRI Name, Invoice no., Invoice Date, Resolution No., Resolution date, Payment date, Payment amount, Payment description and Payment Status by Select District, Block, GP and PRI type from the dropdown.



Dept. Of Haryana

"State Finance Commission"

District: ROHTAK Block: MAHAM Gram Panchayat: AJAIB PRI Type: Zila Parishad

S.No.	Vendor Name	PRI Name	Invoice Number	Invoice Date	Resolution Number	Resolution Date	Payment Date	Payment Amount	Payment Description	Payment Status
1	HORIZON LTD	TRILOKPUR	123	0000-00-00 00:00:00	1	0000-00-00 00:00:00	0000-00-00 00:00:00	300000	Payment of Bricks	Successful
2	ABC LTD	TRILOKPUR	2324	0000-00-00 00:00:00	2	0000-00-00 00:00:00	0000-00-00 00:00:00	233323	Payment for purchase of Cement	Failed
3	XYZ BHATTA COMPANY	TRILOKPUR	3232	0000-00-00 00:00:00	3	0000-00-00 00:00:00	0000-00-00 00:00:00	900000	Payment of Bricks	Successful
4	OXY LTD	TRILOKPUR	2113	0000-00-00 00:00:00	2	0000-00-00 00:00:00	0000-00-00 00:00:00	67788	Payment of Sand	Successful
5	RAJESH KUMAR	TRILOKPUR	1	0000-00-00 00:00:00	1	0000-00-00 00:00:00	0000-00-00 00:00:00	800	Labour Payment	Successful

MIS Payment Reports-
 Payment Status
 PRI Wise Exp.
 Assembly wise Exp.
 Vendor wise Exp.
PRI Payment Voucher
 Other MIS Reports

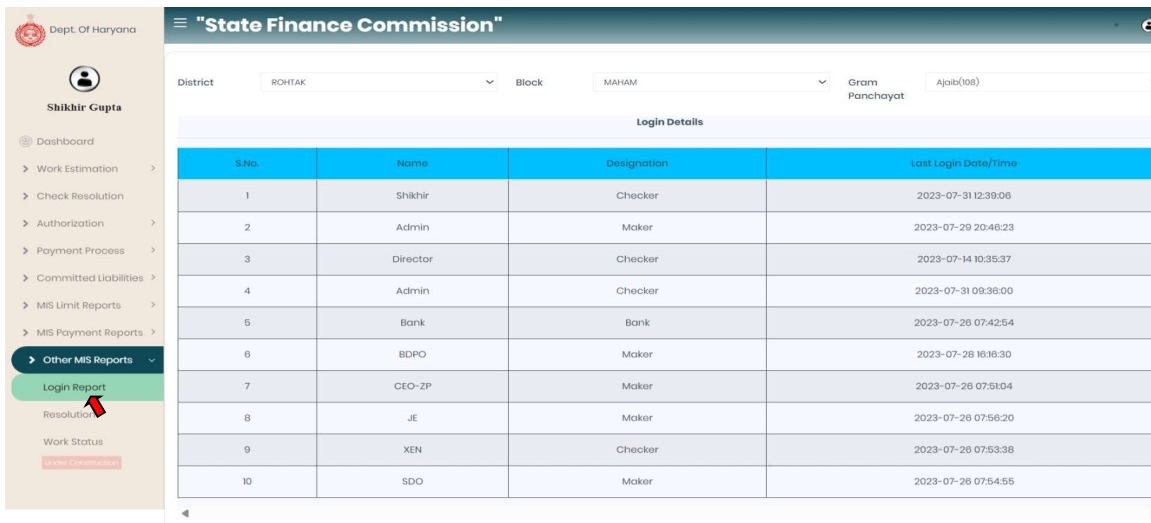
User Manual for State Finance Commission

5.6. Other MIS Reports:

Select the Other MIS Reports from the left side nav bar, To check the reports by login reports, resolution wise details.

i. Login Reports: Checker→Other MIS Reports→ Other Login Report

- In Login Report user can check the last login with date & time, Name and designation by Select District, Block and GP from the dropdown.

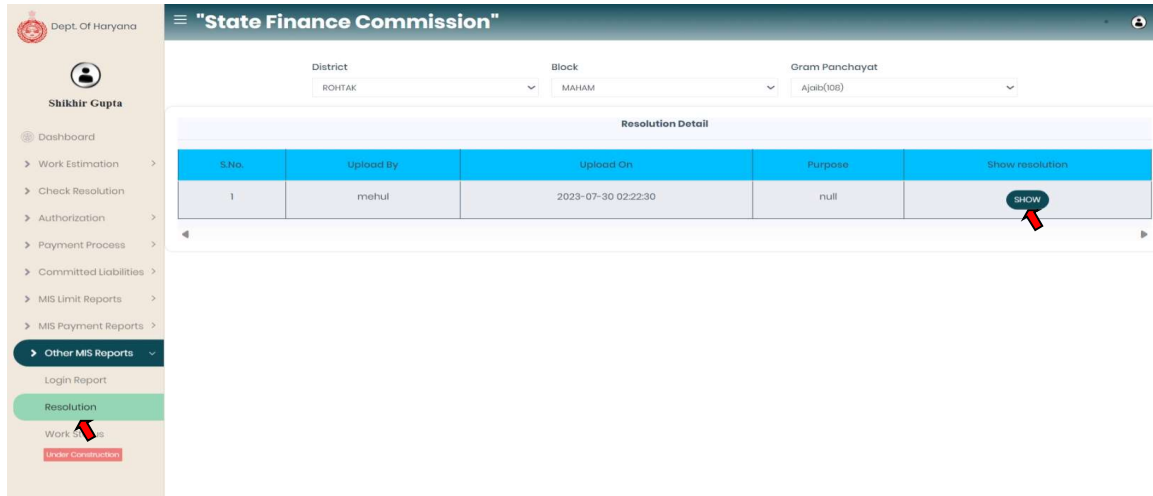


S.No.	Name	Designation	Last Login Date/Time
1	Shikhir	Checker	2023-07-31 12:39:06
2	Admin	Maker	2023-07-29 20:46:23
3	Director	Checker	2023-07-14 10:35:37
4	Admin	Checker	2023-07-31 09:36:00
5	Bank	Bank	2023-07-26 07:42:54
6	BDPO	Maker	2023-07-28 16:16:30
7	CEO-ZP	Maker	2023-07-26 07:51:04
8	JE	Maker	2023-07-26 07:56:20
9	XEN	Checker	2023-07-26 07:53:38
10	SDO	Maker	2023-07-26 07:54:55

ii. Resolution: Checker→Other MIS Reports→ Resolution

- In Resolution Detail user can check/show the copy resolution Date with updated by, upload on and purpose by Select District, Block and GP from the dropdown.

User Manual for State Finance Commission



Dept. Of Haryana

"State Finance Commission"

District: ROHTAK Block: MAHAM Gram Panchayat: Ajab(08)

S.No.	Upload By	Upload On	Purpose	Show resolution
1	mehul	2023-07-30 02:22:30	null	SHOW

Checker Logout.

6. Helpline Numbers:

6.1. IT Support Team:

S.No	Name	Support Type	Email ID	Phone	Support Timing	Days
1	Mehak	Support Executive	Mehak.garg@austere.co.in	0172-5069480	9 AM to 5 PM	Mon to Fri
2	Amit	Support Executive	Amit.soni@austere.co.in	0172-5069481	9 AM to 5 PM	Mon to Fri
3	Tamanna	Support Executive	Tamanna.koundal@austere.co.in	0172-5069482	9 AM to 5 PM	Mon to Fri
4	Manju	Support Executive	Manju.sharma@austere.co.in	0172-5069483	9 AM to 5 PM	Mon to Fri
5	Pooja	Support Executive	Pooja.devi@austere.co.in	0172-5069484	9 AM to 5 PM	Mon to Fri

6.2. Bank Representatives:

S.No	Name	Support Type	Email ID	Phone	Support Timing	Days
1	Shilpa Sharma	Banking Representative	Shilpa.csharma@indusind.com	8728051888	9 AM to 11 AM & 2 P M to 4 PM	Mon to Fri
2	Gauri Duggal	Banking Representative	Gauri.duggal@indusind.com	7837668139	9 AM to 11 AM & 2 P M to 4 PM	Mon to Fri

IndusInd Bank



IndusInd Bank Limited

Austere Systems Private Limited

User Manual for State Finance Commission

THANKS FOR GIVING OPPORTUNITY

Corporate Office: Office no 301/2/3 A SQUARE Plot no 34 ADC , Sector 26 Pradhikaran , Pune,Maharastra ,INDIA 411044Branch

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New Zealand: 136 Major DriveKelsonLower Hutt 5010NZE-mail :

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